

## **KAUFMAN COUNTY EMERGENCY SERVICES DISTRICT NO. 7**

### **Minutes**

October 6, 2025

A regular meeting of the Board of Commissioners of Kaufman County Emergency Services District No. 7 was held **on Monday, October 6, 2025, at 5:00 p.m.**, at the Crandall Fire Department, 106 East Trunk Street, Crandall, Texas 75114.

1. Call meeting to order:
  - a. Commissioner Ashley Hunsaker called the meeting to order at 5:03p.m. with the following members present:
    - Commissioner Ashley Hunsaker
    - Commissioner Joseph Reese
    - Commissioner Kevin Johnson
    - Commissioner Oliver Rawls
    - Commissioner Melissa Smith
    - Others: Fire chief Carl Sheller, Asst Chief Josh Woodham
  - b. The following attended via phone: None.
2. Public Comment: Resident Shannon Barnes asked the board to have a meeting specific to the annexation. Commissioner Hunsaker stated various ways for residents to ask questions and learn about the annexation through an informational meeting in October and November, via email or asking the FD. The board then introduced themselves and the FD attending individually per the request of the resident.
3. Public Comment on Agenda Items: No public comment on the agenda items.

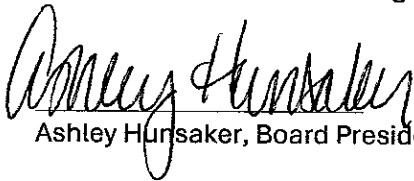
### **Reports**

#### **Discussion/Action Items**

4. Receive monthly reports from the Treasurer and consider;
  - a. Approval of payment of monthly bills and invoices for October 2025
    - The Board considered and approved the invoices; the withdrawal balance will be \$88,485.44 for October 2025. Commissioner Reese moved to approve the withdrawal of \$88,485.44 to pay all bills and invoices. . Commissioner Johnson seconded the motion . The motion was carried.
  - b. Approval of monthly financial report for October 2025.
    - Commissioner Rawls is still working on obtaining all the reports to complete the financial report. The Board tabled this until completion.
5. Receive monthly report from Crandall Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls.
  - a. See enclosed report
6. Review and consider approval of September 8, 2025, regular meeting minutes.
  - a. Commissioners present reviewed the minutes. Commissioner Rawls moved to approve September 8, 2025, regular meeting minutes. Commissioner Smith seconded the motion. The motion carried.

7. Review and approval of signing the monthly FY25 contract for October with the Crandall Volunteer Fire Department.
  - a. Commissioners and FD reviewed the FY25 contract for October. Commissioner Reese moved to approve the FY25 contract for October. Commissioner Johnson seconded the motion. The motion carried.
8. Consider engagement of an auditor to perform following year audit.
  - a. The Board will continue to use the Murrey, Paschall and Caperton, P.C. and the Board will need the engagement letter to proceed.
9. Review and approval of quarterly investment report for 3<sup>rd</sup> quarter.
  - a. Commissioner Rawls is completing the investment report, this is only sent once a year.
10. Discuss required training hours for Commissioners. *(If District is NOT a member of SAFE\_D: the Board will need to report their training hours to the County Commissioners Court: Report completed training for Commissioners to County Commissioners Court.)*
  - a. The Board administrator went over the training hours and a few Commissioners have some hours that need to be completed. Commissioner terms are also ending so they will need to submit their re-instatement (if applicable). No action needed.
11. Consider attendance at Texas State Association of Fire and Emergency Services District (SAFE-D) Annual Conference in 1<sup>st</sup> Quarter of next year.
  - a. No action needed
12. Discuss updates regarding Touchstone and election community events.
  - a. No action needed.
  - b. The FD requested some additional funding for firemen to attend the event.
13. Discuss updates on forensic audit.
  - a. Commissioner Hunsaker stated the audit is almost complete , and the equipment needs to be sectioned out.
14. Discuss the agenda, time, and date for the next meeting.
  - a. The next regular meeting will be November 3, 2025, at 5pm.

**ADJOURNMENT** The meeting adjourned at 5:50pm

  
Ashley Hunsaker, Board President