

CSO Treasurer's Report

For 17th November 2025 Quarterly Groups and Members Meeting

Financial Report

1. See the Quarterly Report for June, July August
 - a. Balance in Statement Account is \$10784.13
 - b. Balance in Debit Card Account is \$334.80
 - c. Term Deposit of \$21368.16 to be renewed tomorrow
 - d. Stock On Hand Value is \$4287.74
 - e. Float is \$75.00
 - f. Petty Cash is \$66.30
 - g. Total Balance Fiancial = \$32633.09
 - h. Stock Value is = \$4,287.74 thanks Tim
 - i. Total CSO value is approx. \$36920.83
 - j. Contributions from the following groups in this quarter were: \$2896.00
 - k. Contributions from individuals were: \$255
 - l. I and J = \$3151 (approx \$12400 pa)
 - m. Cost of running office is approx. \$15000 pa
 - n. Literature sales are unlikely to make up the difference between donations and cost of office.

The committee decided that \$15000 would be its prudent reserve.

Other related and Office Matters.

Since the August AGM, these are the actions taken as Treasurer, Public Officer and generally assisting the new Office Set-Up

1. **Bank Signatories** - Added all Office Bearers - Rusty (Chair); Tony (Vice-Chair); Anne (Secretary) and Rona (Treasurer).

2. **Reviewed Financial Procedures of the Office and made relevant changes**

3. **Organised new Debit Card into the Wallet on our CSO mobile (along with the QR Code for Postage etc purchases) and other purchases.**

4. Added a **Tyro (FPOS) function** to our mobile phone No cost, but 1.4% on transactions. Allows credit card sales from the CSO. Can be placed on more than one

The Committee will consider

- a.. A possible CSO Literature Sub Outlet in Nowra
- b. Once a month Saturday Morning opening in Consiton

5. Water Supply and Clean Toilet issues being addressed

6. Sign **for Shop** Door – Molly has drafted two designs for an A3 poster (ie 2 x A4 pages) for Shop Window. laminated. the **Committee has approved one of these plus an A3 AA only**

7. **PI & PL Insurance** – Notified NRMA of change of name and ABN. Required the Policy to be closed and a new one organised. This has been completed.

6. **Contents & Stock Insurance** – Asked for a quote as the CSO does not have this cover. Need to provide building information, but not received the email yet. May be too expensive for the value of what we have.

7. **Slow Moving Stock** - Approved the Office giving 60 pamphlets to Kiama for PI their work as these are slow- moving stock – related PI matters on the Agenda

8. **Phone** - Purchased and organised Mobile Phone, and a 12 month 4285 6788 diversion
Committee agreed we explore an Area D phone service for 12 Step Calls.

9. Bank Accounts with new Name and ABN. To be done after we complete Charity Status and DGR Status work, and after putting Up-Dated Constitution at this Quarterly Service Reps Meeting.

10 End of Financial Year

Needs to be the end of April so the quarterly report can be accurately put to the August Quarterly Meeting each year. Small constitutional change will be put for February Quarterly Meeting