



Womens Safety Services of Central Australia

Our Vision: Greater Safety, Respect and Dignity for all Women and their Children in Central Australia

Position:	Court Support Worker / Victim Support and Advocacy Service - Outreach
Reports to:	Outreach Manager or Team Leader
Remuneration:	Level 5.1 - 5.3 (SCHADS Award) Package including 6 weeks annual leave and salary sacrifice.

The Women's Safety Services of Central Australia (WoSSCA) is a not-for-profit, non-government organisation that operates on a feminist framework and is committed to assisting and enabling women and children experiencing, or at risk of, Domestic and Family Violence (DFV) and sexual violence. WoSSCA provides several services which include 24-hour Crisis Accommodation, Outreach and Remote services, Court Support, Men's Behaviour Change Partner Support worker, DFSV Housing Pathways and Community Development and Training.

Function:

The Court Support Worker is responsible for providing a range of supports to women and their children who are required to be present at Alice Springs Court in relation to being victim survivors of domestic and family violence. The court support worker provides a holistic Victim Support and Advocacy Service, which includes initial risk and needs assessment, safety planning, referrals, and information, advocacy & assistance at Court.

This position will work in accordance with the philosophy, mission, values, and policies of Women's Safety Services of Central Australia.

Duties and Responsibilities:

- Provide support and information about DFSV and ensure women are assisted to meet their safety and security needs when required to be present at Court.
- Providing secondary consult advice to other services and within WoSSCA where appropriate.
- Together with clients, develop safety plans to address women's immediate support needs
- Together with clients complete an initial assessment of risk of DFSV and a client's needs and provide timely and accurate referrals to relevant services as required.
- Alongside Leadership members represent WoSSCA at the Specialist Approach to Domestic and Family Violence meetings.
- Work collaboratively with government and non-government agencies such as NT Police, Department of Health and Territory Families as well as key NGO services.
- Work closely and collaboratively with the Outreach Manager or Team Leader and other team members to achieve best outcomes for women accessing WoSSCA services.
- Maintain accurate and thorough written records including case notes, meeting and supervision notes, interagency communications etc.
- Collect, process, and maintain precise statistical client data.
- Participate in staff meetings, skills development and training opportunities and performance appraisal activities as directed by the Outreach Manager or Team Leader.
- Attend and respond to supervision and seek supervisory support, as required.

- Participate in a range of practical tasks that facilitate an effective and safe provision of WoSSCA services.
- Adhere to WOSSCA policy, management directions and administrative procedures and professional development activities and training.
- Perform other reasonable duties as directed.

Selection Criteria:

1. A tertiary qualification in Social Work, Psychology, community services or a related discipline and/or demonstrated experience within the community services sector, particularly in the field of domestic and family violence.
2. Experience in working with women in the court system, an understanding of crisis intervention and an understanding of working within the judicial system.
3. Sound understanding of theories and practice in Gendered Violence, Strength Based approaches and Trauma Informed practice.
4. A working understanding of client confidentiality and privacy and demonstrated experience of working cross-culturally, with an understanding of cultural safety and its application in service delivery.
5. Comprehensive understanding of issues affecting women and children in Central Australia that contribute to their experience of domestic and family violence and demonstrated experience and understanding of working in a rural and remote context and community.
6. Ability to work autonomously as well as within a team environment.
7. Demonstrated ability to work under pressure, organise and plan to effectively manage a complex working environment including ability to perform a range of support duties with limited supervision and exercise initiative while using discretion and sound judgment.
8. Excellent interpersonal skills including positive communication, conflict resolution and ability to work collaboratively within the Outreach team as well as with external services.
9. Good level of computer literacy.
10. Experience in advocacy and inter-service liaison and a broad knowledge of local services and resources.
11. Ability to adhere to all WoSSCA policy and procedures as well as working in accordance to the ethics, mission and vision of the organisation.

Mandatory requirements:

- A National Police Criminal History check (less than 3 months Old) with acceptable outcome.
- Northern Territory Working with Children Clearance (Ochre Card).
- Current NT Driver's Licence.
- Current First Aid Certificate and Remote First Aid Certificate or willingness to obtain one.

Compliance/Policies/Procedures:

This position will work under the policies and procedures of WoSSCA and in accordance with ethics, mission statement and vision of the organisation as the employer. It will also meet the relevant policy and legislative requirements of the funding body and the government.

Authorised by: Larissa Ellis, Chief Executive Officer

Larissa Ellis

Date: 22 January 2024