PRESENTER INFORMATION

An information form must be completed for <u>EACH</u> presenter.

All information is required.

| Check here if you are the p | rimary contact: □ | | | |
|-----------------------------|-------------------|-------|-----|--|
| Full Name and Credentials | | | | |
| Agency/Employer | | | | |
| Current Job Title | | | | |
| Address | | | | |
| City | | State | Zip | |
| Phone | Cell Phone | | Fax | |
| Email | | | | |

Presenter Resume or Curriculum Vitae (*Required*): Professional presenters must submit their resume or curriculum vitae, including educational history, in an electronic file.

Complete Biographical Sketch (*Required*): Please submit a 150–250 word biographical sketch (1–2 paragraphs) written in third person. This will be used for CEU approval, may be included in conference materials, and will serve as the moderator's introduction. Include degrees, certifications, professional background, relevant expertise, achievements, research, and speaking experience. See the Example Biographical Sketch [here] for guidance. Please be sure it will be accurate at the time of the conference. If there are any changes between the proposal submission and the conference, please send a revised biosketch as soon as possible to admin@biapa.org.