



Role Description

Role Title- Treasurer and Trustee

Reports To- Chair of Trustees

Location- Pateley Bridge (hybrid working with attendance at Board meetings, AGM, and key Trust events)

Term of Appointment- Initially for 3 years and then subject to the Trust's Articles of Association and Trustee policies.

Purpose of the Role

This is an exciting opportunity to join our team of trustees as a Treasurer; this role is for some-one who wishes to make a real difference to the water quality and habitat of rivers in the Yorkshire Dales. You will play a crucial role in developing and overseeing the financial affairs of the Trust, ensuring that effective financial measures, controls and procedures are in place. The Treasurer works closely with the Chair, Chief Executive Officer, Finance Manager, and fellow Trustees to safeguard the Trust's financial sustainability and support the delivery of its charitable objectives.

The Treasurer provides strategic financial leadership to the Board and helps ensure that the Trust complies with all relevant legal, regulatory and financial obligations.

Key Responsibilities

Governance and Financial Oversight

- Serve as a Trustee and contribute to the strategic direction and governance of the Trust.
- Monitor the financial health and sustainability of the organisation.
- Ensure that appropriate financial systems, controls and risk management procedures are in place.
- Advise the Board on financial strategy, budgeting, reserves, investments and financial planning.
- Ensure compliance with charity law, company law, accounting standards and relevant regulatory requirements.



Financial Management

- In collaboration with the Finance Manager, review and present management accounts, budgets and financial reports to the Board.
- Support the Finance Manager with the development and approval of annual budgets and longer-term financial forecasts.
- Monitor income, expenditure, cash flow and reserves against agreed budgets.
- Ensure restricted and project funding is appropriately managed and reported.
- Oversee banking arrangements and ensure financial controls are properly implemented.
- Periodically review financial policies and ensure they are fit for purpose.

Reporting and Compliance

- Lead Trustee oversight of the annual accounts and independent examination or audit process.
- Present annual financial statements to the Board for approval.
- Ensure timely submission of statutory returns and reports to relevant regulators.
- Work with external accountants, auditors or independent examiners as required.

Strategic Development

- Support fundraising, grant applications and income diversification initiatives by providing financial insight and scrutiny.
- Contribute to business planning and organisational development.
- Assist the Board in evaluating financial risks and opportunities associated with new projects and partnerships.

Board Participation

- Attend and actively contribute to Board meetings and the Annual General Meeting.
- Participate in relevant committees or working groups.
- Act as a financial sounding board for the Chair and Chief Executive Officer.

Finance Committee

- Chair the finance committee.

- providing leadership to the group
- reporting recommendations and key financial matters from the group to the board.

Remuneration Committee

- Chair the remuneration committee.
- Review current remuneration policy and implementation thereof.
- Oversight of annual pay review.
- Present pay review analysis to the board.

Person Specification

Essential Skills and Experience

- Professional accounting qualification or equivalent financial experience Strategic thinking and sound judgement.
- Experience of grant-funded projects and environmental or conservation organisations.
- Understanding of governance responsibilities and fiduciary duties.
- Commitment to the charitable aims of the Yorkshire Dales Rivers Trust.
- Strong communication skills and the ability to explain financial matters to non-financial audiences.

Desirable Skills and Experience

- Experience or familiarity with green finance
- Ability to identify, develop, and implement diversified income streams
- Experience in securing corporate funding or sponsorships
- Previous experience as a Trustee, Treasurer or Board member.
- Knowledge of charity finance and regulation.
- Understanding of river conservation, fisheries, natural flood management or catchment-based environmental work.

Time Commitment

- Attendance at approximately 4 Board meetings per year.
- Attendance at up to 4 finance meetings per year.
- Attendance at the Annual General Meeting.
- Review of financial reports between meetings.
- Monthly catchups with Finance Manger
- Authorising payments
- Liaison with Trust staff, accountants and auditors as required.



Estimated commitment: 4–8 hours per month, with additional time during budget setting and annual accounts preparation. Initially there will be additional time required for familiarisation.

Personal Qualities

The Treasurer should demonstrate:

- Integrity and sound judgement.
- Commitment to good governance.
- Attention to detail while maintaining a strategic perspective.
- Collaborative and constructive leadership.
- Enthusiasm for protecting and enhancing the rivers, streams and catchments of the Yorkshire Dales.

To apply:

If you wish to apply, please send a CV (no more than two sides of A4) and covering letter (no more than two sides of A4), outlining how you meet the requirements of the person specification and email to Jamie Roberts Chair of Yorkshire Dales Rivers Trust, Jamie.Roberts@ydrtr.co.uk.

Applications must be received no later than **Noon 7th August 2026. Interviews to be held week commencing 17th August.**