



Womens Safety Services of Central Australia

Our Vision: Greater Safety, Respect and Dignity for all Women and their Children in Central Australia

Position:	Case Worker (Remote)
Reports to:	Chief Executive Officer
Remuneration:	Level 5.1 – 5.3 (SCHADS Industry Award 2010) Generous package including 6 weeks annual leave and salary sacrifice

Womens Safety Services of Central Australia (WoSSCA) is a not-for-profit, non-government organisation that operates on a feminist framework and is committed to assisting and enabling women and children experiencing domestic and family violence. WoSSCA provides several services which include; 24-hour Crisis Accommodation, Urban and Remote Outreach services, Court Support, Men's Behaviour Change Partner Support worker and Community Development and Training.

Function:

Remote outreach provides responsive case work support to women and their children experiencing domestic and family violence in four remote locations (Ntaria, Ti-Tree, Yuendumu and Papunya). The case worker is responsible for ensuring the day-to-day service provision to WoSSCA clients is timely and coordinated. The position will provide oversight of daily activities such as case work, assessments, safety planning and case management support as well as facilitate access to a range of services for WoSSCA clients. The emphasis being enhancing the safety of women accessing WoSSCA. The case worker will also provide supervision to case worker and case support workers within the Remote Team and contribute to the practices within the organisation. This position will work in accordance with the philosophy, mission, values and policies of Womens Safety Services of Central Australia.

Duties and Responsibilities:

- Support and mentor employees providing a safe and positive working environment.
- Travel to four remote communities with overnight stays during the working week.
- Participate in WoSSCA Leadership Team meetings, other relevant meetings as a representative of WoSSCA, including the Family Safety Meeting (Yuendumu)
- Ensure all case and project work is completed in a timely manner and to a high standard in accordance with WoSSCA values, policies and procedures.
- Assess and respond to referrals in a timely manner with a focus on immediate client safety.
- Provide support and information about Domestic, Family and Sexual violence and aiming to meet client safety and security needs.
- Provide support to staff in developing safety and support plans to address women's immediate & longer-term support needs from a strength based, trauma informed perspective.
- Work collaboratively with government and non-government agencies such as NT Police, Department of Health and Territory Families as well as key NGO services to achieve best outcomes for WoSSCA clients.
- Work closely and collaboratively with WoSSCA staff and management to achieve best outcomes for all WoSSCA clients.
- Maintain accurate and thorough written records including case notes, meeting and supervision notes, interagency communications etc.

- Collect, process and maintain precise statistical client data.
- Participate in staff meetings, skills development and training opportunities and performance appraisal activities as directed by the Outreach Manager.
- Contribute to policy development
- Prepare for and participate in regular internal supervision and actively seek supervisory support.
- Adhere to all WoSSCA policy and procedure including all WHS processes.
- Perform other reasonable duties as directed by the Outreach Manager or CEO

Selection Criteria:

1. A tertiary qualification in Social Work, Psychology, community services or a related discipline and/or demonstrated extensive experience within the community services sector especially in the area of domestic and family violence.
2. Demonstrated experience in mentoring and/or supervision of staff and students
3. Excellent verbal and written communication skills including experience in report writing and ability to contribute to policy and procedure development.
4. Experience in working with women in crisis, in a remote setting, and understanding of crisis intervention and crisis decision making.
5. Sound understanding of theories and practice in areas of Gendered Violence, Strength Based approaches and Trauma Informed practice.
6. A working understanding of client confidentiality and privacy.
7. Demonstrated experience in working cross-culturally, with an understanding of cultural safety and its application in service delivery.
8. Demonstrated ability to work under pressure, organise and plan to effectively manage a complex working environment.
9. Ability to perform a range of support duties and exercise initiative while using discretion and sound judgment to enable clients to explore and identify their needs.
10. Excellent interpersonal skills including positive communication, conflict resolution and ability to work collaboratively within the WoSSCA as well as other agencies.
11. High level computer literacy.
12. Ability to travel to remote communities during the working week
13. Experience in advocacy and inter-service liaison and a broad knowledge of local services and resources.
14. Ability to adhere to all WoSSCA policy and procedures as well as working in accordance to the ethics, mission and vision of the organisation.

Mandatory requirements:

- A National Police Criminal History check (less than 3 months Old) with acceptable outcome.
- Northern Territory Working with Children Clearance (Ochre Card).
- Current NT Driver's Licence.
- Current First Aid Certificate or willingness to obtain one.



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Compliance/Policies/Procedures:

This position will work under the policies and procedures of WoSSCA and in accordance with ethics, mission statement and vision of the organisation as the employer. It will also meet the relevant policy and legislative requirements of the funding body and the government.

WoSSCA programs are largely funded through government grants and a close relationship exists between the organisation and relevant government departments. Therefore, an appreciation and understanding of relevant government policies, initiatives and their applications is necessary to the success of the organisation.

Endorsed by: Larissa Ellis, CEO August 2023