KAUFMAN COUNTY EMERGENCY SERVICES DISTRICT NO. 7
Minutes
June 2, 2025

A regular meeting of the Board of Commissioners of Kaufman County Emergency Services District No. 7 was held **on Monday, June 2, 2025, at 5:00p.m.,** at the Crandall Fire Department, 106 East Trunk Street, Crandall, Texas 75114.

1. Call meeting to order:
    a. Commissioner Joseph Reese called the meeting to order at 5:06p.m. with the following members present:
        - Commissioner Ashley Hunsaker
        - Commissioner Kevin Johnson
        - Commissioner Oliver Rawls
        - Commissioner Melissa Smith
        - Others: Fire Chief Carl Sheller, Asst. Fire Chief Josh Woodham, Firemen B. Miller, Firemen/Paramedic J. Judd

    b. The following attended via phone: None.
2. Public Comment: No public comment.
3. Public Comment on Agenda Items: No public comment on the agenda items.

Reports

4. Receive monthly reports from the Treasurer and consider;
    a. Approval of payment of monthly bills and invoices for June 2025
        - The board considered and approved the invoices; the withdrawal balance will be $74,947.17 for June 2025. A motion was made by Commissioner Johnson, seconded by Commissioner Smith. The motion was carried.

    b. Approval of monthly financial report for June 2025.
        - Commissioner Rawls is still working on obtaining all the reports to complete the financial report. The Board tabled this until completion.
5. Receive monthly report from Crandall Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls.
    See enclosed report.
    The Fire Department (FD) will conduct another county-wide training to other surrounded engines around the county in late summer and fall. EMS training is going great. The budget request will be submitted to the Board at the next meeting. The property in Heartland deed will be sent over soon. The Fire Department would like to request signage for the building to further identify the Fire Department. The CPA that currently handled the FD budget resigned so they have been issued another CPA, they will be meeting with them next week. There are some future expenses coming down the line as well as a hefty maintenance bill, the budget cycle will be significantly tighter this quarter and will have several line items that will be overbudget.

Discussion and Action Items

6. Review and consider approval of May 5, 2025, regular meeting minutes.

   Commissioners present reviewed the minutes. Commissioner Smith made a motion to approve May 5, 2025, regular meeting minutes. Commissioner Rawls seconded, the motion carried.

7. Review and approval of signing the monthly FY25 contract for June with the Crandall Volunteer Fire Department.

   Commissioner Rawls made a motion to approve the signing of the monthly FY25 contract for May, Commissioner Smith seconded. The motion carried.

8. Discuss and consider possible action regarding the title of the Chevy Tahoe.

   The Board reviewed the minutes from the May 5, 2025 meeting that discussed the storage of the Chevy Tahoe title and are in agreement with what was stated.

9. Discuss and consider adopting the tax and budget planning calendar for 2025 and authorize payment for tax process publications.

   The Board reviewed adopting the tax and budget planning calendar. They discussed the options; the Board would stick with the red plan. Commissioner Smith made a motion to adopt the tax and budget planning calendar and authorize payment for tax process publications. Commissioner Johnson seconded, the motion carried.

10. Discuss and consider the status of District website, accessibility, and posting requirements and take any related action.

    The Board reviewed and no action is needed.

11. Discuss updates on master plan.

    The Board discussed the master plan, it is 90% complete, they reached out to Chief Sheller and the remaining of the plan is solely focused on the board and they're decision. The Board agreed to have a special meeting to review the master plan, this will be a closed meeting set for Friday, June 6, 2025, at 5pm. *Update: This meeting did not take place.*

12. Discuss updates on forensic audit.

    The Board discussed the audit, and the auditors stated the audit will be complete by June 17th or the end of July.

13. Discuss updates on November election and determine a date to meet with Touchstone.

    The Board discussed the updates from Touchstone. The first step is to gather signatures to take the initial steps to be added to the election ballot. Touchstone can come out any day to speak with the firefighters and would like a city council person to attend. The FD chose sometime the 3rd week in July. The Board went over the petition information and the Board will take the lead on gathering the petition information.

14. Discuss the agenda, time, and date for the next meeting.

    The next regular meeting will be July 7, 2025 at 5pm.

ADJOURNMENT The meeting adjourned at 5:51p.m.

Ashley Hunsaker

Ashley Hunsaker, Board President