



TEAM TRAVEL PLAYER PARTICIPATION AND COACH REIMBURSEMENT POLICY 2025-2026

It is the team's responsibility to reimburse the coach for reasonable coaching expenses associated with tournament participation and/or league play. Reimbursement to the coach should be made within 48 hours of the conclusion of the tournament and/or league play.

Select Player Participation Policy (13U-19U):

Because of the importance of tournament play to the development of a team, all Rush Union Soccer rostered select players are expected to participate in every event. Tournament fees and coach reimbursement fees (travel, lodging) are to be split among **all rostered** players, whether participating in the event or not. (An exception can be made for an injury prior to registering for the event.)

Pre Academy and Academy Player Participation Policy (8U-12U)

Pre Academy and Academy tournaments are optional. Fees are split among **participating** players only. However, once the tournament fee is paid and the team is accepted, there are NO refunds, even if your child withdraws and does not to participate. Players are also expected to be available for all games during the tournament.

Coach Reimbursement Policy:

Local Tournament:

One coach per team will be reimbursed at a flat rate for local tournaments. The reimbursement covers meals, time away from home and coaching. The flat rate will be the following per event:

\$125.00 per Pre-Academy (U7-U8)

\$150.00 per Academy (U9-U12) or Select (U13-U19) team event.

In the event the assigned coach has a conflict, and needs fill in coverage for a game, it is the responsibility of the assigned coach to pay for the fill in coverage.

Coach Reimbursement: Cancellation of Event or Event Games

- If an event is canceled in its entirety, prior to the event start, no payment to the coach is required.
- If an event game is canceled, but the coach arrives at the event game site before the cancellation, the coach will be compensated for that game. (\$40 for PA and \$50 U9 and older)
- For individual event games that are canceled in advance (coach doesn't need to go to the field), no payment is required to be paid to the coach for those games.

Not Local Tournament:

In the event a team is involved in a tournament that requires them to stay overnight, the team will be responsible for the coaches travel expenses in addition to the tournament flat rate as indicated above.

Travel expenses shall include lodging, meals per diem, and mileage reimbursement for travel of more than 150 miles round trip from the team's home park. The number of miles **exceeding** 150 will be reimbursed at the current IRS approved mileage rate for business use of a vehicle. Air travel for the coach is allowable if that is the primary form of transportation for the rest of the team. The team must plan for transportation for the coach once he is in the tournament city. In the event it is more cost effective for the team to pay the coach's air travel and rental car expenses rather than mileage, they may do so even if the coach decides to drive. If the coach decides to drive when it is more cost effective to fly, the team will reimburse the coach an amount equal to what the airfare and rental car expenses would have been.

The team is expected to reimburse the coach for all lodging expenses. The coach is expected to stay where the team is staying. Any additional fees for persons staying with the coach (such as coach's family) are the coach's responsibility and are not expected to be reimbursed by the team.

The meals per diem shall be \$45.00 per day (\$7 Breakfast, \$13 Lunch, \$25 Dinner). In the event breakfast is provided by the hotel, the meal allowance for breakfast should be deducted from the daily per diem.

The teams and not the club will provide this reimbursement. It is suggested to coordinate travel with the coach and the player's parents to minimize the cost to the team. In the event a coach has more than one team playing in a tournament, the transportation, lodging and meals expenses should be split equally between teams.

League Games:

Teams are not responsible for paying a game fee for League games.

In the event a team is involved in a league game that exceeds 150 miles round trip, as measured from the team's home park, the team will be responsible for paying mileage to the coach. The number of miles exceeding 150 will be reimbursed at the current IRS approved mileage rate for business use of a vehicle. Mileage shall be calculated as one round trip measured from the team's home park to the playing venue.

Expenses will be sharply decreased if the coach rides with a team family. In the event it is more cost effective for the team to pay the coach's air travel and rental car expenses rather than mileage, they may do so, even if the coach decides to drive. If the coach decides to drive when it is more cost effective to fly, the team will reimburse the coach an amount equal to what the airfare and rental car expenses would have been.

In the event a team is involved in a league game that exceeds a 150 miles round trip as measured from the team's home park and the team is staying overnight, lodging at the league game location will be reimbursed for the professional coach. The professional coach is expected to stay where the team is staying. Any additional fees for persons staying with the coach (such as coach's family) are the coach's responsibility and are not expected to be reimbursed by the team.

Additionally, a daily per diem up to \$45.00 per day (\$7 Breakfast, \$13 Lunch, \$25 Dinner) can be applied for league games that exceed 150 miles round trip as measured from the team's home park.

In the event of an overnight stay where breakfast is provided by the hotel, the meal allowance for breakfast should be deducted from the daily per diem. The teams and not the club will provide this reimbursement. It is suggested to coordinate travel with the coach and the player's parents to minimize the cost to the team.