

KAUFMAN COUNTY EMERGENCY SERVICES DISTRICT NO. 7

Minutes

February 9, 2026

A regular meeting of the Board of Commissioners of Kaufman County Emergency Services District No. 7 was held **on Monday, February 9, 2026, at 5:00 p.m.**, at the Crandall Fire Department, 106 East Trunk Street, Crandall, Texas 75114.

1. Call meeting to order:
 - a. Commissioner Joseph Reese called the meeting to order at 5:00p.m. with the following members present:
 - Commissioner Joseph Reese
 - Commissioner Melissa Smith
 - Commissioner Hershel Dykema
 - Commissioner Oliver Rawls
 - Others: Fire Chief Carl Sheller, Asst Fire Chief Josh Woodham, Chandler Myers, Andrea Myers, Kevin Johnson, Shannon Barnes, Pat Branson,
 - b. The following attended via phone: None.
2. Public Comment: Individual members of the public may address the Board regarding general topics that are not on the current agenda. In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the public final agenda will be limited to a statement of factual or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda.
 - a. None.
3. Public Comment on Agenda Items:
 - a. None.

Discussion/Action Items

4. Review and consider approval of the January 6, 2026, regular meeting minutes.
 - a. Commissioners reviewed the minutes. Commissioner Rawls moved to approve January 6, 2026, regular meeting minutes. Commissioner Smith seconded the motion. The motion carried.
5. Review and consider approval of the January 15, 2026, special meeting minutes.
 - a. Commissioners reviewed the minutes. Commissioner Smith moved to approve January 15, 2026, regular meeting minutes. Commissioner Dykema seconded the motion. The motion carried.
6. Review and consider approval of the February 2, 2026, regular meeting minutes.
 - a. Commissioners reviewed the minutes. Commissioner Smith moved to approve February 2, 2026, regular meeting minutes. Commissioner Rawls seconded the motion. The motion carried.
7. Discuss and consider approval of the roles, logistics and responsibilities of the administrative assistant.
 - a. Commissioners Reese moved to table reviewing the roles, logistics, and responsibilities of the administrative assistant. Commissioner Rawls seconded the motion. The motion carried.

8. Discuss and consider approval of the roles, logistics and responsibilities of the executive director, including salary and authorization
 - a. Commissioners Rawls moved to approve the salary for Ashley Hunsaker as executive director and table reviewing the roles, logistics, and responsibilities and authorization. Commissioner Smith seconded the motion. The motion carried.
9. Discuss and consider approval of the roles, logistics and responsibilities, and hiring the interim fire chief.
 - a. Commissioner Smith moved to hire Asst. Chief Josh Woodham as Interim Fire Chief and table reviewing the roles, logistics, and responsibilities. Commissioner Rawls seconded the motion. The motion carried.
10. Discuss and consider adopting Order Establishing Records Management Program Appointing Records Management Officer and Appointing Public Information Coordinator.
 - a. Commissioner Reese moved to table adopting Order Establishing Records Management Program Appointing Records Management Officer and Appointing Public Information Coordinator. Commissioner Rawls seconded the motion. The motion carried.
11. Update and consider approval new Treasurer's bonds for new Commissioners.
 - a. Commissioner Reese moved to approve the new Treasurer's bonds for new Commissioners Reese (board president), and Commissioner Alford (assistant treasurer) and to add interim Fire Chief Josh Woodham. Commissioner Smith seconded the motion. The motion carried.
12. Discuss and consider approval of adding community member to construction committee.
 - a. Commissioner Rawls moved to approve adding Kevin Johnson, community member, to the construction committee. Commissioner Smith seconded. The motion carried.
13. Discuss and consider taking action on Texas Comptroller Special Purpose District Financial and Tax Reporting Requirement.
 - a. Commissioner Reese moved to table taking action on Texas Comptroller Special Purpose District Financial and Tax Reporting Requirement. Commissioner Rawls seconded the motion. The motion carried.
14. Receive update on real estate:
 - a. 1971 S. FM 148, Crandall, TX 75114
 - No action taken
15. Discuss and receive update on VFD/ESD transition.
 - a. No action taken
16. Discuss the agenda, time, and date for the next meeting.
 - a. The Board will have a special meeting on February 17, 2026 at 5 p.m.
 - b. Regular meeting set for March 2, 2026 at 5 p.m.
17. **ADJOURNMENT** The meeting adjourned at 5:45pm

Joseph Reese

Ashley Hunsaker, Board President

Joseph Reese

