KAUFMAN COUNTY EMERGENCY SERVICES DISTRICT NO. 7
Minutes
July 7, 2025

A regular meeting of the Board of Commissioners of Kaufman County Emergency Services District No. 7 was held **on Monday, July 7, 2025, at 5:00p.m.,** at the Crandall Fire Department, 106 East Trunk Street, Crandall, Texas 75114.

1. Call meeting to order:
    a. Commissioner Joseph Reese called the meeting to order at 5:17p.m. with the following members present:
        - Commissioner Ashley Hunsaker
        - Commissioner Joseph Reese
        - Commissioner Kevin Johnson
        - Commissioner Oliver Rawls
        - Others: Fire Chief Carl Sheller, Asst. Fire Chief Josh Woodham
    b. The following attended via phone:
2. Public Comment: No public comment
3. Public Comment on Agenda Items: No public comment on the agenda items.

Reports

4. Receive monthly reports from the Treasurer and consider;
    a. Approval of payment of monthly bills and invoices for July 2025.
        - The Board considered and approved the invoices; the withdrawal balance will be $86,061.65 for June 2025. A motion was made by Commissioner Johnson, seconded by Commissioner Rawls. The motion was carried.
    b. Approval of monthly financial report for July 2025.
        - Commissioner Rawls is still working on obtaining all the reports to complete the financial report. The Board tabled this until completion.
    c. Approval of the quarterly investment report.
        - Commissioner Hunsaker stated nothing has changed, so they are tabling this item until further notice.
5. Receive monthly report from Crandall Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls.
    a. See enclosed report
    b. Chief Sheller wants to set up a budget review with Commissioner Hunsaker and Commissioner Rawls, the date is set for July 10 at 6pm. Some volunteer positions are still open and are looking for some storage solutions for Engine 3. Talked about selling Engine 2, everyone was on board thus far and this would eliminate the storage issue. Property in Heartland deed has been transferred, however no one from the City has reached out to the board about the transfer or the property in

Wildcat Ranch. No changes have happened. The master plan and audit updates will be addressed later in the meeting. Chief Sheller would like to add having a signage request added to the next agenda item. The current budget includes YTD minus June. All in all the FD is still within budget. Chief Sheller would also like to set up a joint meeting with the ESD board and City. Commissioner Hunsaker asked that Chief Sheller start an email between the group to set it up.

Discussion and Action Items

6. Review and consider approval of June 2, 2025, regular meeting minutes.
   Commissioners present reviewed the minutes. Commissioner Rawls made a motion to approve June 2, 2025, regular meeting minutes. Commissioner Johnson seconded, the motion carried.
7. Review and approval of signing the monthly FY25 contract for July with the Crandall Volunteer Fire Department.
   Commissioners and FD reviewed the FY25 contract for July. Commissioner Johnson made a motion to approve the FY25 contract for July. Commissioner Rawls seconded, the motion carried.
8. Schedule budget meeting/workshops
   The Board would like to schedule the budget meeting for August 1, 2025 at 8am.
9. Discuss updates on master plan.
   The Board discussed the master plan, it is 95% complete, corrections need to be made like dates, names and the Board wanted to know the best location to have a FD and that was not included. They went back to adjust the corrections, after the board review, then it will be sent to FD to review. The master plan should be completed in two ways, if the Board won the pending election and if the board did not. The master plan wasn't what the Board hoped for, however the adjustments have been made, and another look over should be sent tomorrow, if all goes well, the plan will then be sent to the FD for review.

10. Discuss updates on tax annexation.
    Commissioner Hunsaker updated the board and FD with 10 days left to get the registered voter signatures, need to have a meeting on July 18th (last day) at 8am a meeting to order the hearing, request a special meeting. An additional special meeting for August 18th at 5pm for annexation.
11. Discuss updates on forensic audit.
    The Board discussed the forensic audit, the auditor tried to hit the target date but was called to court and has been in court for 3 weeks. He needs to finish the analysis, and it will be complete.

12. Discuss and consider service provider contract renewals and/or amendments.
    The Board discussed and considered service provider contract renewals and/or amendments, and there are no changes.

13. Discuss the agenda, time, and date for the next meeting.

The next regular meeting will be August 4, 2025 at 5pm.

ADJOURNMENT The meeting adjourned at 6:25p.m.

Ashley Hunsaker

Ashley Hunsaker, Board President