

KAUFMAN COUNTY EMERGENCY SERVICES DISTRICT NO. 7

Minutes

November 3, 2025

A regular meeting of the Board of Commissioners of Kaufman County Emergency Services District No. 7 was held **on Monday, November 3, 2025, at 5:00 p.m.**, at the Crandall Fire Department, 106 East Trunk Street, Crandall, Texas 75114.

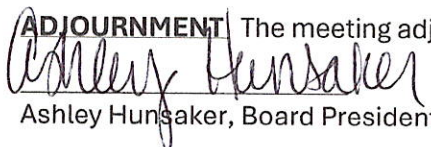
1. Call meeting to order:
 - a. Commissioner Ashley Hunsaker called the meeting to order at 5:07p.m. with the following members present:
 - Commissioner Ashley Hunsaker
 - Commissioner Kevin Johnson
 - Commissioner Oliver Rawls
 - Commissioner Melissa Smith
 - Others:
 - b. The following attended via phone: None
2. Public Comment: Individual members of the public may address the Board regarding general topics that are not on the current agenda. In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the public final agenda will be limited to a statement of factual or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda.
 - a. Comment about meeting times, suggesting having the meetings later.
3. Public Comment on Agenda Items:
 - a. Comment about item #7 wanting more information about the agreement. The board can discuss more when they reach the agenda item.

Reports

Discussion/Action Items

4. Receive monthly reports from the Treasurer and consider;
 - a. Approval of payment of monthly bills and invoices for November 2025
 - The board considered and approved the invoices; the withdrawal balance will be \$85,989.94 for November 2025. Commissioner Johnson moved to approve the payment of monthly bills and invoices. Commissioner Smith seconded the motion. The motion was carried.
 - b. Approval of monthly financial report for October and November 2025.
 - Commissioner Rawls is still working on obtaining all the reports to complete the financial report. The Board tabled this until completion.
5. Receive monthly report from Crandall Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls.
 - a. See enclosed report
6. Review and consider approval of October 6, 2025, regular meeting minutes.

- a. Commissioners present reviewed the minutes. Commissioner Rawls moved to approve October 6, 2025, regular meeting minutes. Commissioner Smith seconded the motion, the motion carried.
 7. Review and approval of signing the monthly FY25 contract for November with the Crandall Volunteer Fire Department.
 - a. Commissioners reviewed the FY25 contract for November. Commissioner Rawls moved to approve the FY25 contract for November. Commissioner Johnson seconded the motion. The motion carried.
 8. Review and approval of quarterly investment report for 3rd quarter.
 - a. Commissioner Rawls is completing the investment report, this is only sent once a year.
 - b. Commissioner Smith moved to approve of the quarterly investment report for 3rd quarter, Commissioner Johnson seconded the motion. The motion carried.
 9. Review and consider approval of the Interlocal Agreement with Heartland Fire Station.
 - a. This item is tabled until the remaining documents needed from the City of Crandall are sent over.
 10. Discuss and consider Commissioners' terms of office expiring at year end.
 - a. Commissioner Reese was appointed to a 1-year term to begin January 2023. To re-stagger the commissioner terms, Commissioner Reese (or his position) should be appointed for a 1-year term.
 - b. Commissioner Johnson was appointed for the term beginning in January 2024. To re-stagger the commissioner terms, Commissioner Johnson (or his position) should be appointed for a 1-year term.
- With these two adjustments, the 3 commissioner/2 commissioner staggered terms will be re-established.
- c. The remaining Commissioner's will need to be appointed a 2-year term. For all Commissioner's that would like to be re-appointed they will need to submit a letter in writing.
 11. Discuss updates on election.
 - a. The Board spoke about the election and anticipating the results.
 - b. No action needed
 12. Discuss updates on Texas Class investments
 - a. Commissioner Hunsaker will need to send over the policy to Texas Class, then they will be able to complete the remaining paperwork.
 - b. No action needed.
 13. Discuss updates on forensic audit.
 - a. Commissioner Hunsaker stated there is still confusion about some equipment and they are working on it.
 - b. No action needed.
 14. Discuss the agenda, time, and date for the next meeting.
 - a. A special meeting will be held Friday, November 14 at 12pm to canvass the election results and review and consider approval of the interlocal agreement.
 - b. The next regular meeting will be December 15, 2025, at 6pm.

ADJOURNMENT The meeting adjourned at 6:07pm

Ashley Hunsaker, Board President