



iCreative

PASSWORDS CLASS



OBJECTIVES:

1. *VIEWING SAVED PASSWORDS*
2. *ADDING AND EDITING A PASSWORD*
3. *AUTOFILL AND SECURITY CHECK*

CLASS STRUCTURE

INTRO AND OBJECTIVES.....10 MIN (2:00)

DEMO ONE.....30 MIN (2:10)

DEMO TWO.....30 MIN (2:40)

DEMO THREE.....30 MIN (3:10)

REVIEW AND QUESTIONS.....10 MIN (3:40)

TOTAL.....1 HOUR 50 MIN (1:50)

DEMO ONE

Demo 1: Viewing Saved Passwords

What You Will Learn:

How to locate and view a saved password in the Passwords App

Step-by-Step Instructions:

1. Find and open the Passwords app on your Home Screen
2. Unlock with Face ID or your passcode
3. Look for a website or app name you know (like Gmail, Amazon, Apple ID)
4. Tap the name to view your saved Username and Password (tapping on the black bubbles reveals your password)
5. Tap “Copy Password” if you need to use it elsewhere

My Notes:

DEMO TWO

Demo 2: Adding and Editing a Password

What You Will Learn:

How to add a new password (and edit one)

Step-by-Step Instructions: Open the Passwords app

1. Tap the + Add Password button
2. Type in the Website, Username, and Password

For practice, use this info for test purposes:

Website: www.adidas.com

Username: icreativelearning@icloud.com

Password: Iloveicecream123!!

(Only the “I” before the word ‘love’ is CAPS)

3. Tap the checkmark top right (Done) to save
4. To change it later: tap the website name, then Edit

My Notes:

DEMO THREE

Demo 3: AutoFill & Security Check

What You Will Learn:

How passwords can fill in automatically and how to see if any passwords need changing

Step-by-Step Instructions:

1. Open Safari and go to www.adidas.com
2. Tap to log in — your saved password will pop up. Look for the Passwords icon! Tap Use Password
3. To see if you have any weak or repeated passwords, open Passwords again
4. Tap Security Recommendations

My Notes:

OTHER HELPFUL RESOURCES:

In macOS Tahoe, the Tips App has everything you need, literally manuals for all devices, apps and software. The most incredible resource there is!

The App icon looks like this:



Don't forget that there is a website dedicated just to this class, with downloadable versions of these files, plus an EXHAUSTIVE "Long Form" explanation in plain english of all of the concepts discussed in this class. I will also post tutorial videos of the class based on your feedback!

www.theicreative.com/passwords