

COMPLIANCE SERVICE PACKAGES

Description

Monthly pricing from

Valid 1 March 2025 - 28 February 2026

Bank Reconciliation: Up to 100 transactions per month*

Annual Financial Statements

Company Provisional Tax: Bi-annual

Company Income Tax: Annual

Payroll Services:

Preparation of weekly/monthly payslips for up to 5 employees*

Maintenance of all leave types

Monthly (EMP201)

Bi-annual (EMP501)

Monthly Management Accounts

Accounting Platform Access: Ability to issue up to 20 invoices per month*

Tax Clearance Certificates

Value Added Tax (VAT): Bi-monthly*

Individual Tax Services for sole* Director:

Annual income tax

Bi-annual provisional tax

Dividend Tax Returns.

CIPC Maintenance: Annual

CIPC Beneficial Ownership Submissions: Annual

Monthly accounting with payroll	Monthly accounting with payroll and VAT	Monthly accounting with Payroll, VAT and Personal Income Tax	Complete Outsourced Solution
Standard monthly accounting services with payroll management	Enhanced monthly accounting services including payroll and VAT filings	Comprehensive monthly accounting package covering payroll, VAT, and personal income tax returns	Full-service package encompassing all accounting, tax, payroll, and statutory functions for comprehensive coverage
R 2 900	R 3 900	R 4 500	R 4 900
<p>Bank Reconciliation: Up to 100 transactions per month* ✓</p> <p>Annual Financial Statements ✓</p> <p>Company Provisional Tax: Bi-annual ✓</p> <p>Company Income Tax: Annual ✓</p> <p>Payroll Services:</p> <p>Preparation of weekly/monthly payslips for up to 5 employees* ✓</p> <p>Maintenance of all leave types ✓</p> <p>Monthly (EMP201) ✓</p> <p>Bi-annual (EMP501) ✓</p> <p>Monthly Management Accounts ✓</p> <p>Accounting Platform Access: Ability to issue up to 20 invoices per month* ✓</p> <p>Tax Clearance Certificates ✓</p> <p>Value Added Tax (VAT): Bi-monthly* ✗</p> <p>Individual Tax Services for sole* Director:</p> <p>Annual income tax ✗</p> <p>Bi-annual provisional tax ✗</p> <p>Dividend Tax Returns. ✗</p> <p>CIPC Maintenance: Annual ✗</p> <p>CIPC Beneficial Ownership Submissions: Annual ✗</p>	<p>Bank Reconciliation: Up to 100 transactions per month* ✓</p> <p>Annual Financial Statements ✓</p> <p>Company Provisional Tax: Bi-annual ✓</p> <p>Company Income Tax: Annual ✓</p> <p>Payroll Services:</p> <p>Preparation of weekly/monthly payslips for up to 5 employees* ✓</p> <p>Maintenance of all leave types ✓</p> <p>Monthly (EMP201) ✓</p> <p>Bi-annual (EMP501) ✓</p> <p>Monthly Management Accounts ✓</p> <p>Accounting Platform Access: Ability to issue up to 20 invoices per month* ✓</p> <p>Tax Clearance Certificates ✓</p> <p>Value Added Tax (VAT): Bi-monthly* ✓</p> <p>Individual Tax Services for sole* Director:</p> <p>Annual income tax ✗</p> <p>Bi-annual provisional tax ✗</p> <p>Dividend Tax Returns. ✗</p> <p>CIPC Maintenance: Annual ✗</p> <p>CIPC Beneficial Ownership Submissions: Annual ✗</p>	<p>Bank Reconciliation: Up to 100 transactions per month* ✓</p> <p>Annual Financial Statements ✓</p> <p>Company Provisional Tax: Bi-annual ✓</p> <p>Company Income Tax: Annual ✓</p> <p>Payroll Services:</p> <p>Preparation of weekly/monthly payslips for up to 5 employees* ✓</p> <p>Maintenance of all leave types ✓</p> <p>Monthly (EMP201) ✓</p> <p>Bi-annual (EMP501) ✓</p> <p>Monthly Management Accounts ✓</p> <p>Accounting Platform Access: Ability to issue up to 20 invoices per month* ✓</p> <p>Tax Clearance Certificates ✓</p> <p>Value Added Tax (VAT): Bi-monthly* ✓</p> <p>Individual Tax Services for sole* Director:</p> <p>Annual income tax ✓</p> <p>Bi-annual provisional tax ✓</p> <p>Dividend Tax Returns. ✗</p> <p>CIPC Maintenance: Annual ✗</p> <p>CIPC Beneficial Ownership Submissions: Annual ✗</p>	<p>Bank Reconciliation: Up to 100 transactions per month* ✓</p> <p>Annual Financial Statements ✓</p> <p>Company Provisional Tax: Bi-annual ✓</p> <p>Company Income Tax: Annual ✓</p> <p>Payroll Services:</p> <p>Preparation of weekly/monthly payslips for up to 5 employees* ✓</p> <p>Maintenance of all leave types ✓</p> <p>Monthly (EMP201) ✓</p> <p>Bi-annual (EMP501) ✓</p> <p>Monthly Management Accounts ✓</p> <p>Accounting Platform Access: Ability to issue up to 20 invoices per month* ✓</p> <p>Tax Clearance Certificates ✓</p> <p>Value Added Tax (VAT): Bi-monthly* ✓</p> <p>Individual Tax Services for sole* Director:</p> <p>Annual income tax ✓</p> <p>Bi-annual provisional tax ✓</p> <p>Dividend Tax Returns. ✓</p> <p>CIPC Maintenance: Annual ✓</p> <p>CIPC Beneficial Ownership Submissions: Annual ✓</p>

*Note: A custom quote can be prepared should the needs exceed the standard offerings.

Once off clients to be quoted on a client by client basis. Income tax, Provisional tax, Registrations: Companies (CIPC), PAYE/UIF (SARS), VAT (SARS), Registered representatives (SARS); Adhoc: CIPC maintenance (annual), Beneficial ownership submissions (CIPC)