iCreative
tel: 877-392-8200
www.theicreative.com

YOUR AMAZING iPHONE



ADDITIONAL DEMOS TO PRACTICE AND LEARN

DEMOS 4-9:

OVERVIEW

Your iPhone can make everyday tasks easier. Start with the controls, then practice three useful skills together. Demos 4 to 9 are optional explorations. There is no prize for finishing first!

1. Know the Outside of Your iPhone

1. Hold the screen facing you. Find the side button on the right and the two volume buttons on the left. While audio is playing, the volume buttons make it louder or softer.
2. Find the control above the volume buttons. An Action button performs a chosen task when held. A Ring/Silent switch slides; visible orange means Silent mode. Your model has one or the other.
3. If present, find Camera Control lower on the right edge. It can open Camera and take photos; its behavior can be customized. A round Home button below the screen, if present, returns you Home and supports Touch ID.
4. Find the front camera and face sensors at the top of the screen, and the rear cameras and flash. Find the charging port below: USB-C or Lightning, depending on your model.
5. Locate the receiver/speaker near the top and the sound openings below. Microphones capture your voice; speakers play sound. Their exact positions vary. Keep your fingers clear. A SIM tray, if fitted, is not a button.

2. Wake Up and Put the Screen to Sleep

1. Press and release the side button once to wake the screen. Raising the phone also works when Raise to Wake is on. On supported models, tap the screen to wake it.
2. To lock and put the display to sleep, press and release the side button once. Calls and alerts can still arrive. Always On Display may leave a dim Lock Screen visible.
3. To adjust the waiting time, open Settings > Display & Brightness > Auto-Lock and choose a duration. Sleep Focus silences selected interruptions; it is different from locking or powering off.

3. Unlock with Your Face or Your Passcode

Your passcode is the key; Face ID is the convenient doorman. Keep your passcode private. It is different from your Apple Account password.

1. Wake the iPhone and look at it. When the padlock opens, swipe up from the bottom edge.
2. If asked, enter your device passcode privately. This is normal after a restart. If you forget it, ask for help instead of repeatedly guessing.
3. To review Face ID, open Settings > Face ID & Passcode. Enter your passcode. Check iPhone Unlock. If needed, tap Set Up Face ID and follow the prompts. Leave working Face ID in place.
4. On a Home button phone, press Home with your registered Touch ID finger. Its settings are under Settings > Touch ID & Passcode.
5. If you have no passcode, get private help: Settings > Face ID & Passcode (or Touch ID & Passcode) > Turn Passcode On. Follow the prompts.

4. Find Your Way and Recover Your Bearings

1. Go Home: swipe up from the bottom edge; on a Home button phone, press Home. Tap an app to open it. Touch and hold means leave your finger down briefly.
2. Find an app: return Home, swipe down from the middle, type Magnifier and tap its app result. Start in the middle, away from the top edge.
3. Open Control Center: on Face ID phones, swipe down from the top-right corner; on iPhone SE, swipe up from the bottom. Try its brightness slider. Close it by swiping up from the bottom center, or pressing Home on SE.
4. To stop silencing notifications with a Focus, open Control Center > Focus and tap the active Focus to turn it off.
5. Watch the instructor power off: Settings > General > Shut Down, then drag the power slider. To turn on, hold the side button until the Apple logo appears. Know your passcode first.

OPTIONAL DEMO FOUR

Demo 4: Give a Button a Useful Job

What You Will Learn:
Make Magnifier one press away. A convenient feature is much more useful when you can find it again next week.

Before you begin: Use the Action button route if Settings shows Action Button. If your iPhone has a Ring/Silent switch, use the Back Tap route below.

Step-by-Step Instructions:

1. Open Settings and tap Action Button. Notice its current assignment so you can restore it later if you wish.
2. Swipe through the available actions until Magnifier is selected.
3. Return Home. Press and hold the physical Action button above the volume buttons until Magnifier opens.
4. Return Home and try it once more. The gesture is a hold, not a quick click.
5. Alternative without an Action button: open Settings > Accessibility > Touch > Back Tap.
6. Choose Double Tap, then Magnifier. If it is not offered, use Home Screen search as in Demo 1.
7. Return Home and double-tap the back of the phone with your fingertip. Try it while holding the phone steadily.

If you get stuck: Back Tap needs a distinct, quick tapping rhythm and may be less reliable for some users. Keep the method that is easiest for your hands.

Change your mind: Choose the previous Action Button assignment, or select None for the Back Tap gesture you configured.

My Notes:

_____

_____

_____

_____

OPTIONAL DEMO FIVE

Demo 5: Let a Few Letters Do the Typing

What You Will Learn:
Text Replacement expands a short code into a longer phrase. It is wonderful for an email address or a friendly message you type often.

Before you begin: Use a harmless practice phrase first. This keyboard shortcut is different from the Shortcuts app.

Step-by-Step Instructions:

1. Open Settings > General > Keyboard > Text Replacement.
2. Tap the plus sign (+) to add a replacement.
3. In Phrase, type: It was lovely seeing you today!
4. In Shortcut, type: zzhello. Choose an unusual code so ordinary words do not expand by accident.
5. Tap Save.
6. Open Notes and start a new note. Type zzhello, then press the space bar. The longer phrase should appear.
7. Go back to Text Replacement and add your email address as the Phrase, with zzemail as the Shortcut. Test it in Notes and check every character.
8. To remove a practice replacement, return to the list, tap Edit, tap its minus button, then Delete. Tap Done.

If you get stuck: Confirm that Phrase holds the long version and Shortcut holds the short code. Test in ordinary Notes text using the Apple keyboard.

Keep it sensible: Use text replacements for everyday information, never passwords or security codes.

My Notes:

_____

_____

_____

_____

OPTIONAL DEMO SIX

Demo 6: Put a Paper Document in Your Pocket

What You Will Learn:
Scan a receipt or letter into a tidy PDF in Notes. A scan keeps the look of the original page.

Before you begin: A two-page document on a contrasting surface. Use an unlocked note in iCloud or On My iPhone, not an email-account note.

Step-by-Step Instructions:

1. Open Notes. Choose an iCloud or On My iPhone folder and tap Compose.
2. Type a title, such as Travel documents practice. Tap below the title.
3. Tap the Attachments button (the paperclip), then Scan Documents.
4. Hold the phone above page one with all four corners visible. Keep it steady for automatic capture.
5. If it does not capture, turn off automatic capture with its onscreen button and tap the shutter. Adjust the corners and tap Keep.
6. Scan page two. Check that the thumbnails show both pages.
7. Tap Done. The scan is saved as a PDF inside your note.
8. Tap the scan to open it. Check that both pages are legible and complete.

If you get stuck: Make sure you chose Scan Documents, not Scan Text. Avoid shadows and keep the phone parallel to the paper.

My Notes:

_____
_____
_____
_____
_____

OPTIONAL DEMO SEVEN

Demo 7: Discover the Story Behind a Photo

What You Will Learn:
Visual Look Up can suggest the identity of plants, landmarks, famous art and more.

Before you begin: Photos, an internet connection and a clear photo of a flower or landmark. Availability depends on model, language and region.

Step-by-Step Instructions:

1. Open Camera and photograph the instructor's practice image in good light.
2. Open Photos and tap that photo so it fills the screen.
3. Look for the Info button. When Visual Look Up is available, it has stars and may show a plant or other subject symbol.
4. Tap the starred Info button, then tap Look Up near the top of the photo information.
5. Compare the suggested matches with your original photo.
6. Tap Close to leave the results. Swipe down to close the photo information.
7. Try a second subject. If no starred button appears, choose another clear image.

If you get stuck: Not every picture produces a result. Use the instructor's working example. Visual Look Up is separate from Visual Intelligence.

A useful habit: Treat identification as a suggestion. Never use it to decide whether a plant or mushroom is safe to eat.

My Notes:

_____
_____
_____
_____

OPTIONAL DEMO EIGHT

Demo 8: Let Someone Know You Arrived

What You Will Learn:
Check In can notify a trusted person when you reach a destination, or share chosen details if you do not.

Before you begin: Both people need iOS 17 or later, iMessage, and two-factor authentication on their Apple Account. Agree on the test with your partner first.

Step-by-Step Instructions:

1. Open Settings > Apps > Messages > Check In Data. Limited shares location, signal and battery. Full also shares your route and other activity.
2. Open Messages and your class partner's individual iMessage conversation.
3. Tap the plus sign (+), then More if needed, then Check In. Follow any first-use prompts and tap Edit.
4. Choose After a timer. Set a time longer than the exercise and tap the Send arrow.
5. Ask your partner to confirm it arrived. Discuss what might be shared if you do not complete it.
6. Before the timer ends, tap Details, then Cancel Check In and confirm.
7. For a real trip, choose When I Arrive instead, set your destination and travel method, review, then send.

If you get stuck: Use an individual iMessage conversation and check both iOS versions. Check In depends on service and battery, and does not contact emergency services.

My Notes:

_____

_____

_____

OPTIONAL DEMO NINE

Demo 9: Ask Safari to Watch a Webpage

What You Will Learn:
Safari Notify Me, new in iOS 27, can watch a webpage for a change you describe, such as an item returning to stock.

Before you begin: iOS 27 with Apple Intelligence on an iPhone 15 Pro, 15 Pro Max, iPhone 16 or later, in a supported language and region.

Step-by-Step Instructions:

1. Open Safari and visit a public product page. Avoid checkout pages and private account pages.
2. Note the current price or availability.
3. Tap the Page Menu button beside the website address, then tap Notify Me.
4. Describe the exact change. For example: Notify me when the blue travel bag is back in stock.
5. If needed, tap Edit to change how often Safari checks, choose an interval, then tap the checkmark.
6. If iPhone asks to send notifications, allow them if you want these alerts.
7. When an alert arrives, check the website before deciding what to do.

If you get stuck: If Notify Me is missing, ask the instructor to check eligibility.

Remember: Periodic checks are not an instant or guaranteed alert. A notification does not reserve or buy an item.

My Notes:

_____

_____

_____

OTHER HELPFUL RESOURCES:

Apple's own iPhone User Guide explains every feature in this class. Tap any title below in the PDF version of this handout to open that page.

Overview

Buttons and controls
Wake and lock
Auto-Lock and Always On Display
Face ID
Passcode
Control Center
Power on and off

Demos 1 to 3

Magnifier
Safari Reader
Listen to a webpage
Live Text in Camera
Live Text settings

Optional Demos 4 to 9

Action button
Back Tap
Text Replacement
Add and delete replacements
Scan documents in Notes
Identify objects in photos
Check In setup and cancellation
Check In data sharing
Check In requirements
Notify Me in Safari