



Dear Parent(s)*,

Since September 2023, we have kept our meal prices lower than most other schools in the area. We did this to make sure our families could afford the meals, even though it meant the school had to pay extra from other funds. Unfortunately, over the past 18 months, the costs for school catering, including staff and food, have risen significantly. We can no longer keep the prices the same.

Starting from **Monday 5th January 2026**, the price for a set school meal will be **£2.61**.

We would also like to take this opportunity to share information about Free School Meals and how you may access them for your child.

Free School Meals is a national government scheme that seeks to give support to families by providing eligible children with a free meal each day at school. You may be eligible for Free School Meals for your child(ren) if you receive any of the following:

- Income Support
- Income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- The guaranteed element of Pension Credit
- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit run-on - paid for 4 weeks after you stop qualifying for Working Tax Credit
- Universal Credit - if you apply on or after 1 April 2018 your household income must be less than £7,400 a year (after tax and not including any benefits you get)

If you think that your child(ren) could be eligible for free school meals, please contact us or visit this link for further information about how to apply: [Alder Tree Primary - Free School Meals](#).

For further information about free school meals please visit: [Apply for free school meals | Leeds.gov.uk](#)

If you have any questions, concerns or feedback about the changes in the price of set meals then please contact the academy.

Yours faithfully,

Mrs K Burton

Principal

*The term parent includes any person or body with parental responsibility such as a foster parents, carer, guardian or local authority.

Principal: Kate Burton

P: Alder Tree Primary, Potternewton Mount, Leeds, LS7 2DR

T: 0113 262 0021

E: info@aldertreeprimary.org.uk **W:** www.aldertreeprimary.org.uk