

KAUFMAN COUNTY EMERGENCY SERVICES DISTRICT NO. 7

Minutes

April 21, 2026

A special meeting of the Board of Commissioners of Kaufman County Emergency Services District No. 7 was held **on Tuesday, April 21, 2026**, at 5:00 p.m., at the Crandall Fire Department, 106 East Trunk Street, Crandall, Texas 75114.

1. Call meeting to order.
 - a. Commissioner Joseph Reese called the meeting to order at 5:06 p.m. with the following members present:
 - Commissioner Joseph Reese
 - Commissioner Melissa Smith
 - Commissioner Hershel Dykema
 - Commissioner Paul Ayres
 - Others: Ashley Hunsaker
 - b. The following attended via phone: None.
2. Public Comment: Individual members of the public may address the Board regarding general topics that are not on the current agenda. In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the public final agenda will be limited to a statement of factual or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda.
 - a. None.
3. Public Comment on Agenda Items:
 - a. None.

Reports

4. Receive monthly reports from the Treasurer and consider:
 - a. Approval of payment of monthly bills and invoices for April 2026,
 - i. Commissioner Smith made a motion to table the monthly bills and invoices for April 2026. Commissioner Reese seconded the motion. The motion carried.

Discussion/Action Items

5. Review and consider approval of the April 4, 2026, regular meeting minutes.
 - a. Commissioners reviewed the minutes. Commissioner Ayres moved to approve April 4, 2026, regular meeting minutes. Commissioner Smith seconded the motion. The motion carried.
6. Discuss and consider action to engage a payroll company.
 - a. The Board convened executive session at 5:30 p.m. for agenda items 6, 8, 7, and 9. The Board reconvened in open session at 6:42 p.m.
7. Discuss and consider approval of retirement plan options.
 - a. Items 6, 7, 8, and 9 were discussed together.
8. Discuss and consider approval of health plan options.

- a. Items 6, 7, 8, and 9 were discussed together.
9. Discuss and consider approval to hire full-time Fire Chief, Officers, or Firemen for District.
 - a. Items 6, 7, 8, and 9 were discussed together.
10. Review and consider approval of Agreement for Providing Fire Protection and Suppression Services with the City of Crandall.
 - a. Commissioner Smith moved to approve signing the City Fire Protection and Suppression agreement. Commissioner Dykema seconded the motion. The motion carried.
11. Discuss and consider establishing checking account with Homebank Texas.
 - a. Commissioner Dykema moved to approve opening a second bank account with Homebank Texas. Commissioner Smith seconded the motion. The motion carried.
12. Discuss and consider action on Resolution Authorizing Issuance of Credit or Debit Cards.
 - a. Commissioner Ayres moved to adopt the Resolution Authorizing Issuance of Credit or Debit Cards. Commissioner Dykema seconded the motion. The motion carried.
13. Discuss and consider action on obtaining cellular device for Fire Chief for District matters.
 - a. Commissioner Ayres moved to approve 3 cellular devices; one for the chief and 2 for apparatus use. Commissioner Smith seconded the motion. The motion carried.
14. Discuss and consider graphics/ name dedication for two new engines and ladder truck.
 - a. Commissioner Reese moved to name the new ladder truck after retired Commissioner Kirk, to name the new engine retired Fire Chief Allen Cousins, and another new engine after Commissioner Sonny Gilcrease. Commissioner Smith seconded the motion. The motion carried.
15. Review Records Management Program and make changes as appropriate.
 - a. The Board made Executive Director Ashley Hunsaker will be the new records manager.
16. Discuss and consider the salary and payment structure for Administrative Assistant position.
 - a. Commissioner Reese moved to approve the administrative assistant position to an hourly part position of \$27 an hour. Retirement will be included in this part-time position. Commissioner Smith seconded the motion. The motion carried.
17. Discuss consider adding Commissioner Reese to the construction committee.
 - a. Commissioner Dykema moved to add Commissioner Reese to the construction committee. Commissioner Smith seconded the motion. The motion carried.
18. Receive update on construction process.
 - a. The house on the Heartland property was demolished, and the demolition crew leveled the ground in front of where the house once stood. They are still working on the back. No action needed.
19. Discuss the agenda, time, and date for the next meeting.
 - a. Regular meeting set for May 4, 2026, at 5 p.m.

ADJOURNMENT The meeting adjourned at 7:46 p.m.




Joseph Reese, Board President