

## ***2025-2026 SEAS ATHLETICS HANDBOOK***

### ***School Mission Statement***

Guided by our Catholic faith, St. Elizabeth Ann Seton Catholic School serves God and families by spiritually and academically preparing students for lives of holiness and service.

### ***School Vision Statement***

St. Elizabeth Ann Seton Catholic School is dedicated to building the Kingdom through excellence in education of the whole person to a life of service, rooted in the values of love, respect, and justice for every individual and form of life existing in God's creation all of which have been elevated by the Incarnation of Jesus Christ.

### ***School Philosophy***

St. Elizabeth Ann Seton Catholic School will serve the educational, cultural, social, spiritual, emotional, and physical needs of the children enrolled in the school.

We will provide a loving and supportive environment that will allow the child to reach their full potential as a child of God. We believe that with the "whole person" approach children will be taught and expected to practice for themselves values that flow from the teachings of Jesus Christ as taught by the Catholic Church. This also makes it possible for the child to achieve academic excellence.

We will prepare each student as an individual, graced by God, to live a faithful, creative, humane, and compassionate life and to contribute to the human community.

### ***Catholic Grade School Athletic Association Mission Statement***

The Catholic Grade School Athletic Association exists to organize and promote the development of respectful, faith-filled athletics through participation in interscholastic sports.

### **Nondiscriminatory Policy**

St. Elizabeth Ann Seton admits and does not discriminate on the basis of sex, race, color, national and ethnic origin in the administration of our educational and admissions policies, scholarship programs, athletic and other school-administered programs, or access to all rights, privileges, programs and activities generally accorded or made available to students at our school. Our school reserves the rights and protections granted to it in the areas of admissions and educational policies, scholarship and loan programs, athletic and other school-administered

programs, employment practices, and other areas of operations by applicable laws and constitutional provisions to act in furtherance of its religious identity and objectives. Students are expected to treat each member of our school community with respect, including, but not limited to, showing respect for their cultural, ethnic and religious heritage. Any student who degrades, harasses or insults another with ethnic, sexual or religious slurs, intimidation, gestures, language or comments will face appropriate consequences.

## **PURPOSE**

St. Elizabeth Ann Seton Athletic Program exists for the following purposes:

- To develop a sense of belonging while developing teamwork skills;
- To build self-confidence and self-worth;
- To develop tolerance, respect, and good sportsmanship skills;
- To develop athletic abilities;
- To provide physical exercise;
- To positively channel the competitive spirit;
- To glorify God in all we do.

## **OFFERINGS**

St. Elizabeth Ann Seton Catholic School participates in the Catholic Grade School Athletic Association (CGSAA). The following sports programs are offered by the CGSAA and St. Elizabeth's, which are governed by this handbook and the rules of the CGSAA:

- Soccer: Girls'/Boys' grades K-8
- Basketball: Girls'/Boys' grades 2-8
- Volleyball: Girls'/Boys' grades 4-8
- Track (not governed by the Athletic Committee offered as a part of the school physical education program under the direction of the physical education teacher for St. Elizabeth's)
- Other: CCYO sports for Middle School (contact CCYO Coordinator)

Soccer, volleyball, basketball, and the CGSAA track meet programs are under the auspices of the Catholic Grade School Athletic Association (CGSAA).

In all sports, grade levels may be combined with the exception that players cannot cross over from the development league, grades 2-3, to play in the regular league, grades 4-8, and students cannot play more than one grade level above except in the case of soccer where the CGSAA permits middle school teams consisting of 6th, 7th and 8th graders. In some cases, when there are too few players at a particular school, students from various schools within the CGSAA are joined to form a team. Should your child be placed on a

team from another school the parent will be contacted to see if the child is still interested in being placed on that team.

## **REGISTRATION**

The parent/guardian of any St. Elizabeth Ann Seton Catholic School student wishing to participate in a sport must provide the following:

- A current completed and signed Permission to Participate/Signature of Acceptance form
- Concussion and Sudden Cardiac Arrest Symptoms Acknowledgment Agreement
- Agree to abide by the policies of the Athletic Handbook and the CGSAA rules
- Meet the concession stand requirement set forth by the school
- Payment of athletic fees.

Fees will be billed through the family FACTS program and must be paid by their due date. The above forms are acknowledged by all students during the enrollment process. Deadlines for registration for each sport will be sent to parents via their school email account prior to the season and posted in the principal newsletter or on the school website athletic page. Scholarships are available for those who qualify. Notify the school office at the time of registration for that sport when applying for a scholarship.

A digital copy of the Athletic Handbook is provided during the enrollment process. Students shall be responsible for reading and agreeing to the Athletic Handbook and abide by the policies contained in it as well as those in the Parent/Student Handbook.

## **ATHLETIC FEES**

Athletic fees are billed through FACTS and due on the required date in order for students to participate in practice or games (league or non-league). Included in the athletic fee is the team league entry fee for the Catholic Grade School Athletic Association (CGSAA), equipment and supplies, reimbursements for non-parent coaches, and tournament fees.

Fees are assessed just prior to the start of practices for that particular sport and no refunds of athletic fees will be issued (date will be in sign-up). Families must let the school know in writing if they wish to unenroll their child from a sport prior to when final rosters are due to the CGSAA to avoid paying the fee.

### **2025-2026 Athletic Fees:**

- Elementary (2nd-5th) Basketball: \$100 per child
- Middle School Basketball: \$120 per child
- Volleyball: \$120 per child
- Soccer: \$85 per child

*Children of SEAS Athletic Committee Members will not be assessed a fee.*

**Concession Stand Obligation:** Each family with a student participating in volleyball and/or basketball is required to sign-up to work a one hour shift in our concessions stand during the season of play for the team your student is participating. Notification of sign-up dates will be made available through email notification. In the event the concession stand obligation is not met, a \$75 fee will be due. This will be billed through FACTS at the conclusion of the season.

Sign up for concession will be at the beginning of each season and workers will be expected to be in the St. Elizabeth's gym at their committed times. Middle School SEAS students may work in the concession stand for volunteer hours as long as his or her parent is also present. Other children are not permitted in the concession stand.

## **UNIFORMS**

Uniforms provided to students participating in St. Elizabeth's athletics are the property of the school and are made available to players during the appropriate sports season. Uniforms must be returned to the PE teacher within 1 week of the end of the season for each sport. Any uniforms that are not returned will result in a fee being assessed for the replacement cost of the uniform. This will be billed through FACTS.

Parents are responsible for proper care and laundering of uniforms used by their student-athletes. The replacement cost for uniforms not properly cared for and/or damaged will be the responsibility of the family and the replacement cost will be billed through FACTS (cost depends on the sport and uniform) - amount to be charged subject to change and at the discretion of the Athletic Committee.

## **ATHLETIC COMMITTEE**

The Athletic Committee is to function as part of St. Elizabeth Ann Seton Catholic School and is overseen by the principal. It consists of the assistant principal and physical education instructor of St. Elizabeth Ann Seton Catholic School and other appointed school parents and/or parishioners. The function of the Athletic Committee shall be to advise and coordinate the athletic teams of St. Elizabeth's as they participate in the Catholic Grade School Athletic Association. In the event that there are grievances by parents of students participating in athletics, a formal complaint should be submitted in writing to the school.

## **EXPECTATIONS AND REQUIREMENTS OF STUDENT ATHLETES**

All students at St. Elizabeth Ann Seton Catholic School are expected to:

- Realize that completion of required school assignments and maintaining passing grades are a priority to practice and play in games. Only students with a grade of "C" for the current quarter and year will be eligible to attend athletic events that take place during the school day.

- Realize that attendance and participation at practice is expected by coaches and can affect playtime in games.
- Behave in a Christian manner at all times.
- Respect everyone: teammates, coaches, opponents, game officials, spectators, gym volunteers, and workers. Players that receive a technical foul must have a meeting with the principal prior to playing in games the following weekend.
- Understand that playing on a team at St. Elizabeth's is not a right, but a privilege and that each athlete represents the school during practice and games.
- Respect facilities and equipment and clean up after yourself.
- Practice good sportsmanship. This includes shaking hands and congratulating opponents after every game, waiting until the team is released from the coach prior to leaving the team, not using abusive language, or physically trying to harm anyone.
- Be aware of your coach's guidelines for practice. Any player acting outside of the guidelines established by the coach will be warned of what will happen if the behavior is repeated. Penalties appropriate to the age and maturity of the children will be assigned. Should there be a time when an individual player has a repeated discipline problem, the parents and the Athletic Director should be notified before the next practice so that the issue can be addressed. Possible consequences of inappropriate behavior include requiring the parent to attend all practices and/or a temporary suspension and/or dismissal from the team.
- Players are never to approach officials during or after the game with complaints. All requests from coaches, fans, and players should be brought to the CGSAA or Head of Officials through the school's CGSAA representative. Any complaints filed by referees about this will result in an automatic minimum 1 game suspension. Any player ejected from a game for fighting will be suspended for a minimum of 2 games.
- Understand and abide by all rules of the CGSAA.

### **EXPECTATIONS AND REQUIREMENTS OF PARENTS and SPECTATORS OF STUDENT ATHLETES**

- Parents and spectators are expected to conduct themselves in a Christian manner. This includes showing respect for players and coaches and volunteers and workers in the hosting gyms. They shall refrain from abusive language and coaching from the sidelines at games or practices. They shall refrain from expressing their disagreement with the calls of those officiating the game. Booming or personal put-downs/threats are never appropriate and have no place in Catholic school-sponsored contests.
- Parents/spectators will avoid engaging in any situation that could result in a negative representation of the program. This includes arguing with any coaches, officials, players, parents or spectators, verbally criticizing or reprimanding others, and any inappropriate verbal remarks or verbal abuse.
- Parents will read, and comply with this Athletic Handbook through the enrollment process. Questions, comments, or suggestions concerning this handbook should be directed to school personnel or the Athletic Director. Your help in ensuring that your student athlete has a safe and enjoyable learning experience through participation in sports is welcome and appreciated.

- Ensure the online student management system is up to date with contact information, student health concerns and allergies. Parents will inform coaches of any health concerns and allergies prior to the first practice.
- If a student athlete cannot attend a practice or game, it is your responsibility to notify the coach in a timely fashion. Coaches are asked to keep a record of absences.
- If your student athlete is ill, running a fever or did not attend school that day he/she cannot participate in a practice or a game.
- All team members are to be present at practices and games, arriving on time and picked up on time. Parents also should be mindful of their responsibility regarding the actions of any family member attending a practice. Practice is a place and time for coaches to work with his/her players, not to supervise other friends or siblings of players.
- Parents should be positive and encouraging. Be supportive of your student athlete and his/her coach.
- When a parent disagrees with his/her student athlete's coach, he/she should visit with the coach in private, out of the sight and earshot of the other players and parents. Parents must wait 24 hours after a game before approaching the coach to schedule a time to discuss their issues.
- Attend the scheduled coaches, parent meeting and/or uniform checkout.
- Parents of each student athlete participating in the St. Elizabeth's athletic program shall be expected to volunteer in some manner during the season or sport in which their child is participating. Such volunteer duties may include making team telephone calls, sending emails, working concessions, game admissions, score-keeping, etc.
- Any parent or who themselves receives a technical foul or is requested to leave a game or are accompanied by a visitor supporting a St. Elizabeth's team who is issued a technical foul is required to contact the school principal prior to attending another St. Elizabeth's game, regular or tournament. At this time a meeting will be set to discuss the behavior resulting in the technical.
- Parents and/or spectators are never to approach officials during or after the game with complaints. All requests from coaches, fans and players should be brought to the CGSAA Basketball/Volleyball/Soccer Commissioner or Head of Officials through the schools CGSAA representative. Any complaints filed by referees about this will result in an automatic minimum 1 game suspension. Any player ejected from a game for fighting will be suspended for a minimum of 2 games.
- Understand and abide by all rules of the CGSAA.

### **COACHES PARENT MEETING**

Coaches may elect to hold a parent meeting before the beginning of each CGSAA sport. At this meeting coaches are introduced, and concerns may be voiced and issues settled before the opening of practices. If possible, a team manager will be chosen to assist the coach.

Coaches will remind student athlete's parents or guardians of the need to be familiar with Concussions and Sudden Cardiac Arrest Symptoms and Warning Signs. Information sheets are attached to this handbook.

## **EXPECTATIONS AND REQUIREMENTS OF COACHES**

- All coaches will have met the Archdiocesan requirements of Safe Environment.
- If *required* and *offered* by the CGSAA; All returning head coaches will have attended the required Play Like a Champion Training provided by the Archdiocese of OKC. These trainings are offered by the Archdiocese of OKC and are generally in August and January. It can be completed during the first season as a coach in the CGSAA.
- Use their knowledge and appropriate equipment necessary to perform their coaching duties.
- Contact the Athletic Director regarding any issues or problems that are questionable in nature for further direction or actions to take regarding the situation.
- Coaches shall set an example for their players, other coaches and spectators by behaving in a Christian manner. No booing, cursing, jerking/pulling or derogatory comments toward players, opponents, scorekeeper, official bookkeeper, or the officials will be tolerated. All coaches shall follow the CGSAA rules pertaining to decorum for the season.
- Encouraged to start and/or end practices and games with a prayer.
- Supervise all student athletes in a responsible and Christian manner. Be positive, build self-worth and stress skill improvement. Treat all fairly and with respect.
- Coaches are responsible for the safety of all student athletes at all practices, games and team related functions from the time the players are dropped off until they are picked up by a responsible party. Under no circumstances should student athletes be left unattended.
- If a coach needs to have another individual take over in their absence, they must notify the Coordinator for the sport and ensure the person taking their place has Safe Environment clearance. The school office can assist coaches with this information.
- A coach is expected to be at practice before student athletes scheduled arrival time and ensure all student athletes have left before he/she leaves or designate another safe environment cleared adult who agrees to take on those responsibilities.
- Coaches should not tolerate any abuse or mistreatment of players, parents or others by any member of a St. Elizabeth's team. This means a zero-tolerance policy for "poking fun" at people or verbally (and physically) abusing others.
- Head coaches complete the required concussion and first aid online training annually. Head coaches must also complete sudden cardiac training in accordance with Senate Bill 239, the "Chase Morris Sudden Cardiac Arrest Prevention Act." This training must be completed prior to coaching. Links to the training will be sent by email by the athletic committee.
- Make certain that a first aid kit (one is located behind the concession stand and one in the scoreboard closet, near midcourt) is present at all practices, games, and team functions. If needed, a blood-borne pathogen video is available at school for training purposes.
- Coaches are provided with team equipment before the start of the season and are to return it in good condition at the end of the season.
- Coaches must communicate with student athletes, parents, and the school office practice times and notify parents of the schedule and any changes posted on the CGSAA website.
- Any issue or question to be taken to the CGSAA shall be forwarded to St. Elizabeth's Athletic Director.
- In accordance with CGSAA Policies, coaches are not permitted to inhale, smoke or chew tobacco at practices, games and team related functions. This includes the use of alcohol.

- Coaches are encouraged to keep a record of players' absences.
- Coaches submit their requested practice times to the basketball/volleyball/soccer coordinator and also relay any changes or cancellations.
- Use of St. Elizabeth's gym; student athletes are required to stay in the gym and can only enter the development room with a parent or coach. The coach or assistant coach must obtain any equipment and return equipment to the development room. Equipment should be returned to its original location and the room left in good order for others. Entry code must be kept private and should not be shared with parents or students for the safety of all. The gym is not to be used for private lessons of any kind without permission/coordination from the school.
- All requests from coaches, fans, and players should be brought to the CGSAA Basketball/Volleyball/Soccer Commissioner or Head of Officials through the schools CGSAA representative. Never approach officials, scoreboard, or scorekeeper after the game with complaints. Any complaints filed by referees about this will result in an automatic minimum 1 game suspension. Any player ejected from a game for fighting will be suspended for a minimum of 2 games.
- Any technical foul issued to a coach, student athlete and/or parent or visitor must be reported to the Athletic Director by the coach as soon as possible.

#### Coaches' Code of Ethics Pledge

- I will place the emotional, spiritual, and physical well-being of my players ahead of my personal desire to win.
- I will treat each player with respect as an individual, remembering the differences in the emotional and physical development of all players.
- I will provide a safe playing situation for my players.
- I promise to review and practice the necessary first aid principles needed to treat the injuries of my players.
- I will do my best to organize practices that are centered around building the skills of all student athletes entrusted to my care.
- I will lead, by example, in demonstrating respect, fair play and good sportsmanship to all players, parents, and officials.
- I will ensure that I am knowledgeable in the rules of each sport that I coach, and that I will teach these rules to my players.
- I will remember that I am a youth coach and that the game is for developing their abilities.

#### **Expectations and Requirements of Sport Coordinators**

- Coordinators are appointed to oversee each sport program and serve as a member of the Athletic Committee.



- Each coordinator will verify with the school personnel that prospective coaches, assistants, and any parent or youth have been Safe Environment approved for work in the Archdiocese.
- Coordinators ensure coaches have or will have the required Play Like a Champion Training prior to approval as a coach. Second-time coaches must complete their training during the school year in which they coach. Returning coaches must have completed PLACT prior to coaching again.
- Gym scheduling for practice will be the responsibility of each sport coordinator through the school office.
- The sport coordinator will intervene in a grievance situation only if the grievance is not remedied between the coach and the grievant. The coordinator may request that a written grievance be submitted to the Athletic Committee.
- Each coordinator may be called upon to relay information to coaches.
- Each coordinator shall be responsible for approved tournament registration.
- Each coordinator shall submit team division suggestions and names of prospective coaches to the Athletic Committee for approval.
- Each coordinator will assist in coach development or informational meetings.
- Each coordinator will assist in team placement and coach recommendations. When there are sufficient players to form 2 teams at a particular grade level the Team Selection Process guidelines will be followed for equal distribution of talent in grades K-6th. 7th and 8th grade coaches may consider different team splits with the consultation and approval of the Athletic Committee.
- 2 teams will be required if 14 or more players sign up in one grade level for basketball and 16 or more players for volleyball.

### **Team Selection Process**

#### **Purpose**

The purpose of this procedure is to detail the team selection process to be used by coaches when two teams will be fielded to compete in Catholic Grade School Athletic Association (CGSAA) leagues through Saint Elizabeth Ann Seton Catholic School. The Athletic Committee with approval of the Principal will decide on the appropriate method to be used when special circumstances exist or an agreement can not be reached.

#### **Selection Process**

Listed below is the process to be used by coaches when selecting teams. One selection process must be agreed upon by both coaches. If there is one coach for both teams, a member of the athletic committee must be involved in the selection process. The end result of this process is to have fielded two teams that are even in athletic talent and overall team skills in grades K-6th. 7th and 8th grade coaches may consider different team splits with the consultation and approval of the Athletic Committee. Once the team roster is determined, students may only play on their designated team.

#### **Step 1 - Evaluation Practices**

An evaluation practice is scheduled by the coaches. This practice will be attended by all coaches and players that will compete in a CGSAA league. The purpose of this practice is to provide the coaches the ability to evaluate the players. Prior to the evaluation practice, the coaches will meet and agree on the practice agenda. This agenda includes the drills and the types of scrimmages to be held during the practice. The evaluation practice will be held for all grades every year when two teams compete in a CGSAA league.

### **Step 2 - Team Selection by Consensus**

The idea behind “Team Selection by Consensus” is to foster a “win-win” ideal when dividing the group of athletes into two teams. Draft scenarios tend to foster a “win-lose” attitude between the coaches. The idea is to select “equal” teams by consensus of the coaches’ evaluation.

The coaches will meet to discuss team composition. Each child’s athletic ability, attitude, and any special circumstances should be taken into account when dividing the teams. Specific skills required by the team sport should be taken into account by the coaches as they reach their consensus. Examples of these skills include ball handling in basketball, or setting in volleyball. The idea is to select the two groups of children that represent the best teams – not the best set of individuals. This gives the coaches the ability to select teams based on team chemistry along with athletic ability. If the coaches can reach a consensus on how to divide the teams evenly as outlined above, the team selection process is over and practice can begin for the upcoming season. If the coaches cannot reach a consensus on team selection – then the selection process moves onto Step 3 –Team Selection by Draft.

### **Step 3 – Team Selection by Draft**

The coaches will meet and select players via a draft process. This requires each coach to have ranked the players by athletic ability and position prior to the draft meeting. A coin toss will determine which coach will select first in the draft. The coach winning the coin toss will select one player. The coach that loses the coin toss will be given the next two picks. Each coach will then select in alternating order, their team for that season. All ranking data should be treated as extremely confidential information. Listed below are exceptions to the draft process outlined above.

#### **A. Coaches’ Children and Special Circumstances**

If a head coach and the assistant coach have children who are the two top players as ranked by one of the head coaches, then the coaches should go to a ranking system instead of a draft system. The team with the top two ranked players should receive the sixth-best player as ranked by the coaches unless mutually agreed to by both head coaches. (For example, one head coach would receive the 1, 2, and 6 best players, while the other head coach would receive the 3, 4, and 5 best players). This process applies to kids that have special circumstances.

#### **B. Specific Athletic Ability**

Team sports require specific athletic talents in order for the team to function effectively. Examples of these are point guards in basketball or setters in volleyball. The coaches must ensure that these team requirements are addressed and adequately filled during the draft process.

### **C. Splitting Teams from the Previous Year:**

Coaches are encouraged to mix the teams from year to year so they do not have the exact same players they had the previous year. The idea is to avoid A/B team perceptions with the children and the parents in grades K-6th.

### **Step 4- Third Party Team Selection**

If the Athletic Committee decides it would be better, or if coaches cannot agree on splitting the teams, the Coordinator and/or Athletic Director will seek a third party to split the teams. The Coordinator and/or Athletic Director have the right to seek a third party should be decided by the Athletic Committee as necessary.

### **Guidelines for Practices**

It is recommended that only student athletes attend practice in order to minimize the responsibility of the coaches. The coaches who graciously volunteer their time should be able to focus all their attention to his/her players instead of others at practice who may be causing distractions.

No student should be in the gymnasium without an adult present. This is solely for the safety and well being of all children.

Practices and contests are not to be scheduled on Holy Days, during Holy Week, or at regular Mass times to allow and encourage coaches, student athletes, parents and fans to actively participate in their faith by attending scheduled religious functions and activities.

Gym time is limited. Coaches should be ready to start practicing at the allotted time and be off the gym floor at the conclusion of the allotted time to allow the next team to begin its practice. In no event shall any practice continue past 10:00 p.m. on a night in which school will be held the next day. All adults assisting with practices must be Safe Environment approved.

Practice times shall be allotted by the Sports Coordinator or Gym Coordinator and will be based on gym and coach availability, number of teams, grade levels or any other factor deemed necessary by the Sports Coordinator or Gym Coordinator. Older grades will get first choice for practice times. Open practice times, if any, may be available to any team forced to give up its allotted time for that week as a result of the gym being used for another school or church function.

### **Tournaments/Track Meets**

If representing St. Elizabeth's as a team, coaches must get approval from the Athletic Director BEFORE entering into any tournament/track meet not otherwise authorized and paid for by the school. Permission to enter a tournament will depend on the time of the year, the cost of the

tournament and most importantly, the willingness of parents to have their student athlete participate. Permission must be requested two weeks prior to the tournament in order to participate.

A team representing St. Elizabeth's may be allowed to attend a tournament not otherwise authorized and paid for by the school pursuant to the following guidelines: every player on the school team roster is included; only St. Elizabeth students will participate on the tournament team; and all entry fees and associated expenses shall be the responsibility of the coach, parents, or players.

In any tournament, if two St. Elizabeth teams from the same grade meet in tournament play, the game shall be played as bracketed and each team shall play with its normal roster of players. If two teams meet for a trophy, they are advised to scramble the teams and play an exhibition game. It is recommended that the team is re-scrambled at halftime.

In Middle School it is possible to combine into one team for the tournament. We do expect teams to compete to win in tournaments.

### **Playing Time**

Coaches shall abide by the CGSAA rules regarding playing time. The minimum amount of time is set by the CGSAA depending on the sport and the age of the player. Once minimum playing time has been achieved, playing time should be based on the amount of work and practice time a student puts in, in addition to the CGSAA rules. It is important to know that players who do not listen to the coach, follow directions, hustle, and/or display negative attitudes may not receive as much playing time as others who adhere to these guidelines. Beginning in the sixth grade for basketball and 7th grade for volleyball, the CGSAA has no minimum required playing time set, however, St. Elizabeth's encourages coaches to provide players with adequate playing time.

### **Eligibility**

In the sports that are conducted under the auspices of the CGSAA (Catholic Grade School Athletic Association), only students enrolled at St. Elizabeth Ann Seton Catholic School can participate on our school team. On some occasions when enrollment in a particular grade does not meet the necessary number to field a team, players from other CGSAA schools may be asked or may ask to join one school to make a team. This only will occur when it is determined that all eligible students from a particular school have been given the opportunity to participate with their own school. This must meet the approval of the Principal AND the Athletic Director and be initiated by the school CGSAA representative.

With regard to other sports not sponsored by the school, teams may be formed from within St. Elizabeth's; however, they are not to be named St. Elizabeth Ann Seton.

Difficulties with failing grades or poor conduct are the responsibility of the student and the parent. Because of the age of our students and because our coaches are volunteers, the school is not at liberty to release information concerning grades or behavior.

#### **Athletic Participation during the school day – Eligibility**

- Only students with a grade of “C” for the current quarter and year will be eligible to attend athletic events that take place during the school day. Students must also be in good standing with their behavior.

#### **Sexual Harassment, Intimidation & Bullying Policy**

The St. Elizabeth Athletic Committee shall enforce the Sexual Harassment, Intimidation & Bullying Policy of St. Elizabeth with regard to player behavior within the athletic program. Please refer to the Parent/Student Handbook for guidance in dealing with specific circumstances. Anyone with knowledge of suspected violations of school policy is urged to report the occurrence in a timely manner. The Principal, the Athletic Director and the coach shall be notified.

#### **Policy Regarding the Abuse of Minors by Church Personnel**

All coaches and volunteers who will be working with students need to have read and signed the Archdiocese of Oklahoma City’s policy regarding the abuse of minors and be Safe and Sacred, formerly known as Safe Environment Approved prior to working with children.

#### **Grievance Procedure**

An individual or team grievance may include any perceived or enacted unfair or prejudicial treatment of a player by a coach, referee, and scorekeeper. A grievance should be handled in the following manner:

- ✓ Set up a time to discuss the issue with the coach, outside of practice time or at games, and at least 24 hours after the problem occurred.
- ✓ If the situation is not remedied, then, set up a time to discuss the issue with the Sport Coordinator. The coordinator may request a written statement to be submitted to the Athletic Director and/or school principal. Such written grievance is to include the following:
  - the nature of the problem
  - the team and coach
  - the date the problem was discussed with the coach
  - the incident(s) and date of the incident(s)
  - the names of witnesses, if any
  - the desired outcome

- the name and signature of the grievant.

Grievances must be filed within the season or one month after the season in which the incident occurred. All grievances filed after this time period will not be considered. The Principal will be advised of such matters.

**Failure to comply with any of the provisions herein by parents or students may result in revocation of participation.**

### **2025 SEAS ATHLETIC Committee ROLES**

John Vollbrecht: Athletic Director

Dale Sheller: Assistant Athletic Director & Soccer Coordinator

Taylor Lothes: School Administrator

Patrick Harvey: Treasurer

Stephanie Weedn: Volleyball Coordinator

Derek Washington: Basketball Coordinator

Claire Reed: Gym Coordinator

Melissa Vollbrecht: Uniform Coordinator

Daniel Spurr: P.E. Teacher

Natalia Tavangar: Sponsorship Coordinator

Andrea Scoggins: Concessions Coordinator

Track Coordinator: TBD