

Illawarra and South Coast Central Service Office

Secretary Report

12th September 2026

This report probably covers things related to my precious Treasurer role as well as some Office Committee things	
1.	Boost Ongoing saga. Mobile Boost changed into ICSCSO Inc. Paid for one year until 21 August 2027. Email in my personal account as I'm the Account Manager. Deb, Tim and Cassie are authorised to act on the CSOs behalf.
2.	Telstra The \$40 per month being deducted from the CSO Statement Account. ?? Need to sort out where the Invoices are going.
3.	Email Accounts Committee - aawollongong@gmail.com Office - aawollongongCSO2gmail.com OLD Bigpond. Have set a return email for all mail IN , saying the Mail Box is NOT being monitored
4.1	Website Set all the Contact us tables to come to either the Committee email or CSO email. The old FORM MESSAGE is now called From CONTACT US and goes to the OFFICE email in case it is a 12th Step request. Still looking for a member to train in how to use this website. Any Committee members interested?
4.2	Website Upgrade This was Yellow, now Thryv. Approx. \$50 per month for 3 serviced pages and a backup if we need. At max. Pages now. Set number of images, but no limit on .pdfs. I have used it as storage but going forward will mostly use our Google DRIVE.We have paid since 2015? I.e about \$6,000. They are offering a new look for no extra fee. Should we consider this?
5.	Ex-Officio (Non-voting, but have a Voice) Management Committee Members Rotation of office means those of us who were Committee members last year, only

	have this year and next to go. Our Constitution allows us a fair bit of leeway in organising the association. I am suggesting that we can add a couple of people who I meant to nominate, but forgot in my enthusiasm to nominate new people. Danielle was a Committee member as was Cassie. Tony H was also interested. Tony may be happy enough to be on a sub-committee but I'd like to suggest, if Danielle and Cassie are keen, to invite them to join us as Ex-Officio. This way we can do some forward planning i.e. as some of us move off Committee but the Committee would like to keep some of us around as advisers etc., then this could be a way to go. MOTION: That Danille and Cassie be invited to be ex-officio Committee members Moved Seconded Discussion: VOTING For Against Abstain.
5.	Sub-Committee Organisation We have the min. 3 link people now — Josh (Rally) Ro / Tim (Office) and Anna/Rhia/Zara (PIPA) <i>NB I do think Secretary and Treasurer are both best to be at Office Sub-Committees</i> Would any other Committee member like to be involved in a Subcommittee? <i>Think about this.</i> Any non-Committee Members we might like to ask to join a Sub-committee? <i>For example, Sandy expressed interest but was not at the AGM ?</i>
6.	Office Organisation We have the next Office SC on the 21st September. Our Agenda is in the Drive for volunteers (but also any Committee member if there is an issue) to add to at any time during the month
7.	Relationship with the Barbers Next Door SHOP 5A - For your information 7. 1 Water & Electricity The barber shop has meters for the whole of the complex. I understand that some shops have paid for their own meters. We are combined with Shop 5A. The new owners are trying to sort out their electricity and water bills. Mrs Shama (Owners wife) indicated we would probably not be charged for water, but we may have to come to an arrangement about electricity.

	7.2 Noise levels from the New Owners of Shop 5A and Bikes on the walkway in front of our shops. Volunteers reported some difficulties. An ex-Committee member complained to Dr Shama (Owner) about the noise and bikes. I have texted the Shop 5A Owner contact I had to see if we can help with these issues. I suggest Tim and I try to work through these issues.
8.	National CSO Meetings; Video resource - for feedback https://irp.cdn-website.com/bccbbb3b/files/uploaded/AA+Australia+1300+Helpline+-+Quick+Reference+Guide-720p-260724+.mp4 Print Reference Guide resource - for feedback https://irp.cdn-website.com/bccbbb3b/files/uploaded/DRAFT+1300+helpline+volunteer+quick+reference+guide+.pdf Print Volunteer resource - for feedback https://irp.cdn-website.com/bccbbb3b/files/uploaded/DRAFT+1300+helpline+volunteer+handbook.pdf
9.	TYRO - noted new Merchant ID organised as we have new Bank Accounts Tim, Bill and I to organise the set-up on the Office Phone. Bill and Tim to look after once that is in operation. Will need new ID numbers for the additional phones at the Rally.
	Ro G ISCCSO Inc Secretary