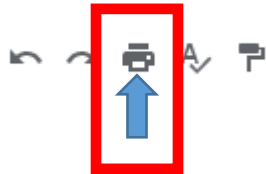


PRINTING TO THE FINDME QUEUE ON CHROMEBOOKS

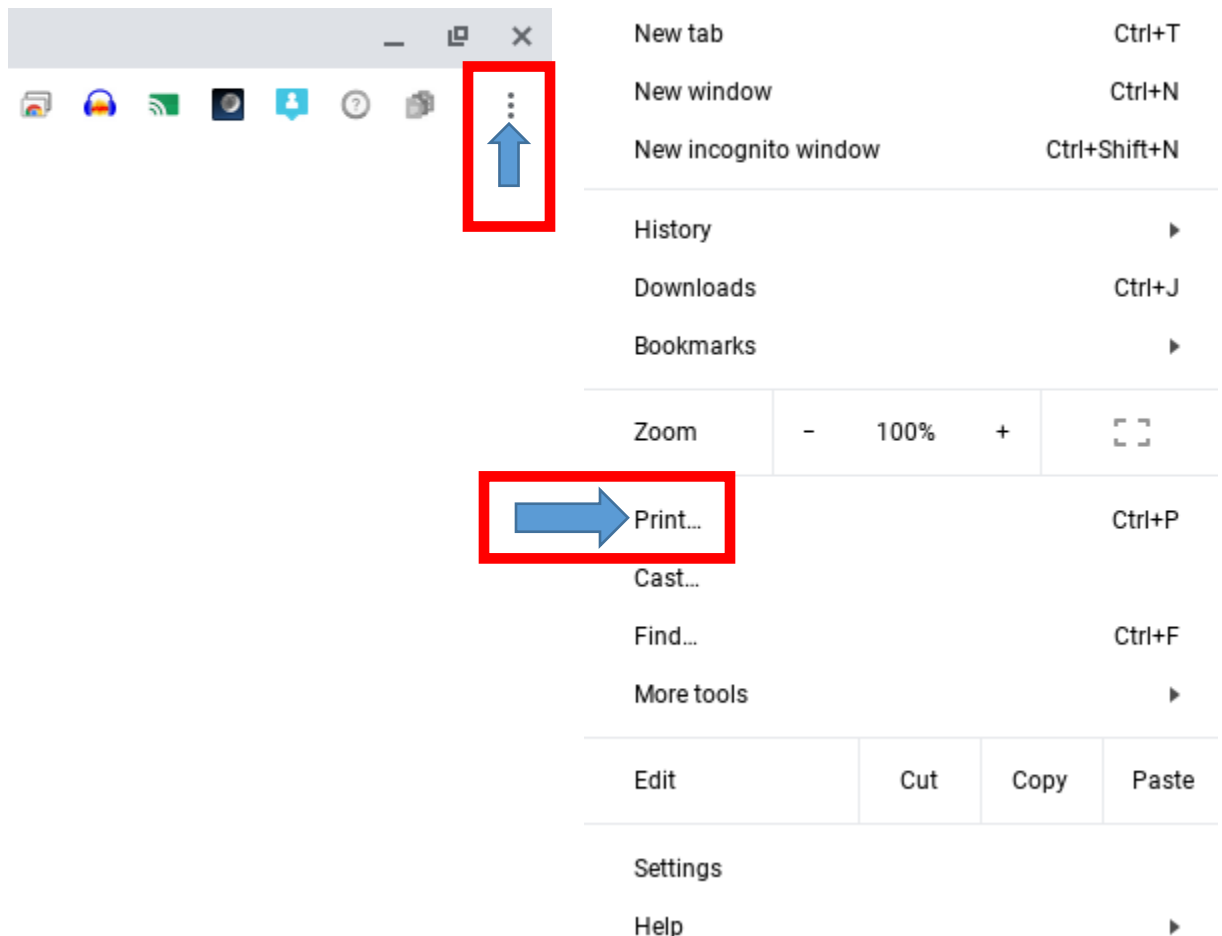
1.) To print a Google Doc/Sheet go to **Step 2**.

To print from the Chrome browser go to **Step 3**.

2.) To print a Google Doc/Sheet – Click on the **Printer** Icon from the Google Doc toolbar and proceed to **Step 4**.



3.) To print from the Chrome browser – Click on the More Menu icon. Then Click on Print. Now, proceed to **Step 4**.



PRINTING TO THE FINDME QUEUE ON CHROMEBOOKS

- 4.) Next, click on the **Destination** drop down arrow, then click on **See more...**
Proceed to **Step 5**.

Print

Total: 1 page

Cancel

Save

Destination

Save as PDF



Pages

Save as PDF

Save to Google Drive

Pages per sheet

See more...



Margins

Default



Options



Background graphics

PRINTING TO THE FINDME QUEUE ON CHROMEBOOKS

- 5.) The destination dialog box will appear. Now type in **-FindMe** in the search field. This will list all the FindMe print queue(s) available. Click on the FindMe print queue per your school location number. You may have to scroll down the list to find your schools location number. Proceed to **Step 6** after selecting your FindMe print queue.

Example:

The FindMe print queue for Wilt ES is:
117-FindMe - [Wilt ES - PaperCut Virtual Queue.]



Select a destination

Showing destinations for



-FindMe



117-FindMe - [Wilt ES - PaperCut Virtual Queue] Wilt ES - PaperCut Virtual Queue

Mobility Print



131-FindMe - [Eisenhower ES - PaperCut Virtual Queue] Eisenhower ES - PaperCut Virtual Queue

Mobility Print



001B-FindMe - [Cane Run Neighborhood Place...] Cane Run Neighborhood Place...

Mobility Print



119-FindMe - [Crosby MS - PaperCut Virtual Queue] Crosby MS - PaperCut Virtual Queue

Mobility Print



440-FindMe - [McFerran - PaperCut Virtual Queue] McFerran - PaperCut Virtual Queue

Mobility Print



926-FindMe - [Camp Edwards Education - PaperCut Virtual Queue] Camp Edwards Education - PaperCut Virtual Queue

Mobility Print



013-FindMe - [Greathouse Shryock Traditional... Greathouse Shryock Traditional...

Mobility Print



784-FindMe - [Peace Academy] Peace Academy

Mobility Print



720-FindMe - [Kennedy Montessori - PaperCut Virtual Queue] Kennedy Montessori - PaperCut Virtual Queue

Mobility Print



660-FindMe - [Coleridge Taylor - PaperCut Virtual Queue] Coleridge Taylor - PaperCut Virtual Queue

Mobility Print



590-FindMe - [Shawnee HS - PaperCut Virtual Queue] Shawnee HS - PaperCut Virtual Queue

Mobility Print



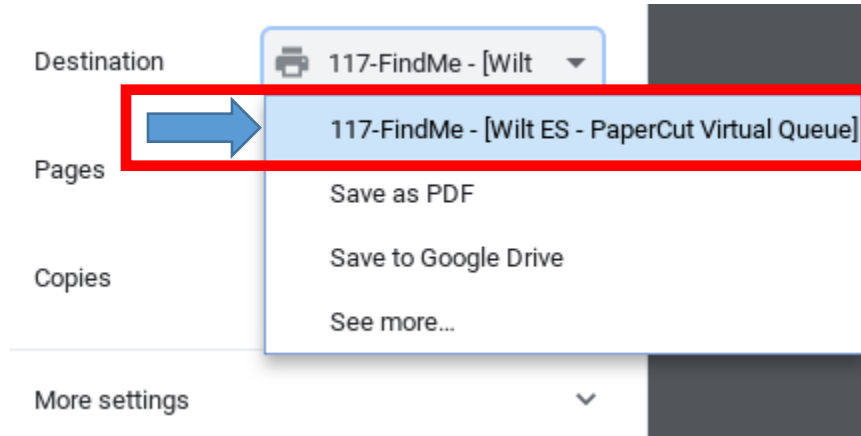
Manage

Cancel

PRINTING TO THE FINDME QUEUE ON CHROMEBOOKS

6.) After you have selected your printer. You will see it listed in the Destination field:

Example:



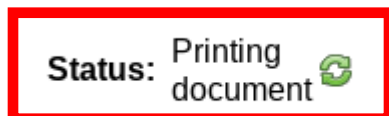
Click on the **Print** button to start processing your print job, as shown in the example below.

Print

Total: 1 sheet of paper



7.) Your document should now be printing.



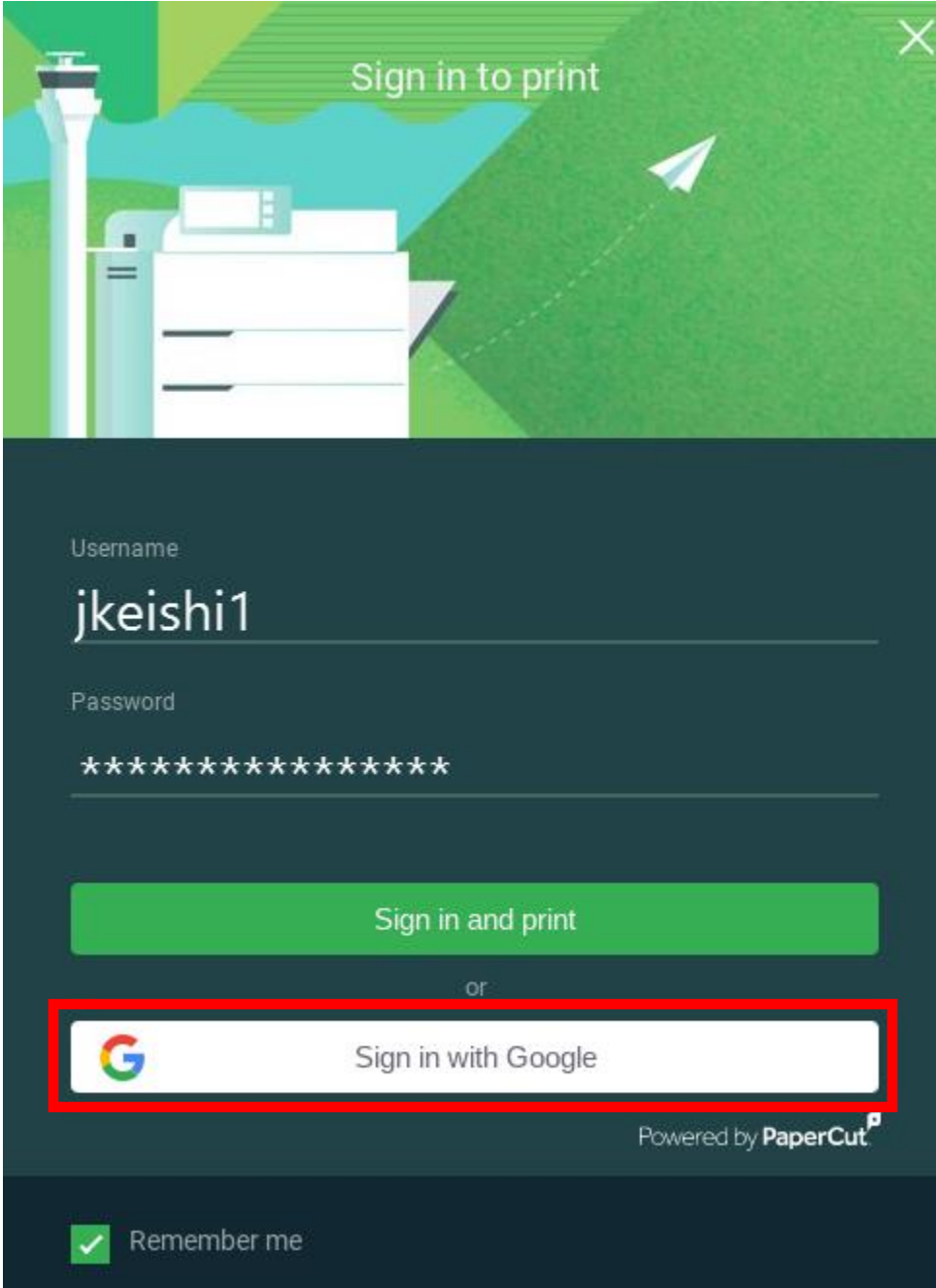
If you are prompted to Login to PaperCut go to Step 8.

PRINTING TO THE FINDME QUEUE ON CHROMEBOOKS

8.) If prompted to login to PaperCut – Click **“Sign in with Google”**

See the example below:

– YOUR DOCUMENT WILL PRINT AFTER LOGGING IN –




Sign in to print

Username
jkeishi1

Password

Sign in and print

or

 Sign in with Google

Powered by PaperCut

☒ Remember me