## Terms of Reference



Page 1 of 1

# **Equality Group**

#### Aim

To improve the SCA's effectiveness in making paddlesport more equitable, diverse, and inclusive in Scotland.

### **Objectives**

- To review the SCA's progress towards the Equality Standard in Sport.
- To provide advice to the SCA Board, committees, clubs and staff regarding improvements and changes which can be made to make paddlesport more inclusive.
- To support, steer and connect the work of the various SCA Equality Sub-groups.

# **Process/Meetings**

This group will meet as required – either in person or via conference call. It is anticipated that this will be approximately 4-6 times per year. Work will also be conducted via email.

# **Delegation**

The role of the Equality Group (and sub-groups) is to provide advice and support to the Board, Staff, SCA committees, affiliated clubs and paddlesport providers.

#### Membership

- Designated SCA Staff member/s.
- SCA Board Equality Champion.
- One representative from each Equality sub-group.
- Specialist expertise co-opted as/when required.

The representatives from the Equality sub groups are appointed by the sub-group. Normally one named individual is selected, although a substitute can be appointed (from the sub-group) if required.

Any other individuals are appointed for a provisional 3-year period. Members can opt out at any stage. New applicants sought as and when required, aligned with recruitment for other equality groups where possible.

Specialist people may be co-opted to support specific agenda items as and when required.

#### Reporting to Board

Reporting to the Board will be via the SCA Board Equality Champion, supported by designated SCA Staff Members. The group will prepare minutes from each meeting (whether an in-person meeting or a conference call) which will be published in SCA JustGo for members to access. The minutes will also be submitted to the SCA Board and will be received and noted by the Board at a subsequent Board Meeting.

Effective from: January 2022

Due for review: December 2024