

Safeguarding Training Requirements

This document identifies the training requirements for various groupings of individuals within the remit of SCA. This policy should be read alongside the [British Canoeing Awarding Body Safeguarding Training Policy for Coaches and Leaders](#).

Minimum Training options:

1. **Introductory Training** - British Canoeing Introduction to Safeguarding - a 45 minute elearning course [available here](#).
2. **Basic Training** - Child Wellbeing and Protection in Sport - a 2 part elearning and live (face to face or virtual classroom) course delivered by SCA or many other sporting organisations in Scotland. [Find out more](#)
3. **Specialist Training** - Child Wellbeing and Protection Officer Training - A specialist course for those with a lead role in safeguarding. Note this course requires prior completion of CWPS. [Find out more](#)
4. **Board and Committee Training** - a free elearning module for leaders in sporting organisations, particularly those who have not completed training 2 or 3 above. [Find out more](#)

Refresher Training Options

5. **Refresher Training** - British Canoeing Safeguarding Refresher - a 45 minute elearning course. [Find out more](#).
6. **Child Wellbeing and Protection in Sport Refresher Modules** - new modules to be released by sportscotland and Children 1st to support individuals who have attended CWPS 3 years ago.

Alternative Training

Some alternatives to the above can be accepted. An equivalent to the British Canoeing's Introduction to Safeguarding course can be accepted. An example is the NSPCC Child Protection in Sport online course.

To find out if your online training course can be accepted as an equivalent to British Canoeing's Introduction to Safeguarding course send the course certificate and details to hello@canoescotland.org

See Appendix 1 for more details on the criteria for alternatives to Type 2 Basic Training

Minimum Training Requirements

Identified Group	Minimum Required Training			
	ONLINE	FACE TO FACE/Virtual Classroom		
	Type 1 British Canoeing Introduction to Safeguarding or equivalent	Type 2 Child Wellbeing and Protection in Sport or equivalent	Type 3 Child Wellbeing and Protection Officer Training	Type 4 Board or Committee Training
(Children are defined as Under 18)				
Coaches/ Leaders				
Coach/ Leader / Course Providers working with children.		✓		
Coach/ Leader / Course Providers <u>no contact</u> with children.	✓			
Clubs and Volunteers				
Volunteers working regularly with children		✓		
Designated Welfare Officer/ Safeguarding Officer (E.g. Club, Centre, Event, Trip)		✓	✓	
Event Officials	✓			
Individuals who hold contact details of children e.g. membership database.	✓			
Squad/ Team/ Trip Manager or Lead		✓		
SCA Committees				
SCA Board Members	✓			✓
SCA Committee – Identified Safeguarding representative		✓	✓	
SCA Committee Members	✓			
British Canoeing and Home Nation Staff ⁴				
Staff who do not interact with children	✓			
All other staff,		✓		
Safeguarding Lead		✓		Lead Officer Training
Staff with line management responsibility		✓	✓	

Appendix 1 : Alternative Basic Training Safeguarding Workshops

We appreciate that individuals may have undertaken safeguarding courses through work or other organisations. The following criterion indicates the requirements for a course to be considered as an equivalent to the recognised and recommended Child Wellbeing and Protection in Sport course.

1. Attended within the last three years.
2. Courses must involve a minimum of 2 hours direct delivery.
3. A certificate from the course is available to prove attendance.
4. Details of learning outcomes from the course are made available.
5. The course should include the following training outcomes so that individuals are able to:
 - a. identify situations and practices that might constitute either poor practice or possible abuse
 - b. identify ways of dealing with your own feelings about child abuse and state what constitutes neglect, physical, sexual and emotional abuse recognise the signs and symptoms of abuse and appreciate why reporting it is often so difficult
 - c. identify appropriate action if a child discloses he/she has been abused
 - d. identify appropriate action if abuse is suspected and explain the role and responsibilities of other experts (e.g. police, social services)
 - e. describe appropriate practice that reduces the likelihood of abuse occurring