iCreative

tel: 877-392-8200
www.theicreative.com

YOUR AMAZING iPHONE



OBJECTIVES:

1. *READ THE SMALL PRINT*
2. *MAKE A WEBPAGE COMFORTABLE*
3. *COPY WORDS WITHOUT TYPING*

OVERVIEW

Your iPhone can make everyday tasks easier. Start with the controls, then practice three useful skills together. Demos 4 to 9 are optional explorations. There is no prize for finishing first!

1. Know the Outside of Your iPhone

1. Hold the screen facing you. Find the side button on the right and the two volume buttons on the left. While audio is playing, the volume buttons make it louder or softer.
2. Find the control above the volume buttons. An Action button performs a chosen task when held. A Ring/Silent switch slides; visible orange means Silent mode. Your model has one or the other.
3. If present, find Camera Control lower on the right edge. It can open Camera and take photos; its behavior can be customized. A round Home button below the screen, if present, returns you Home and supports Touch ID.
4. Find the front camera and face sensors at the top of the screen, and the rear cameras and flash. Find the charging port below: USB-C or Lightning, depending on your model.
5. Locate the receiver/speaker near the top and the sound openings below. Microphones capture your voice; speakers play sound. Their exact positions vary. Keep your fingers clear. A SIM tray, if fitted, is not a button.

2. Wake Up and Put the Screen to Sleep

1. Press and release the side button once to wake the screen. Raising the phone also works when Raise to Wake is on. On supported models, tap the screen to wake it.
2. To lock and put the display to sleep, press and release the side button once. Calls and alerts can still arrive. Always On Display may leave a dim Lock Screen visible.
3. To adjust the waiting time, open Settings > Display & Brightness > Auto-Lock and choose a duration. Sleep Focus silences selected interruptions; it is different from locking or powering off.

3. Unlock with Your Face or Your Passcode

Your passcode is the key; Face ID is the convenient doorman. Keep your passcode private. It is different from your Apple Account password.

1. Wake the iPhone and look at it. When the padlock opens, swipe up from the bottom edge.
2. If asked, enter your device passcode privately. This is normal after a restart. If you forget it, ask for help instead of repeatedly guessing.
3. To review Face ID, open Settings > Face ID & Passcode. Enter your passcode. Check iPhone Unlock. If needed, tap Set Up Face ID and follow the prompts. Leave working Face ID in place.
4. On a Home button phone, press Home with your registered Touch ID finger. Its settings are under Settings > Touch ID & Passcode.
5. If you have no passcode, get private help: Settings > Face ID & Passcode (or Touch ID & Passcode) > Turn Passcode On. Follow the prompts.

4. Find Your Way and Recover Your Bearings

1. Go Home: swipe up from the bottom edge; on a Home button phone, press Home. Tap an app to open it. Touch and hold means leave your finger down briefly.
2. Find an app: return Home, swipe down from the middle, type Magnifier and tap its app result. Start in the middle, away from the top edge.
3. Open Control Center: on Face ID phones, swipe down from the top-right corner; on iPhone SE, swipe up from the bottom. Try its brightness slider. Close it by swiping up from the bottom center, or pressing Home on SE.
4. To stop silencing notifications with a Focus, open Control Center > Focus and tap the active Focus to turn it off.
5. Watch the instructor power off: Settings > General > Shut Down, then drag the power slider. To turn on, hold the side button until the Apple logo appears. Know your passcode first.

DEMO ONE

Demo 1: Read the Small Print

What You Will Learn:
A restaurant menu should not require a detective kit. Use Magnifier to enlarge real objects and hold the view steady on screen.

Before you begin: Have a printed menu, greeting card or product label. Basic magnification does not require Apple Intelligence.

Step-by-Step Instructions:

1. From Home, swipe down from the middle, type Magnifier and tap the app result.
2. Point the rear camera at the printed words. Keep the phone far enough away for the words to look sharp.
3. Drag the zoom slider slowly to enlarge the print. Adjust the distance if the picture becomes blurry.
4. Tap the round Capture button to freeze the view. You can now move the phone while looking at the captured image.
5. To return to the live view, tap Close, shown as an X.
6. For an extra discovery, capture a short paragraph again. Tap Reader, if text is detected, then tap Play to hear it. Tap Pause to stop.

If you get stuck: Add light, steady your elbows and move back slightly. If no text is detected, try a larger, clearly printed paragraph.

My Notes:

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DEMO TWO

Demo 2: Make a Webpage Comfortable

What You Will Learn:
Safari Reader gives an article a quieter appearance. You can also let Safari read a supported page aloud while you rest your eyes.

Before you begin: Connect to the internet. Use a complete article in Safari, rather than a search-results page or shopping cart.

Step-by-Step Instructions:

1. Open Safari. Navigate to www.yahoo.com or your favorite news site and select an article to read.
2. Find the Page Menu button beside the website address. Its symbol looks like a small page/menu. Tap it.
3. Tap Show Reader. Menus and other distractions disappear from the article view.
4. Read a few lines and scroll slowly. Notice how much simpler the page looks.
5. Tap Page Menu, then Hide Reader to restore the original page.
6. Open Page Menu again. If Listen to Page is offered, tap it to hear the article.
7. Tap Page Menu, then Pause to stop the narration. Tap Play there if you want to resume.

If you get stuck: Reader and listening are offered only on supported pages. Try another full article. An unavailable option is not something you did wrong.

My Notes:

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DEMO THREE

Demo 3: Copy Words Without Typing

What You Will Learn:
Live Text can lift words straight from a printed page. Give your thumbs the afternoon off by copying a recipe or event description into Notes.

Before you begin: Use a clearly printed practice card and the Apple keyboard. Live Text needs a supported language and model; it does not require Apple Intelligence.

Step-by-Step Instructions:

1. Open Camera and point it at the practice card. Fill much of the view with the printed words.
2. Wait for a yellow outline around the text. Tap Detect Text, the small text-in-a-frame button.
3. Touch and hold a word. Drag the selection handles to include the words you want.
4. Tap Copy. If the whole card is useful, choose Select All first, then Copy.
5. Return Home, open Notes and tap the Compose button to start a note.
6. Tap in the blank note. Touch and hold at the insertion point, then tap Paste.
7. Compare every copied line with the card. Correct any mistakes, especially numbers and names.

If you get stuck: Check Settings > General > Language & Region > Live Text, and Settings > Camera > Show Detected Text. Improve the lighting and avoid decorative lettering.

My Notes:

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OTHER HELPFUL RESOURCES:

Apple's own iPhone User Guide explains every feature in this class. Tap any title below in the PDF version of this handout to open that page.

Overview

Buttons and controls
Wake and lock
Auto-Lock and Always On Display
Face ID
Passcode
Control Center
Power on and off

Demos 1 to 3

Magnifier
Safari Reader
Listen to a webpage
Live Text in Camera
Live Text settings

Optional Demos 4 to 9

Action button
Back Tap
Text Replacement
Add and delete replacements
Scan documents in Notes
Identify objects in photos
Check In setup and cancellation
Check In data sharing
Check In requirements
Notify Me in Safari