

Immaculate Heart of Mary Parish Council Notes

Date: Thursday, September 4, 2025

Notes

Attendance: Arline Argentati, Mark Conese, Erin Fontaine, Dan Schindler, Jim Stemann, Joyce Thomas, Frank Vitale, Betsy Waldeck, Donna Weber

Staff: Fr. Dave Sunberg, Kathy Middendorf, Heather Wagner

Absent: Tim Vaughn, Mike Wolf, Chuck Smith, Staff: Melody Wallace, Bill Dirr, Jennifer Klein, Jose Martinez

Sacred Heart Reports

- School Report
 - School year is under way. There are 471 students this year.
 - In June, SH school was approved for full accreditation. They have two goals: one Catholic identity goal focuses on the students growing in their understanding of Catholic Social Teaching and applying their knowledge to solve real world problems. The academic performance goal is students will increase their knowledge and application of growth mindset to apply problem solving skills in a real work context. With this we are looking to build resiliency, grit, and creative thinking when confronted with a challenge.
 - The teachers have time preparing for the school year, beautifying the school and are ready for a successful the school year.
 - Students will be doing the rosary tomorrow at 11am in solidarity with the Archdiocese of Minneapolis.
 - Safety: the assistant principal and the school resource officer completed a training on school risk assessment. H. Wagner will complete her training next week.
- New Business
 - Knights of Columbus Council 8115 and Women of Faith Prayer Service
 - Sometime between March 1 and April 1, 2026. Exact date is TBD. It would begin to be announced in the bulletin in January.
 - Lent begins on February 18; Holy Thursday is April 2
 - **Motion:** To allow the KofC and Women of Faith to have prayer service. [REDACTED] made the motion. [REDACTED] seconded. Motion passed.
 - Randy Kauffman called J. Stemann to see if we could have a collection for mental health at both parishes. The collection would be sometime in October. Motion to allow the KofC to allow the collection. [REDACTED] made motion. [REDACTED] seconded. Motion passed.

St. Ann Reports

- School Report – no report
- New Business
 - Split the Pot
 - The Split the Pot fundraiser will occur in 2025. Tim Vaughn will have more details at the October meeting. The tickets are ordered.

Director of Administration Update

- Sacred Heart Festival – gross \$338,000. Expenses are still coming in so the final numbers are not in yet. It is trending to be \$40-50k less than last year, but last year was a record year.
- St. Ann Festival did great with their 'No-festival' festival fund drive netted over \$47k, but there was a \$20k anonymous donation so the total net was over \$67,000.
- An audit will be occurring in January by the Archdiocese. The grocery account line item will likely be closed out to consolidate some of the checking accounts that St. Ann has. It will be consolidated with the General fund.

- Staff email addresses – the school email addresses will remain unchanged, but since we are the Immaculate Heart of Mary Parish, staff would like emails changed to reflect the new name. The final domain isn't known yet, but it will be as short as possible. The website url will change once the emails are updated.

Director of Facilities Update – absent, updates sent via email

- **Rectory:** Currently working in tandem with First on Site (General Contractor used by AOC) to renovate and update several items including:
 - New cabinets and kitchen layout
 - New flooring (both carpet and vinyl in a couple locations)
 - 2 of 3 upstairs bathrooms drywall contained mold. New drywall and vanities
 - Chimney repair
 - New roof
 - HVAC improvements
 - K. Middendorf will receive a quote for the work on the inside of the house, and the outdoor quote will come later. She will send an email to Parish Council or we will vote on it at the next meeting.
- **Coal bins:** This project was postponed to summer of 2026. This was due to several issues but most notably the scheduling/timing conflict. We were told the project would start at some point in July. Due to complications on another project, we were given the start date of August 4th. Due to the given start date of school, Aug 19, and several faculty in-services the week before, this became unrealistic to complete. We are scheduled for June 2026.
- **New storage unit:** we had to hire both a Civil and Electrical Engineer to obtain their info for our drawing for submission. I just received the following email this morning from our Architect: "I just received the Civil drawings back and am doing my review of all the documents today. We will be submitting for a permit tomorrow" One we have the permit, we then use the approved drawings for bids.
- **New 60 ton AC/controls:** this project was completed in mid-August at Sacred Heart. There are still a few bugs to work out on the controls side, but we have cool air.

Director of Evangelization Update – absent, updates sent via email

- OCIA is underway and we have 16 initiates currently in the process of becoming fully initiated into the Catholic Church. The entire program now consists of 45+ experiences of catechetical sessions, devotions, community social events, service events, and living the liturgical calendar. This is in contrast to the previous program of only 20+ catechetical sessions with no experiences outside of a classroom setting. The goal is by building up the initiation process with these liturgical experiences it will in turn provide our parish family with many opportunities to participate in accompanying these initiates on this journey while growing in their own faith life as well.
- The OCIC program for initiating children into the Catholic Church and currently has 4 registered participants. Joelle has done great work putting this together.
- Our Parish Religious Education Program currently has 50+ registrants and will include family catechetical sessions to prepare our parish program children for their First Confession and First Holy Communion. Joelle has attended a couple of Archdiocesan workshops in preparation for integrating this program into our existing religious education program. The foundation of this program consists of in-person meetings where catechists coach parents in leading their children in their preparation for these Sacraments.
- There are two studies going on this Fall, Monday Night a study on James (20+ registered participants) and Friday afternoon a study on Mary (12 registered participants)
- The men's group begins their annual program of TMIY! with the title of this program being Worthy of the Call. There are 30+ registered participants.
- New parish events for this year are:

- Rosary Rally October 11th
- Prayer for the dead event in November, TBA
- Family Advent Rosary led by our REP students on Dec. 8th
- Some other initiatives in process

Director of Worship Update – absent

Pastor Updates

- Mass schedule – Fr. Dave would like Parish Council's input on the Saturday night Mass schedule to move a Mass 30 mins one way or the other. One proposal was to move SH up 15 mins each way. H. Wagner mentioned that the sports schedule may be have to change The new schedule.
 - **Motion:** [REDACTED] made motion to approve the new Mass schedule. [REDACTED] seconded to change the times to 3:30pm on Saturday and keep St. Ann the same at 5:15pm. The Mass schedule will be implemented at the November 1-2 weekend.
- Deacon Mike Huffman currently at St. Margaret of York in Loveland called Fr. Dave to see if he could join our Parish Family. He will be able to assist with baptisms, weddings and funerals outside of Mass, and assist with RCIA. This will be a welcome addition to the parish.
- Fr. Dave would like to do community events like a Chili Fest or dinner around Valentine's Day for married couples. Parish Council was in agreement that this would be good for the Parish community.
- Fr. Dave would like to create a Building and Grounds Committee with parishioners who are skilled in electricity, plumbing, etc. and would like to create a 3 and 5 year plan for the Parish. If you know anyone who has that skillset, please contact Fr. Dave.

Constitution Review, Approval, Vote on Officers

- This will be the first Constitution for the Immaculate Heart of Mary Parish and can be revised as needed.
- Suggestions: add Deacon to list of members in Article 3, section 3 add version date on the final document and an appendix of current PC members that will be updated annually
- **Motion:** To approve the Constitution as edited. [REDACTED] made motion. [REDACTED] seconded. Motion passed.
- **Motion:** To allow more than 9 members to be on the Parish Council for this year until elections in 2026. [REDACTED] made motion. [REDACTED] seconded. Motion passed.
- Voting on Parish Council Officers:
 - Secretary – E. Fontaine was nominated and voted in unanimously.
 - VP – D. Schindler was nominated and voted in unanimously.
 - President – J. Thomas was nominated and voted in unanimously.
- M. Conese officially resigned from Parish Council.

Upcoming meeting agenda item

- Compile a list of PC members and list of parish organizations for each member to serve as a liaison for each organization. D. Weber and Julie Kluesener are working on a comprehensive list for the parish organizations. J. Thomas will send D. Weber the list that she has of the SH Parish Council liaisons.

2025 Schedule - First Thursday at 7:00pm | Next Meeting: October 2 at Sacred Heart

Date	Location
November 6	St. Ann
December 4	Sacred Heart