

Village of Antioch
Parks & Recreation Department
Park & Pavillion Rental Requirements & Rules

Rental Requirements

An approved Facility Rental Application is required for exclusive use of parks and pavilions. Complete the Facility Rental Application and return to Grace Ford at gford@antioch.il.gov. Parks & Recreation staff will contact you regarding your request within 3-5 business days. Additional forms may be required to finalize your use.

Alcohol is only allowed if an Alcohol Permit is purchased; insurance is required.

Rental fees vary and are due before a permit is issued.

Groups may be required to submit a certificate of insurance.

A security deposit is required to secure your date.

Park and Pavilion Rules

All park and pavilion renters are subject to the General Park Rules as established by the Village of Antioch. Listed below is a summary of General Park Rules. For a complete listing of Village of Antioch's Park Rules Ordinance, see Chapter 4 of Title 8 of the Antioch Municipal Code.

1. All use of park equipment, trails, grounds, buildings, equipment and other facilities is at the sole and complete risk of the users, and all persons intending to use any such park assets are cautioned to ensure that they understand the risks of the use of such assets prior to using the assets or allowing their children or wards to use the assets.
2. Hours: From April 1 of each year to October 31, village parks shall be open from seven o'clock (7:00) A.M. to ten o'clock (10:00) P.M. From November 1 of each year to March 31 of the following year, village parks shall be open from seven o'clock (7:00) A.M. to six o'clock (6:00) P.M.
3. Park Watch Program is in effect.
4. Children age 10 and under must be accompanied by an adult.
5. Some equipment is not suitable for use by younger children - parental discretion is advised.
6. Please keep all pets on leashes and clean up after your own.
7. Please report any unsafe equipment or vandalism to the Parks & Recreation Department.
8. No Smoking in any park building, shelter, playground area, and only in designated smoking areas on grounds.

9. The following is prohibited in all Parks: Climbing on top of roof(s), trees, buildings or equipment, throwing objects (sand, woodchips, rocks, etc.), jumping from or off of equipment, fires, alcoholic beverages, snowmobiles, dirt bikes, scooters, AT vehicles.
10. It is strictly forbidden to roller skate, roller blade, skateboard or ride a bicycle or scooter on any tennis court, basketball court, pavilion area, bench, picnic table or other park equipment. Skate boards, bikes and roller blades may be used in the Skate Park in strict accordance with posted rules for the use of such equipment.
11. There is NO ELECTRIC at Tim Osmond Sports Complex or Pedersen Park.
12. Alcohol Permits are required when renting a Pavilion and alcohol is being served. If our watch program people find alcohol being consumed by any of the guests, a fine of up to \$500.00 can and will be issued to the person renting the pavilion, and the guest with the alcohol.
13. Restroom Key for Williams Park. Applicant will be responsible for going to the Parks & Recreation Office located at 806 Holbek Drive and checking out the Restroom Key (the day of the event, or on Friday before a weekend party). And returning it the day after the event or on Monday. The Director of Parks & Recreation is empowered with the discretion to grant permits for the exclusive use of the parks facilities, including the pavilions, grassy picnic areas and other facilities.
14. The Director of Parks & Recreation may establish routine practices, reservation lists and supplemental rules for the issuance and management of permits for the exclusive use of parks facilities.
15. Antioch Skate/Bike Park: The village hereby adopts the forms of notice and rules set forth in exhibits attached to ordinance 02-12-45, passed on December 2, 2002, and direct that the rules and the requirements of registration prior to use of the skate/bike park shall be enforced by appropriate village authorities to the extent practicable.
16. The Director of Parks & Recreation is empowered with the discretion to grant permits for the serving of alcoholic beverages for private functions only in the parks, provided, however, that no such license shall be granted for a private function in the Aqua Center.
17. The Director of Parks & Recreation may establish routine practices and supplemental rules for the issuance and management for the granting of permits to serve alcoholic beverages, including, but not limited to ensuring that the applicant is at least 21 years of age, that the serving of such beverages will not violate any laws of the State of Illinois nor any ordinances of the Village of Antioch, and that any required insurance policy be issued and filed with the Parks Department.
18. All requests for the issuance of a liquor license for public service of alcoholic beverages must be presented to the Liquor Commissioner pursuant to the local and state liquor codes.
19. Any violation of a permit for exclusive use of a park facility or area or for the serving of alcohol shall be deemed a prohibition on that person (and his or her immediate family) from obtaining any further permit from the Director Parks & Recreation.

20. NO Fireworks or Sparklers of any kind shall be brought into or used in any of the Village of Antioch's parks.

Individuals or groups interested in renting a park or pavilion must complete the Facility Rental Application.

- Permits are required for exclusive use of the space
- Rental fees vary and are due before a permit is issued
- Grilling is only allowed in parks where grills are provided, if available
- Smoking and gambling are not permitted
- Alcohol requires an additional permit with additional fee
- Rental groups may be required to submit a Certificate of Insurance
- Security deposit required