



Womens Safety Services of Central Australia

Our Vision: Greater Safety, Respect and Dignity for all Women and their Children in Central Australia

Position:	Community Development and Training (CDT) Worker
Reports to:	CDT Manager
Base Salary:	\$100,776 – 105,340 (pro-rata) per annum (negotiable based on experience) Salary packaging benefits and 12% superannuation (in addition to base salary) 6 weeks Annual Leave (pro-rata) Level: 5.1 – 5.3 SCHADS Award
Employment Details:	Part Time 4 days a week (30.4 hours) – Negotiable Fixed term contract until 30 June 2026
Location:	Alice Springs

People of Aboriginal and Torres Strait Islander descent are encouraged to apply.

About Us:

Women's Safety Services of Central Australia (WoSSCA) is a not-for-profit, non-government organisation that operates on a feminist framework and is committed to assisting and enabling women and children experiencing domestic and family violence. WoSSCA provides several services which include 24-hour Crisis Accommodation, Urban and Remote Outreach services, Court Support, Men's Behaviour Change Women's Safety Work and Community Development and Training. WoSSCA is committed to a skilled and experienced workforce and supports provision of a comprehensive training framework for our staff.

Function:

The Community Development and Training Worker (CDT) will contribute to the coordination of Community Development and Training activities within WoSSCA and the broader Central Australian community. This position will engage with WoSSCA management and staff as well as key organisations to develop strategies that drive family violence prevention in Central Australia. CDT will provide secretariat functions to the Central Australian Family Violence and Sexual Assault Network (CAFVSAN). This position will be based in Alice Springs and provide services in Central Australia and selected remote communities.

This position will work in accordance with the philosophy, mission, values and policies of Women's Safety Services of Central Australia.

Duties and Responsibilities:

- Develop positive relationships, be part of a culture of collaboration and inquiry and be proactive in support of the WoSSCA values.
- Contribute to the local face-to-face presence of WoSSCA to assist in identifying community needs as they relate to domestic and family violence.
- Under supervision, community development and engagement activities including coordination of key events. This includes management of primary prevention projects.
- Plan, promote, facilitate and evaluate training relating to Domestic and Family Violence in conjunction with the CDT Manager
- Provide secretariat function (including scheduling meetings, minute taking and distribution, maintaining stakeholder list and coordinating written submissions on behalf) to Central Australian Family Violence and Sexual Assault network (CAFVSAN)
- Apply for grants and funding relevant to Community Development and Training within Central Australia, with oversight from the CDT Manager and WoSSCA CEO
- Work collaboratively with government agencies, other NGO services and the community in delivering key messages regarding domestic, family and sexual violence.
- Maintain accurate and thorough written records in relation to community development and training activities.
- Contribute to the evaluation of community development activities and training packages and any resulting amendments.
- Adhere to all WoSSCA policy and procedures including WHS processes and participate in professional development activities and training.
- Travel to remote NT communities for the purpose of community development or training activities.
- Perform other reasonable duties as directed by the CDT Manager or CEO

Selection Criteria:

1. Qualifications in Social Work, Human Services, Community Development, or related field and/or experience in Community Development, especially in the area of domestic and family violence
2. Demonstrated experience in developing, facilitating and evaluating effective training packages relevant to our core work.
3. Demonstrated understanding of theories and practice in areas of Gendered Violence, Strength Based approaches and Trauma Informed practice as well as knowledge (or the demonstrated ability to acquire knowledge) of contemporary domestic, family and sexual violence issues and related legislation, regulations, and policy frameworks within the Northern Territory and Australia.
4. Ability to facilitate group training and education workshops monitoring participant engagement and group dynamics to maintain an inclusive, productive learning environment.
5. Demonstrated high level of verbal and written communication skills. Including preparation of formal reports; funding applications; strategic and operational policies and procedures and written material for training, websites and social media.
6. Experience of working cross-culturally, with an understanding of cultural safety and its application in service delivery and knowledge of issues relevant to Aboriginal people of Central Australia
7. Excellent level of computer literacy and applications relevant to the development of training resources
8. Demonstrated high level of organisational and administration skills. Including ability to work under pressure, prioritise and effectively manage projects and complex working environment.

9. High level of interpersonal skills including positive communication, conflict resolution and ability to work collaboratively and network across all levels within WoSSCA and external stakeholders.
10. Experience in advocacy and inter-service liaison and a broad knowledge of local services and resources
11. Ability to travel to remote NT communities within the Central Australia region.

Mandatory requirements:

- A National Police Criminal History check (less than 3 months old) with acceptable outcome
- Northern Territory Working with Children Clearance (Ochre Card)
- Current NT Driver's License
- Current First Aid Certificate or willingness to obtain one.

Compliance/Policies/Procedures:

This position will work under the policies and procedures of WoSSCA and in accordance with ethics, mission statement and vision of the organisation as the employer. It will also meet the relevant policy and legislative requirements of the funding body and the government.

WoSSCA programs are largely funded through government, and a close relationship exists between the organisation and relevant government department, therefore, an appreciation and understanding of relevant government policies, initiatives and their applications is necessary to the success of the organisation.

Approved by: Larissa Ellis, WoSSCA CEO September 2025