Elm CofE Primary School

Wraparound Care

About Wraparound Care

Our Wraparound Care consists of two main services: Breakfast Club and After-School Club. These clubs provide a nurturing and stimulating environment for children, ensuring they start and end their day in a positive way.

Breakfast Club

- Time: 07:45 – 08:30 (Monday to Friday, term time only)
- Location: Elm Centre
- Who Can Attend: All pupils from Reception to Year 6
- Cost: £4.00 per session (includes breakfast)

Our Breakfast Club offers children a calm and friendly start to the day. A nutritious breakfast is available, including cereals, toast, fruit, and juice. After eating, children can enjoy quiet games, reading and activities before heading to classrooms accompanied by the Breakfast Club staff.

After-School Club

- Time: 15:15 – 17:45 (Monday to Friday, term time only)
- Location: Elm Centre and Playground
- Who Can Attend: All pupils from Reception to Year 6
- Cost: £4.75 per hour (includes drink and snack)

After-School Club provides a safe and enjoyable space for children to unwind, socialise, and take part in a variety of activities, such as:

- Arts and crafts
- Outdoor games and sports (weather permitting)
- Board games
- Quiet reading

A light snack is served each afternoon, with options such as toast, fruit, and drinks.

How to Book

- Bookings for both clubs must be made in advance via our online system My Child At School (MCAS), under Wraparound Care. To allow for accurate capacity limits, individual register taking, and clear visibility for parents, each time slot is set-up as a different club.
- Select your club/s.
- Tick your preferred days (available spaces are indicated in blue).
- Breakfast Club bookings can be made up to 24 hours in advance.
- After-School Club bookings can be made up to 48 hours in advance.
- If the session you require is colour coded red, meaning there are no spaces available, please do not bring your child to the Wraparound Care Clubs.

How to Pay

- Once you have added your sessions to your chosen club/s the balance owed will show on MCAS in Outstanding Payments. You can pay through MCAS or Tax-Free Childcare.
- You do not have to pay the total amount owed at time of booking.
- Payment for the current month should be settled before the start of the following month; for example, on 1 February there should be no outstanding balance for January.
- Final payment should be made within the first two weeks of July.
- If you pay through MCAS your outstanding balance will update automatically as soon as you make payment.
- If you pay through Tax-Free Childcare the school will remove the amount paid from Outstanding Payments after your tax-free childcare payment has been received.

- We reserve the right to cancel sessions if payment is not made on time.

Tax-Free Childcare & Universal Credit Childcare

- With Tax-Free Childcare, the government will pay £2 for every £8, paid into an account.
- Using the childcare element of Universal Credit, eligible parents may be able to claim back up to 85% of childcare costs.
- For further information on Tax-Free Childcare and the childcare element of Universal Credit please go to www.gov.uk.
- Our URN (Unique Reference Number) is 143835.

Cancelling Bookings

- Breakfast Club sessions can be cancelled up to 24 hours in advance.
- After-School Club sessions can be cancelled up to 48 hours in advance.
- Follow the same procedure as for booking your child's place, only select the blank space at the top of the session day; this should then show you a blank space. Your payment will automatically be credited for future use.
- If you do not cancel your sessions, you will still be charged.

Important Information

- Collection: Children must be collected promptly at the end of your booked session. Late collections may incur additional charges.
- Allergies and Dietary Needs: Please ensure you have made the school aware.
- Behaviour: Our clubs follow the school's behaviour policy to ensure a safe and respectful environment for all.
- Contact: For any queries, please contact the school office.

Frequently Asked Questions

- *Can I book for one-off sessions?*
  Yes, subject to availability. Please contact the school office if you have missed the deadline to book on MCAS.
- *What if my child is ill?*
  Your session will be cancelled and credit applied to the club for your future use.
- *Who supervises the clubs?*
  Breakfast Club Main Staff: Mrs Jayne Cannon & Mrs Lyndsey Urbonaviciene.
  After-School Club Main Staff: Mrs Jayne Cannon & Mrs Katherine White.
- All staff are DBS checked and trained in safeguarding and first aid.

Contact Us

School Office: 01945 860295
Email: office@elm.cambs.sch.uk
Website: www.elm.demat.org.uk