



RE: Youth Summit

29th January 2026

Dear Parent(s)*,

We are pleased to inform you that your child has been chosen to represent Alder Tree Primary at the Youth Summit on **Friday 6 February**, which will be held at Carr Manor Community School.

This is a fantastic opportunity for pupils to take part in discussions about issues that matter to them, explore themes linked to the UN Rights of the Child, and work collaboratively with other young people. The day is designed to be engaging, inclusive and age-appropriate, with a mix of discussion, creative activities and teamwork.

Programme for the day

- **10.00 – 10.15** Arrival and refreshments
- **10.15 – 10.45** Introduction to the day
- **10.45 – 11.15** Discussion of themes from the Manifesto / UN Rights of the Child
- **11.15 – 11.45** Break with games and community-building activities
- **11.45 – 12.45** Working groups
- **12.45 – 13.30** Lunch
- **13.30 – 13.45** Presentations and feedback
- **13.45 – 14.20** Live-streamed interview with young people at the LLA Conference
- **14.20 – 14.45** Check-out and departure

Transport to and from Carr Manor will be provided by school, and children will be accompanied by our staff throughout the day.

To help pupils prepare for the event, a **Youth Summit preparation pack** will be shared with the children in advance, this will be completed in school with staff support. Please sign and return the permission slip below.

Yours faithfully

Mrs Kate Burton
Principal

* The term 'parent' includes any person or body with parental responsibility such as a foster parent, carer, guardian or local authority.

Principal: **Kate Burton**

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@AlderTreeLeeds

Alder Tree Primary



REPLY SLIP: Youth Summit – Permission Slip

Child's Name: _____

Class: _____

I give permission for my child named above to attend the Youth Summit on **Friday 6 February**, to be held at Carr Manor.

I understand that:

- My child has been chosen to represent Alder Tree Primary
- **Transport to and from the venue will be provided by school**
- My child will be supervised by school staff throughout the day
- Lunch will be provided

Dietary requirements / allergies:

Emergency contact number:

Parent / Carer Name: _____

Signature: _____

Date: _____

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