

The 2022-23 Professional Development year begins June 1, 2022 and ends May 1, 2023

Teachers /Paraprofessionals /Instructional Classified are required to earn 24 hours of professional development credit annually.

*KRS 156.095, KRS 158.6451, KRS 161.044 (classified), KRS 158.070 (certified), JCPS 04 22



2022-2023

PD REQUIREMENTS FOR TEACHERS / PARAPROFESSIONALS / INSTRUCTIONAL CLASSIFIED

**Color coded to match the Employee Calendar/School Calendar*

IMPORTANT! Professional Development Days are ALL work days.

Non-Flexible Day(s) - Work day; Professional learning happens at your school.

August 9, 2022 and January 3, 2023

- Earn 6 hours PD only and 6 hrs salary (each day).
- PD conducted at the school/location are earned as non-flexible credit.
- Proposal and attendance must be entered into Vector for hours to show up in the employee's profile.

Flexible Day(s) - Full work day; Teachers/Paraprofessionals/Classified are off if they have met the required hours.

October 3, 2022 and March 31, 2023

- 12 hours needed before October 3, 2022. If so, you have earned the day off!
- 24 hours needed before March 31, 2023 If so, you have earned the day off!
- The Professional Development and Learning Department will provide 6 hours of PD sessions in-person or online for employees who need PD hours.

GOLD Day - Work day, but PD hours do not count towards the school year.

November 7, 2022 and February 21, 2023

- The proposal and attendance should be entered into Vector PD Tracking as a "Job-Embedded PD" with attendance marked and ZERO credit hours awarded.
- PD is to be conducted at the school/location.

Dates could change due to inclement weather or other board action.

Prorated PD Credit Hours	Hours Needed
Teachers and Paraprofessionals hired before or on August 10, 2022	24
Teachers and Paraprofessionals hired between August 12 - December 31, 2022	18
Teachers and Paraprofessionals hired between January 1 – March 11, 2023	12
Teachers and Paraprofessionals hired between March 14 - May 2, 2023	6
Part-time teachers (including retirees), ESS teachers, and Paraprofessionals	12
Part-time teachers and Paraprofessionals hired between January 1 – May 2, 2023	6
Job-sharing teachers	24 each
<i>Prorated schedule applies to newly hired.</i>	

IMPORTANT REMINDERS

- If a paraprofessional/instructional classified employee chooses to take a personal/sick day on a district designated PD day, he or she MUST still earn 24 hours of professional development credit (not stipend) per year.
- The district does not award professional development credit for earned hours of college credit.
- The district will grant on-line PD obtained on non-duty times.
- ***Per state regulation, all PD due by May 1st.***

JOB-EMBEDDED PD

According to KRS158.070 (3) (c), "if a local board approves a flexible PD plan, a teacher may earn his/her required PD credit outside the four days reserved in the school calendar for PD. However, a teacher may not earn flexible PD credit during regularly scheduled hours in the school work day" (job embedded).