

Illawarra and South Coast Central Service Office Inc.

Delegates Meeting Minutes

Monday 17th November 6pm

Note:

Meeting papers for the Association's Quarterly, Annual and Special Meetings are available on:

<https://www.aawollongong.org.au/meeting-papers>

On Zoom: ID 891 9515 7868 Passcode: 695615

1. Meeting opened with the Serenity Prayer

2. Preamble and Traditions of AA read by Rusty

3. Attendance: *Voting members*: Rusty (Bellambi Thursday), Rona (Corrimal Sunday), Steve (Wollongong Friday), Suzi (Wednesday Womens), Danielle (Warilla Saturday), Bill (Unanderra Monday), Tim (Warilla) Rhia (Wednesday Wollongong). *Non-voting*: Mal (Thursday Bellambi), Lucy (Wollongong Friday), Jen (Wollongong Saturday) Elise (Corrimal Sunday) *Apologies*: Tony (Tuesday Corrimal)

4. Previous Minutes from AGM were viewed on screen. Not required to pass until next AGM in 2026.

5. Correspondence:

i. The CSO volunteers are now using Bigpond Webmail, rather than the computer, to enable all email records to be accessible as part of the Office moving to paperless.

ii. emails are a variety of:

a. Normal correspondence to do with day-to-day operations. Invoices, receipts, rent and lease correspondence, ACNC correspondence. b.

b. Correspondence associated with CSO literature and other stock orders and deliveries

c. emails for 12 Step help via the AA Contact Us page.

6. Secretary Report:

At the November Committee meeting, Anne resigned her position as Secretary and the Committee unanimously voted Rhia as the new Secretary. Anne thanked Rhia for her service and willingness to serve.

Rhia reported that the Office is moving to a less paper filing system. All relevant files have been put in a folder and sent to Office as a zip file. These are updated regularly and sent to the Committee by email as well as the Office email. All Committee members can access these files.

7. Treasurers Report: Below is a summary August, September and October

i. Balance in Statement account: \$10, 784.13

ii. Balance in Debit Card account: \$334.80

- iii. Term Deposit: \$21,368.16 to be rolled over 18th November 24, 2025
- iv. Stock on hand: \$4287.74. Thanks Tim
- v. Office float: \$75.00
- vi. Contributions from groups: \$2896.00 Contributions from individuals: \$255
- vii. Cost of running Office: Approximately \$15000 per annum. Now our Prudent Reserve.
- viii. Bank signatories: added Rusty (Chair) Tony (Vice chair), Rona (Treasurer) Anne (Member)
Quarterly reports for August, September and October are available online.
- ix. Financial procedures in Office have been reviewed and changes made
- x. Office Debit card is now added to Office mobile phone for purchases and convenience.
- xi. TYRO (EFTPOS function) has been added to our Mobile phone no: No costs except a 1.4% transaction fee on transactions. This function allows Credit card sales from The CSO
- xii. Lack of water supply to Office and Cleanliness of bathroom being addressed. Contacted the owners about connecting water from shop next door. Need to negotiate Electricity and Water with Shop 5a (next door shop) if water was to be connected.
- xiii. Signage for new Premises: Molly has drafted two designs. Signs to be A3 poster size. Meeting Approved Sign 2 and Ro to follow-up.
- ix. Contents and Stock insurance: In the process of obtaining a quote, and whether it is feasible and affordable.
- x. PI and PL Insurance: NRMA notified change of name and ABN post Incorporation. Required a new policy. New policy issued.
- xi. New mobile phone purchased and a 12-month phone diversion of the previous 02 4285 6788 number. CSO Mobile no: 0409 484815

8. Office Report:

Deb and Tim have raised concerns about the Internet and phone service. Service is often unavailable at times during the day. Need to contact provider, Boost for assistance. NBN might be a solution to this.

Jen asked about the lack of Literature at the Office. It was suggested to pre order so Office can fill the order beforehand.

	August 2025	September 2025	October 2025
Phone:	8	38	47
Mail in/Out	13	10	9
Visitors	9	21	11
12 Step	0	4	1

9. Web Report: attached.

10. PIPA report: Rhia led discussion on the proposed PIPA for The South Coast and Illawarra AA region. Written Report available on website.

11. Rally update: Lucy reported that ticket sales are on the rise, with 35 being sold for the whole weekend, 6 for the Saturday evening dinner and 17 for the Saturday. More posters are being printed for distributions to groups. Next Rally meeting is scheduled for November 29th.

12. Special resolutions:

Motion1: That item 4.11b which reads as follows:

4.11 Criteria for Service representatives and alternate service representatives

b three (3) months. physical abstinence from other drugs (other than during medical treatment) prior to appointment

to be changed to read as follows

b. six (6) months physical abstinence from other drugs (other than during medical treatment) prior to appointment.

Moved Rona, seconded Rusty . Motion was carried unanimously

Motion 2: that item 4.2 a ii Individual affiliate members which reads are follows

ii. three (3) months physical abstinence from other drugs (other than during medical treatment) prior to joining the association

to be changed to read as follows

ii six (6) months physical abstinence from other drugs9 other than during medical treatment) prior to joining the association.

Moved Rona, seconded Steve,. Motion was carried unanimously

13. Group Reports:

Wednesday Womens: Suzi reported the meeting was strong with good sobriety. Numbers are good, varying 12 -25 most weeks. New comers are constant with many coming back. Financially doing ok.

Friday Soup Kitchen: Steve reported reasonable numbers but there is a need for more members to join to help with service positions. Mal suggested because it was a 'Drop-in Meeting ' people often belonged to other groups and may be to perhaps limit the service position to two months rather than 6months might encourage members to take on a service position.

Saturday Womens: Danielle reported that numbers were down of late. Newcomers are coming

Warilla Thursday: Tim said numbers were averaging 6-7 per week. Newcomers do come but rarely stay or come back, although they are often seen at other meetings.

Wednesday Big Book: Rhia reported numbers are good with plus 20 every week. John is now the GSR rep.

Wollongong Saturday: Jen said numbers vary week to week, 10 – 35 depending on if the clients from the local re-hab come. Good core group. Meeting now has a QR code for member donations.

Corrimal Sunday: Elise reported that numbers are a little down but still averaging 15 every week.

Bellambi Thursday: Mal reported numbers were ok, perhaps a little down at the moment. Newcomers are coming and seem to be staying.

Bulli Saturday: Anne reported numbers are consistent, 12-15 every week, mostly visitors from the Sydney South area. Could do with some more local members to join to help with service positions.

14. Chair Report: Rusty thanked all the delegates for attending the meeting, thanked the Rally committee for their commitment and service.

15. Election of Committee Vacancies: Three positions are available. Rona nominated Elise to fill one of the positions, seconded by Steve. Elise accepted. Two positions remain vacant.

16. General Business: With the new Constitution, there are and will be small changes that will need amending over the course of the next months. Appropriate notice to amend the Constitution will be required to make such changes.

17. Next meeting : 17th Feb 2026

18. Meeting closed at 7.20pm with the Serenity Prayer.

Web Report
For 17th November 2025

National Web

1. Re-designed www.aa.org.au has gone live. Very professional and being monitored with Google Analytics
2. Chat on this website is out performing the 1300 number
3. www.members.aa.org.au is now open to all members, and we hope to live with the new design before Xmas.

Our local website site

1. added more pages, especially the Local News tab and National Members tab under "For Local AAs"
2. Finalised www.aawollongong.org.au
3. Looking for someone to train up in its use,
4. Web Stats for last quarter

