

KAUFMAN COUNTY EMERGENCY SERVICES DISTRICT NO. 7

Minutes

January 6, 2025

A regular meeting of the Board of Commissioners of Kaufman County Emergency Services District No. 7 was held **on Monday, January 6, 2025, at 5:05p.m.**, at the Crandall Fire Department, 106 East Trunk Street, Crandall, Texas 75114.

1. Call meeting to order:
 - a. Commissioner Joseph Reese called the meeting to order at 5:11p.m. with the following members present:
 - Commissioner Ashley Hunsaker
 - Commissioner Oliver Rawls
 - Commissioner Joseph Reese
 - Others: Fire Chief Carl Sheller
 - b. The following attended via phone:
2. Public Comment: No public comment
3. Public Comment on Agenda Items: No public comment on the agenda items.

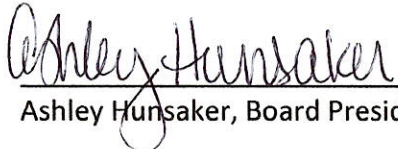
Reports

Discussion and Action Items

1. Receive monthly reports from the Treasurer and consider;
 - a. Approval of payment of monthly bills and invoices for January 2025
 - i. The board considered and approved the invoices, the withdrawal balance will be \$183,708.17 for January 2025. A motion was made by Commissioner Reese, seconded by Commissioner Rawls. The motion was carried.
 - b. Approval of monthly financial report for January 2025.
 - i. The board considered and approved the monthly financial report; a motion was made by Commissioner Rawls, seconded by Commissioner Johnson. The motion was carried.
2. Receive monthly report from Crandall Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls.
 - a. See enclosed report
 - b. Chief Sheller will increase staff for the impending weather conditions. The new truck has electrical damage from water draining improperly into the vehicle. It is out of service. Correction on monthly report on pg.3 under letter 'd' should state Oct 1, 2022- December 31, 2024, not August 5, 2023.
3. Review and consider approval of December 9, 2024, regular meeting minutes.
 - a. Commissioner Rawls made a motion to approve December 9, 2024, minutes, Commissioner Johnson seconded the motion, the motion carried.
4. Review and approval signing the monthly FY25 contract for January with the Crandall Volunteer Fire Department.
 - a. A motion was made by Commissioner Reese, to approve the monthly contract for January, seconded by Commissioner Johnson. The motion carried.

5. Discuss updates from the annual audit.
 - a. Correction needs to be made to approve the audit, the board will need to have a special meeting to approve.
6. Discuss Master Plan updates.
 - a. There are no special master plan updates. The FD will need to provide the ESO information, the FD is at a split rating of 3 and 3X, they would like to be at a 2, however it is a long process.
7. Discuss and consider appointment of Commissioners.
 - a. All Commissioners are up to date
8. Discuss and consider obtaining/renewing Treasurer's bond.
 - a. The Commissioners will renew the treasurer's bond.
9. Discuss and consider training requirements and compliance status for each Commissioner.
 - a. Commissioner Reese still has one training course needed to complete.
10. Discuss and consider reviewing and approving quarterly investment report.
 - a. The Commissioners have tabled the investment report until the next meeting.
11. Discuss and consider authorizing publication of notice of address of administrative office location.
 - a. The commissioners reviewed the publication of notice. Commissioner Rawls made a motion to approve the publication of notice of address of administrative office location, seconded by Commissioner Johnson, the motion carried.
12. Discuss the agenda, time, and date for the next meeting
 - a. There will be a special meeting scheduled for January 15, 2025, at 5pm to approve the annual audit and discuss updates from Touchstone regarding an annex election.
 - b. The next regular meeting will be February 10, 2025, at 5pm.

ADJOURNMENT The meeting adjourned at 5:53p.m.


Ashley Hunsaker, Board President

