

KAUFMAN COUNTY EMERGENCY SERVICES DISTRICT NO. 7

Minutes

May 30, 2026

A special meeting of the Board of Commissioners of Kaufman County Emergency Services District No. 7 was held on **Saturday, May 30, 2026**, at 10:00 a.m., at the Crandall Fire Department, 106 East Trunk Street, Crandall, Texas 75114.

1. Call meeting to order.
 - a. Commissioner Joseph Reese called the meeting to order at 5:06 p.m. with the following members present:
 - Commissioner Joseph Reese
 - Commissioner Melissa Smith
 - Commissioner Hershel Dykema
 - Commissioner Paul Ayres
 - Others: Ashley Hunsaker
 - b. The following attended via phone: None.
2. Public Comment: Individual members of the public may address the Board regarding general topics that are not on the current agenda. In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the public final agenda will be limited to a statement of factual or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda.
 - a. None.
3. Public Comment on Agenda Items:
 - a. None.

New Commissioners and Officers

4. Administer the Oath of Office and Statement of Office for newly appointed Commissioners.
 - a. No action taken.
5. Discuss and consider election of officers.
 - a. No action taken.

Reports

6. Receive monthly reports from the Treasurer and consider:
 - a. Approval of payment of monthly bills and invoices for May 2026.
 - i. Commissioner Reese moved to approve all monthly bills and invoices for May 2026. Commissioner Dykema seconded the motion. The motion carried.
7. Receive monthly report from Fire Chief regarding financial matters, training, management activities, emergency operations and out of station times (including breakdown apparatus) and call volume for fire/rescue calls and for EMS calls.
 - a. No action taken.

8. Receive update from Executive Director regarding management activities, communications, community events and other District matters.
 - a. No action taken.

Discussion/Action Items

9. Review and consider approval of the May 12, 2026 regular meeting minutes.
 - a. Commissioner Dykema moved to table this item. Commissioner Ayres seconded the motion. The motion carried.
10. Discuss and consider action on 106/212 overtime rule for payroll.
 - a. Commissioner Reese moved to accept 212 rules for overtime. Commissioner Smith seconded the motion. The motion carried.
11. Discuss and consider action on preliminary budget updates.
 - a. Commissioner Smith moved to accept the preliminary budget. Commissioner Dykema seconded the motion. The motion carried.
12. Discuss and consider action paramedic certification pay and education certification pay.
 - a. Commissioner Reese moved that education pay to be as follows: \$60 per month for associate's degree and \$60 per month for bachelor's degree. Commissioner Ayres seconded the motion. The motion carried.
13. Receive update on hiring administrative assistant.
 - a. Administrative Assistant update, the interviews will begin Monday June 8, 2026.
14. Discuss and consider action on forming hiring committee.
 - a. Commissioner Smith moved to put Commissioner Reese, Commissioner Ayres, Captain Jeff Stevens, Fireman Kyle McAfee, & community member Kevin Johnson on the Fire Chief hiring Committee, Commissioner Dykema seconded the motion. The motion carried unanimously.
15. Discuss and consider action on developing evaluation criteria and candidate assessment rubric for the selection of Fire Chief candidates.
 - a. Commissioner Reese moved to accept the rubric Commissioner Ayres drew up with each of the 4 categories being worth 25% each, Commissioner Smith seconded the motion. The motion carried unanimously.
16. Discuss and consider action on staffing plan.
 - a. Commissioner Reese moved to accept \$2 million staffing plan. Commissioner Ayres seconded the motion. The motion carried unanimously.
17. Discuss and consider action on Safe Grant.
 - a. Commissioner Reese moved to hire Mike Clements as a grant writer for \$18,500 to write the Safer grant. Commissioner Smith seconded the motion. The motion carried unanimously.
18. Discuss and consider action on insurance coverage and/or amount.
 - a. Commissioner Reese moved to table the motion. Commissioner Smith made seconded the motion. The motion carried unanimously.
19. Discuss and consider action on Government Capital timeline for funding.
 - a. No action needed
20. Discuss and consider action on possible November annexation election.

- a. Commissioner Reese moved to move forward with November Annexation election to help lower the ISO rating for all citizens by annexing the city into the district. Commissioner Smith seconded the motion. The motion carried unanimously.
- 21. Discuss the agenda, time, and date for the next meeting.
 - a. Next regular meeting is June 11, 2026 @ 5:00 pm and special meeting on June 29, 2026 @ 5:00 pm

ADJOURNMENT The meeting adjourned at 12:57.


Joseph Reese, Board President

