



**RE: Parents Evening**

**4<sup>th</sup> March 2026**

Dear Parent(s)\*,

I would like to take this opportunity to invite you to Parents Evening which will take place on Wednesday the 25<sup>th</sup> of March from 3:30pm until 6:50pm. It is very important for you to attend the evening with your child to discuss the progress they have made over the term and how we can work together to ensure that they achieve the best possible outcomes.

**How to arrange an appointment:**

You can book your appointment via the Arbor app from Thursday 5<sup>th</sup> March at 4pm, please download and register for the app if you have not done already. If you require an appointment to see our SENDCo, please contact the school office on 0113 2620021 who will allocate an appointment on a first come first serve basis.

We would like to request that parents\* ensure that they arrive at school in appropriate time for their allocated appointment. I hope that you will find the evening extremely informative in supporting your child, ensuring that they believe in themselves, belong to our community and become the very best they can be.

Yours faithfully

**Kate Burton**  
**Principal**

\* The term 'parent' includes any person or body with parental responsibility such as a foster parent, carer, guardian or local authority.

Principal: **Kate Burton**

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