

Application: School in the Square Public Charter School

Robert Keogh - rkeogh@4thsectorsolutions.com
2024-2025 Annual Report

Summary

ID: 0000000267
Last submitted: Oct 31 2025 03:10 PM (UTC)

Entry 1 – School Information and Cover Page

Completed - Jul 30 2025

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within the Annual Report Portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 – School Information and Cover Page

(New schools that were not open for instruction for the 2024-2025 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2025)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. LEGAL SCHOOL NAME (as chartered)

(Select name from the drop down menu)

School in the Square Public Charter School

b. Unofficial or Popular School Name

School in the Square

c. CHARTER AUTHORIZER (As of June 30th, 2025)

Please select the correct authorizer as of June 30, 2025 or you may not be assigned the correct tasks.

BOARD OF REGENTS

c. School Unionized

Is your charter school unionized?

No

d. District/CSD of Location

New York City Community School District # 6

e. Date of Approved Initial Charter

Nov 14 2015

f. Date School First Opened for Instruction

Aug 30 2016

g. Approved School Mission

(Regents, NYCDOE, and Buffalo BOE-authorized schools only)

S2 engages, educates and empowers its students to respond mindfully and creatively to life's opportunities and challenges. School in the Square (S2) draws its name from the concept of the public square – a place where our students, families, and educators gather to learn from, support, and celebrate one another.

h. Approved Key Design Elements

(Regents, NYCDOE, and Buffalo BOE-authorized schools only)

KEY DESIGN ELEMENTS

S2 will foster a democratic community that builds the intellectual and personal capacity of all members of our community and engages them in learning and work that matters. To accomplish this, S2 will recruit, train, and support highly effective teachers who can create and present rigorous and engaging lessons to a wide range of learners. Our instructional approaches will enhance students' ability to participate in the school and the world as valued citizens by presenting learning through the lens of problem solving issues important to students and society. S2 uses three core design elements ("pillars") to accomplish this.

Pillar 1: Rigorous Curriculum. S2 will offer a Common Core aligned program of study in ELA, mathematics, science, social studies, and the arts that encourages critical thinking and cogent communication. S2 will also embark on the gradual implementation of a two-way dual language immersion program (Spanish and English) in the elementary school grades, K through 5, beginning with the incoming Kindergarten class in 202-21. We will create a high-performing school by combining our emphasis on academic disciplines with a school culture that values every member of our community.

In-Depth, Immersive, and Extended Learning Experiences. S2 provides time and opportunity for thoughtful work on specific problems and sets of learning tasks, gradually providing deeper immersion in particular disciplines. Our schedule creates long blocks of learning time to enable students to use their knowledge and skills to engage with significant and meaningful problems and achieve mastery. Core classes will allow for highly effective instructional strategies such as workshop time, small-group discussions, personalized learning sessions, blended instruction, and project-based learning. Our school year calendar includes four days of summer orientation for all students beginning with one full day in June and three days in August/September prior to the first day of school. These orientation days enable us to get to know our students, assess them, and support them in learning how to be successful at S2.

S2 will extend learning beyond the conventional classroom through strategic partnerships with outside organizations. These partnerships help students "see paths" to possible futures through hands-on, high-engagement learning cycles through which youth connect with NYC's community, cultural, and environmental resources. Through expanded learning partnerships, students will gain a clearer vision of future possibilities while forging a stronger commitment to their community and city.

We have a longer school day than the traditional public schools--1.5 hours longer than mandated--with an optional

breakfast beginning at 8 am. Our 185-day school calendar provides additional days of learning for students and 18 additional days of assessment, teaching, and PD for educators.

Personalized Learning. Personalized learning will enhance success in our core curriculum courses. Based on district data and our experience, we expect many students will come to S2 with widely varying levels of reading, writing, and math proficiency. No amount of in-class accommodation alone will sufficiently remediate seriously lagging skill. Key academic skills will be targeted during periods of small group instruction offered five days per week in small group settings.

Small group instruction provides students with targeted instruction in math and literacy to address gaps and provide enrichment as needed. Personalized instruction, while often provided in small groups, is also offered through tutoring, assistive technology, and independent projects, and will ensure students can read with the insight required to analyze and effectively respond to texts across disciplines and develop understanding of key mathematical concepts and their applications to real-life problems. Students will complete diagnostic and interim assessments that measure development of core literacy and numeracy skills. Teachers and educational leaders (the Principal, Elementary School and Middle School Assistant Principals, Special Education Chair, Director of Data and Strategic Partnerships) will analyze and interpret this data during collaborative work periods and create timely programming for groups of students who present similar needs or strengths and will monitor progress of students to determine the efficacy of supplemental instruction and interventions. Small group instruction and other forms of personalized learning will be customized to students' strengths, needs, and goals.

Personalized and inclusive learning experiences that integrate challenging content and well-developed learning strategies will prepare ELLs and SWDs to think critically, solve problems, and communicate in the language(s) of instruction. Our licensed special education teachers will support student inclusion and will work collaboratively with general education colleagues to increase engagement and expectations for learning, improve social interactions, and adapt curriculum and practice to different learning styles.

Students in the Square. Forums held once per quarter in the school's "square" will give students in an age-appropriate way varied and authentic opportunities to contribute to the school environment and have a voice in decisions. S2 students will come together with staff to practice democracy through analyzing critical issues at school and in society at large, developing problem solving, leadership, and public speaking skills.

Facing History and Ourselves will provide ongoing support in creating the curriculum, building in multicultural awareness practices and emphasizing perspective taking. S2 is one of 10 partner schools which meet several times a year to share best practices and learn together. Facing History provides 5 days of PD throughout the year as a benefit for participating in the network.

Publishing parties scheduled at the end of learning units will celebrate student writing.

Pillar 2: Collaborative Professional Culture. S2 will develop robust teaming structures and a culture of collaboration for adults that will create a consistent and rigorous learning environment for youth. Teachers will meet in teams to support student growth, share strategies to improve instruction, collaborate on curriculum, and monitor assessments. All staff will participate in PD within a culture of respect and continuous improvement using the following strategies.

Teachers in the Square. S2 teachers will help students become better learners by modeling commitment to continual development as pedagogues. Teachers will self-reflect and receive ongoing, targeted feedback from their peers, supervisors, students, and their families through observations, inter- visitations, study groups, written correspondence, and surveys. Teachers will set and be assessed on their PD goals using clearly articulated indicators of success based on the Fisher and Frey Framework for Intentional and Targeted Teaching (FIT). Feedback will inform teacher discourse, goal setting, evaluations, and documentation of growth. S2's transparent professional culture will feature a clinical and case-based learning environment, with collegial inquiry, "game tape" analysis of teaching with colleagues, collaborative lesson planning, and exploration of professional resources, allowing teachers to grow their instructional practice and enrich one another.

Common Planning. S2 teachers will develop a common professional language and use research-based frameworks for lesson design and data-driven instruction. Teachers will have seven hours per week of common planning time to collaborate on shared unit and lesson planning, meet with special education, ELL, and other service providers, as well as meet with their grade-level team to identify effective instructional practices. Teachers have daily professional planning time. Teachers will use digital courseware and real-time diagnostic assessments to continually improve instructional practice, adjust curriculum, and inform small group and tutoring sessions. S2 teachers will develop teaching resources that exemplify high- quality instruction for ELLs and SWDs across content areas. These approaches will integrate research and principles from Understanding by Design (Wiggins & McTighe) and Classroom Instruction That Works (Marzano, Pickering, & Pollock).

Expanded Adult Roles. Students and their families will be well known by S2 staff. All staff will demonstrate care and consistently communicate high expectation for learning and behavior. S2 teachers will engage in ongoing workshops on the roles of advisor and coach based on findings from Teaching Adolescents to Become Learners: The Role of Noncognitive Factors in Shaping School Performance from the University of Chicago Consortium..

All of our teachers will be equipped to address different learning styles and needs. S2 embraces Universal Design for Learning (UDL), a set of principles for curriculum development that give all students equal opportunities to learn. Our licensed teachers will be trained in UDL, providing a framework for understanding how to create curricula that

removes potential barriers, thereby optimizing levels of challenge and support, to meet the needs of all learners from the start. Teachers will learn how to use manipulatives, visuals, narratives, and technology as well as multi-level, multi-theme, multi-cultural resources to match students' interests, learning styles, and preferred modes of expression.

Pillar 3: Compassionate Community. The S2 model provides a robust network of personnel and programmatic supports to ensure the physical, social, and emotional well-being of each child.

Families in the Square. S2 will forge deep understanding and connection with each student and their family. S2 staff, particularly those focused on the social and emotional health and development of our students, will support these efforts by closely monitoring attendance to identify chronically late or absent students, managing student discipline by using restorative justice practices, proactively identifying at-risk students, performing comprehensive family outreach, and connecting students and families to social services and community resources in Washington Heights. In addition, middle school Advisory provides our pre-adolescent and adolescent students with an opportunity to understand and discuss adolescent transition issues such as peer pressure with school social workers and guidance counselors who serve as Advisors. Students will develop the communication skills to share their experiences of adolescence with their families. Each Friday afternoon, teachers will have 50 minutes to meet in grade teams to review the progress of the cohort in Student Success Meetings (SSM).

Morning Meeting/PrimeTime. At the start of each day, elementary students will ready themselves for learning with their Morning Meeting while middle school students will do so in an advisory-style 20 minute period called PrimeTime (PT). Morning meeting is an engaging way to start each day, build a strong sense of community, and set children up for success socially and academically. Each morning, students and teachers gather together in a circle and interact with one another through a Greeting, Sharing, Group Activity and Morning Message. PrimeTime provides a shared language about what it means to be a successful S2 student. It will help our students respond, rather than react, to personally challenging situations and manage the chronic stressors in their environments (Jensen 2009). Teachers will also focus on Academic Mindsets that build students' repertoire of learning strategies, including academic behaviors such as doing homework and organizing materials, developing academic perseverance and tenacity, and practicing goal-setting and study skills strategies. It is expected that PT advisors will be in regular contact with the families of their advisees.

Restorative Approaches. S2's founders are deeply committed to reducing interpersonal conflict and fostering a caring school environment. Restorative approaches to school discipline involve developing trusting, caring relationships, teaching self-regulation and social skills, and building community between teachers and students. S2 Advisors will use restorative approaches to conflict when they work with S2 students, focusing on finding out what happened to whom and figuring out a way for everyone involved to move forward and do things differently in the future.

i. School Website Address

www.schoolinthesquare.org

j. Authorized Charter Enrollment for 2024-2025 School Year

912

k. Actual Enrollment on June 30, 2025, Excluding Pre-K Program Enrollment

706

l. Grades Served

Grades served during the 2024-2025 school year (exclude Pre-K program students):

Responses Selected:

Kindergarten
1
2
3
4
6
7
8
9

m. Charter Management Organization/Educational Management Organization

Do you have a [Charter Management Organization](#)?

No

FACILITIES INFORMATION

n. FACILITIES: Owned, rented, or leased **to educate students**

Will the school maintain or operate multiple sites in 2025-2026?

	Yes, 4 sites
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School Site 1 (Primary)

n1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site for 2024-2025 School Year (K-5, 6-9, etc.)	Grades to be Served at Site for 2025-2026 school year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	120 Wadsworth Ave, NY, NY 10033	718-916-7683	New York City Community School District #6	6-8	6-8	Yes 6-8

n1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Hannah Werno	Principal	718-916-7683		hwerno@schoolinthesquare.org
Operational Leader	Daniel Evelyn	Director of Operations	718-916-7683		develyn@schoolinthesquare.org
Compliance Contact	Daniel Evelyn	Director of Operations	718-916-7683		develyn@schoolinthesquare.org
Complaint Contact	Daniel Evelyn	Director of Operations	718-916-7683		develyn@schoolinthesquare.org
DASA Coordinator	Rebecca Morales	Social Worker	718-916-7683		rmorales@schoolinthesquare.org
Phone Contact for After Hours Emergencies	Daniel Evelyn	Director of Operations	718-916-7683		develyn@schoolinthesquare.org

n1b. Is site 1 in public space or in private space?

Private Space

n1c. Is site 1 in a co-located or not in a co-located facility?

Responses Selected:

Not Co-Located

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

n1e. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2025.

Fire inspection certificates must be updated annually. For the upcoming school year 2025-2026, please submit a current fire inspection certificate.

If the fire inspection certificate will expire between the August 1, 2025 submission of the Annual Report and the November 3 Annual Report submission, please submit the new certificate with the Annual Report entries due no later than 11:59 PM on November 3, 2025.

Site 1 Certificate of Occupancy (COO)

[CertificateOfOccupancy \(1\) \(1\).pdf](#)

Filename: CertificateOfOccupancy (1) (1).pdf.pdf **Size:** 95.0 kB

Site 1 Fire Inspection Report

This is required, marked optional for administrative purposes.

[120 Wadsworth Ave 2.pdf](#)

Filename: 120 Wadsworth Ave 2.pdf.pdf **Size:** 608.8 kB

School Site 2

n2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site for 2024-2025 School Year (K-5, 6-9, etc.)	Grades to Be Served at Site for 2025-2026 School Year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	108 Cooper St New York, NY 10034	718-916-7683	New York City Community School District #6	K-4	1-5	Yes 1-5

n2a. Please provide the contact information for Site 2.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Jumaane Saunders	Principal	718-916-7683		jsaunders@schoolinthesquare.org .
Operational Leader	Crystal Lopez	Director of Operations	718-916-7683		clopez@schoolinthesquare.org .
Compliance Contact	Crystal Lopez	Director of Operations	718-916-7683		clopez@schoolinthesquare.org .
Complaint Contact	Crystal Lopez	Director of Operations	718-916-7683		clopez@schoolinthesquare.org .
DASA Coordinator	Denise Rivera	Director of School Culture	718-916-7683		drivera@schoolinthesquare.org .
Phone Contact for After Hours Emergencies	Crystal Lopez	Director of Operations	718-916-7683		clopez@schoolinthesquare.org .

n2b. Is site 2 in public space or in private space?

Private Space

n2c. Is site 2 in a co-located or not in a co-located facility?

Responses Selected:

No Co-Located

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

n2e. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 2 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2025.

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Site 2 Certificate of Occupancy (COO)

[Certificate Of Occupancy \(2\) \(1\).pdf](#)

Filename: Certificate Of Occupancy (2) (1).pdf.pdf **Size:** 1.5 MB

Site 2 Fire Inspection Report

This is required, marked optional for administrative purposes.

[108 Cooper St 2.pdf](#)

Filename: 108 Cooper St 2.pdf.pdf **Size:** 609.1 kB

School Site 3

n3. SCHOOL SITES

Please provide information on site 3 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site for 2024-2025 School Year (K-5, 6-9, etc.)	Grades to Be Served at Site for 2025-2026 School Year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 3	4650 Broadway, New York, New York	718-916-7683	New York City Community School District #6	9	9-10	Yes - 9,10

n3a. Please provide the contact information for Site 3.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Panorea Panagiosoulis	Principal	718-916-7683		ppanagiosoulis@schoolinthesquare.org
Operational Leader	Anna Rodriguez	Director of Operations	718-916-7683		arodriguez5@schoolinthesquare.org
Compliance Contact	Anna Rodriguez	Director of Operations	718-916-7683		arodriguez5@schoolinthesquare.org
Complaint Contact	Anna Rodriguez	Director of Operations	718-916-7683		arodriguez5@schoolinthesquare.org
DASA Coordinator	Kimberly Guillen	Assistant Principal	718-916-7683		kguillen@schoolinthesquare.org
Phone Contact for After Hours Emergencies	Anna Rodriguez	Director of Operations	718-916-7683		arodriguez5@schoolinthesquare.org

n3b. Is site 3 in public space or in private space?

Private Space

n3c. Is site 1 in a co-located or not in a co-located facility?

Responses Selected:

Not Co-Located

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

n3e. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 3 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2025.

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Site 3 Certificate of Occupancy (COO)

[TCO HS 4650 Broadway.pdf](#)

Filename: TCO HS 4650 Broadway.pdf.pdf **Size:** 1.2 MB

Site 3 Fire Inspection Report

This is required, marked optional for administrative purposes.

[Inspection Completed Report Requested.pdf](#)

Filename: Inspection Completed Report Requested.pdf.pdf **Size:** 280.3 kB

School Site 4

n4. SCHOOL SITES

Please provide information on Site 4 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site for 2024-2025 School Year (K-5, 6-9, etc.)	Grades to be Served at Site for 2025-2026 school year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 4	37 Park Terrace East, NY, NY 10034	347-943-2101	New York City Community School District #6	NA	K	Yes K

n4a. Please provide the contact information for Site 4.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Jumaane Saunders	Principal	347-943-2101		jsaunders@schoolinthesquare.org
Operational Leader	Crystal Lopez	Director of Operations	347-943-2101		clopez@schoolinthesquare.org
Compliance Contact	Crystal Lopez	Director of Operations	347-943-2101		clopez@schoolinthesquare.org
Complaint Contact	Crystal Lopez	Director of Operations	347-943-2101		clopez@schoolinthesquare.org
DASA Coordinator	Denise Rivera	Director of School Culture	347-943-2101		drivera@schoolinthesquare.org
Phone Contact for After Hours Emergencies	Crystal Lopez	Director of Operations	347-943-2101		clopez@schoolinthesquare.org

n4b. Is site 4 in public space or in private space?

Private Space

n4c. Is site 4 in a co-located or not in a co-located facility?

Responses Selected:

Not Co-Located

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

n4e. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 4 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2025.

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Site 4 Certificate of Occupancy (COO)

[TCO ECC July 2025.pdf](#)

Filename: TCO_ECC_July_2025.pdf.pdf **Size:** 176.7 kB

Site 4 Fire Inspection Report

This is required, marked optional for administrative purposes.

[Inspection Completed Report Requested.pdf](#)

Filename: Inspection Completed Report Requested.pdf.pdf **Size:** 280.3 kB

o. List of owned, rented, or leased facilities not used to educate students and the purpose of each.

Separate by semi-colon (;)

NA

p1. Total Number of School Calendar Days

188

p2. Total Number of Anticipated Hours of Instruction by Month (Entries are required for all months. Enter a zero for months with no instructional hours.)

July 2025	0
August 2025	40
September 2025	168
October 2025	176
November 2025	128
December 2025	120
January 2026	144
February 2026	120
March 2026	176
April 2026	136
May 2026	160
June 2026	136

CHARTER REVISIONS DURING THE 2024-2025 SCHOOL YEAR

q. Summary of Material and Non-Material Charter Revisions submitted or approved since August 1, 2024, including updates to the school's board of trustees' by-laws, enrollment policy, discipline policy, or complaint policy.

Please note, listing the revisions here does not constitute a request. Schools are advised to seek revision requests through their authorizer directly.

Does the school have any material or non-material revision requests that have been submitted or approved since August 1, 2024?

No

ATTESTATIONS

r. Name/Position of Person Completing/Submitting the 2024-2025 Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Robert Keogh
Position	VP of Finance
Phone/Extension	504-250-3347
Email	rkeogh@4thsectorsolutions.com

s. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, this will constitute grounds for the revocation of our charter.

Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

Responses Selected:

Yes

As outlined in ENTRY 7 (Employee Fingerprint Requirements Attestation):

Our E-Signatures (not digital signatures) (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 7 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#).

Click **YES** to agree.

Responses Selected:

Yes

Signature, Head of Charter School

(If you are not signing the application now, please click "Clear" on both signature fields before saving this task or else the system will return an error.)

A handwritten signature in black ink on a light gray background. The signature is cursive and appears to read "Eve M. [unclear]".

Signature, President of the Board of Trustees

(If you are not signing the application now, please click "Clear" on both signature fields before saving this task or else the system will return an error.)



Date

Jul 23 2025

Thank you.



Entry 2 – Links to Critical Documents on School Website

Completed - Jul 30 2025

Instructions

Required of ALL Charter Schools (Note that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved Dignity for All Students Act (DASA) policy and Authorizer-approved School Discipline Policy)

By law, each charter school is required to maintain certain notices and policies listed on its website. All documents must be readily found on the school's website and publicly accessible. Please insert the link to the page on the school's website where each document can be accessed. **DO NOT provide a direct link to a Google document.**

1. Current Annual Report (i.e., 2024-2025 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas, and documents, including board meeting minutes;
3. New York State School Report Card - This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State law.[\[2\]](#) Even if there is no school data yet reported, a direct web link to the most recent [New York State School Report Card](#) for the charter school must be provided.
4. Authorizer-approved DASA Policy and Authorizer-approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building-level safety plan (as per the July 2023 [Emergency Response Plan Memo](#) – Charter Schools Only);
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records (e.g., see [NYSED Subject Matter List](#))

[\[1\]](#) Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include

accountability data and financial statements that are not or may not be available until after the August deadline (i.e., repost when financials have been submitted in November.)

[\[2\]](#) SRC data is included in the reporting requirements for New York charter schools in 8 NYCRR 119.3.

Entry 2 – Links to Critical Documents on School Website

School Name: School in the Square Public Charter School

Required of ALL Charter Schools (Note that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved Dignity for All Students Act (DASA) policy and Authorizer-Approved School Discipline Policy)

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the [link from the school's website](#) for each of the items. All links must be readily found on the school's website.

[New York State Report Card](#)

[Emergency Response Plan Memo](#)

[NYSED Subject Matter List](#)

	Link to Documents
1. Current Annual Report (i.e., 2024-2025 Annual Report)	<u>https://www.schoolinthesquare.org/governance</u>
2. Board meeting notices, agendas, and documents, including board meeting minutes	<u>https://www.schoolinthesquare.org/governance</u>
3. New York State School Report Card. This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State law. Even if there is no school data yet reported, a direct web link to the most recent New York State School Report Card for the charter school must be provided.	<u>https://data.nysed.gov/profile.php?instid=800000086906</u>
4a. Authorizer-approved DASA Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	<u>https://www.schoolinthesquare.org/governance</u>
4b. Authorizer-approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	<u>https://www.schoolinthesquare.org/governance</u>
5. District-wide safety plan, not a building level safety plan (as per the July 2023 Emergency Response Plan Memo)	<u>https://www.schoolinthesquare.org/governance</u>
6. Authorizer-approved FOIL Policy	<u>https://www.schoolinthesquare.org/governance</u>
7. Subject matter list of FOIL records (e.g., see NYSED	<u>https://www.schoolinthesquare.org/governance</u>

It is the school's responsibility to ensure that if a policy appears in more than one place on the website, including as part of the family handbook, that the policy versions are consistent and up to date.

Responses Selected:

Yes, the website has been reviewed to ensure that policies are consistent and up to date.



Thank you.

Entry 3 – Board of Trustees Membership Table

Completed - Jul 30 2025

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 3 – Board of Trustees Membership Table

1. **SUNY-AUTHORIZED** charter schools are required to provide information for VOTING trustees only.
2. **REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED** charter schools are required to provide information for all VOTING and NON-VOTING trustees.

Authorizer:

Who is the authorizer of your charter school?

Board of Regents

1. 2024-2025 Board Member Information (Enter info for each BOT member)

	Voting Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliation (s)	Voting Member Per By- Laws (Y/N)	Number of Completed Terms Served	Start Date of Current Term (MM/DD/ YYYY)	End Date of Current Term (MM/DD/ YYYY)	Board Meetings Attended During 2024- 2025
1	Andrew Cavanna	cavanna.andrew@gmail.com	Trustee/Member	None	Yes	2	4/27/2024	6/30/2027	5 or less
2	Michelle DeLong	michelledelong@yahoo.com	Secretary	Exec, Governance, Academic	Yes	3	7/1/2022	6/30/2025	12
3	Scott Gottlieb	scott.gottlieb@cbr.e.com	Trustee/Member	Exec, Development	Yes	4	6/30/2024	6/30/2026	7
4	Scott Levenson	scottlevenson@gmail.com	Chair	Governance, Academic	Yes	4	6/30/2024	6/30/2027	12
5	Michael Pollack	michael@pollackservices.com	Trustee/Member	Exec, Finance	Yes	4	6/30/2024	6/30/2027	11
6	Walter Rendon	walterrendon@me.com	Treasurer	Governance, Community Outreach	Yes	3	7/1/2022	6/30/2025	9
7	Joel Talish	jtalish@cogneticcapiatal.com	Trustee/Member	Development	Yes	3	7/1/2022	6/30/2025	10

8	Mindy Tucker	mtucker@mcpartners.com	Treasurer	Exec, Governance, Finance	Yes	4	6/30/2024	6/30/2027	10
9	Lucy Vasserman	lucyvasserman@google.com	Trustee/Member	None	Yes	1	7/18/2023	6/30/2026	6

1a. Are there more than 9 members of the Board of Trustees?

Yes

1b. Board Member Information

	Voting Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliation (s)	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2024-2025
10	Pater Gatoff	pgatof@gmail.com	Trustee/Member	Development	Yes	4	6/30/2024	12/31/2024	5 or less
11	Andrew Henriquez	ahenriquez@edc.org	Trustee/Member	Academic	Yes	1	01/25/2022	12/31/2024	5 or less
12	Lori Landgarten	lrl6668@hotmail.com	Trustee/Member		Yes	1	2/1/2025	01/31/2027	5 or less
13									
14									
15									

1c. Are there more than 15 members of the Board of Trustees?

No

2. Number of board meetings conducted in 2024-2025

12

3. Number of board meetings scheduled for the 2025-2026 school year

12

4. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

- SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
- REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total number of Voting Members on June 30, 2025	9
b. Total number of Voting Members added during the 2024-2025 school year	0
c. Total number of Voting Members who left the board during 2024-2025 school year	3
d. Total Maximum Number of Voting Members in 2024-2025, as set by the board in by-laws, resolution, or minutes	13
e. Board members attending 8 or fewer meetings during 2024-2025	6

5. INFORMATION ABOUT NON-VOTING MEMBERS OF THE BOARD OF TRUSTEES (REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED ONLY)

a. Total number of Non-Voting Members on June 30, 2025	0
b. Total number of Non-Voting Members added during the 2024-2025 school year	0
c. Total number of Non-Voting Members who left the board during the 2024-2025 school year	0
d. Total Maximum Number of Non-Voting members in 2024-2025, as set by the board in by-laws, resolution, or minutes	3

Thank you.

Entry 4 – Board of Trustees Disclosure of Financial Interest Form

Completed - Jul 30 2025

Instructions

Required of ALL Charter Schools

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2024-2025 school year must complete and sign a Trustee [Disclosure of Financial Interest Form](#) due **no later than 11:59 PM on August 1, 2025**. Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in PDF format for each individual member. **The education corporation is responsible for ensuring that each member who served on the board during the 2024-2025 school year completes the form.**

Charter schools MUST submit the latest version of the form. Forms completed from past years will not be accepted.

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Trustee Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

[S2 Fin Disclosure FY25](#)

Filename: S2 Fin Disclosure FY25.pdf Size: 1.1 MB

Entry 5 – Board Meeting Minutes

Completed - Jul 30 2025

Instructions

Required of Regents, NYCDOE, and Buffalo BOE-Authorized Schools ONLY

Schools must upload a complete set of final monthly board meeting minutes (July 2024-June 2025), which should match the number of meetings held during the 2024-2025 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees AND must be posted on the school's website. Board meeting minutes may be uploaded individually or as one single combined file. Board meeting minutes must be submitted **no later than 11:59 PM on August 1, 2025**.

S2 Board Minutes

Filename: S2 Board Minutes.pdf Size: 557.3 kB

Entry 6 – Enrollment & Retention

Completed - Jul 30 2025

Instructions

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2024-2025 toward meeting targets to attract and retain the enrollment of students with disabilities (SWD), English language learners (ELL), and students who are economically disadvantaged (ED). In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2025-2026.

Entry 6 – Enrollment and Retention of Special Populations

Good Faith Efforts to Meet Recruitment Targets (Attract)

	Describe Recruitment Efforts in 2024-2025	Describe Recruitment Plans in 2025-2026
Students with Disabilities	Direct marketing and outreach to parents, showing them the list of services we can provide. Organized book bin initiative and donated books to businesses, childhood centers and CBOs. SPED committee working directly with families and host a food pantry regularly.	Same efforts in 2025-26
English Language Learners	Host open houses every two weeks, starting in Feb and continuing through March. Outreach at local Headstart and PreK sites. Offer families presentation. Greet families at arrival or dismissal. Distribute bilingual literature and invited families to complete applications. Bilingual presentations and advertisements in print media.	Same efforts in 2025-26
Economically Disadvantaged	Canvassed the district with a focus on areas that have heavy foot traffic and pedestrian intersections near bus and train stops in Inwood and Washington Heights, encouraging families to complete an application. Our canvas team spent time speaking at local businesses, WIC offices and NYCHA communities to share information about our schools. We posted ads on local bus lines with routes in the district	Same methods, and plan to spend more time canvassing NYCHA housing in CSD 6 in an effort to increase our number of ED students, and utilize advertisements on traditional and social mediums.

Good Faith Efforts To Meet Retention Targets

	Describe Retention Efforts in 2024-2025	Describe Retention Plans in 2025-2026
Students with Disabilities	Employ SPED teachers for each grade and subject. Design student schedules to individually support their needs. Provision of supports above and beyond IEP, communicate regularly w/ families Re: progress and assist in HS applications to ID schools best meeting individual student needs.	Same efforts in 2025-26
English Language Learners	Employ SPED teachers for each grade and subject. Design student schedules to individually support their needs. Provision of supports above and beyond IEP, communicate regularly w/ families Re: progress and assist in HS applications to ID schools best meeting individual student needs.	Same efforts in 2025-26
Economically Disadvantaged	Employ full time social worker at each grade. Free field trips and after school program. Free uniforms. Bimonthly food pantries, arrange for grocery delivery to families. Free meals are provided for home life. Work with cable companies to provide free internet.	Same efforts in 2025-26, provision of tech and resources to students and families.

Entry 7 – Employee Fingerprint Requirements Attestation

Completed - Jul 30 2025

Instructions

Required of ALL Charter Schools

Review and complete the Employee Fingerprint Requirements Attestation.

Entry 7 – Employee Fingerprint Requirements Attestation

A. TEACH System – Employee Clearance

Required of ALL Charter Schools

Charter schools MUST ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee.

Please note that all schools should maintain an electronic or hard copy of the clearance certification pulled from TEACH and dated PRIOR to the employee's start date. Clearance certifications pulled from TEACH at a later date will show that the staff member was cleared as of that date and may result in a finding of clearance violations against the school.

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at [NYSED CSO Employee Clearance and Fingerprint Memo](#) or visit the NYSED website at [Who Must Be Fingerprinted Charts](#) for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 8 – Organization Chart

Completed - Jul 30 2025

Instructions

Required of Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Upload the school's current approved **2024-2025 Organization Chart**. The organization chart should be a graphic representation (a list will not be accepted) and should include position titles and reporting (hierarchical) relationships. Employee names should **not** appear on the chart.

S2_Org_Chart_7jhAxPu_JuywwXF

Filename: S2_Org_Chart_7jhAxPu_JuywwXF.pdf Size: 254.4 kB

Entry 9 – School Calendar

Completed - Jul 30 2025

Instructions

Required of ALL Charter Schools

Charter schools must upload a final 2025-2026 calendar into the portal **no later than 11:59 PM on August 1, 2025**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools "... *unless the school's charter requires more instructional time than is required under the regulations.*"

Board of Regents-authorized charter schools are also required to submit **school calendars** that clearly indicate the **start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month**. Schools must use a calendar format and ensure there is a monthly tally of instructional days.

Charter schools serving elementary and secondary levels may submit one combined calendar showing instructional hours and days for all building levels OR separate calendars uploaded as one PDF. *Note that school calendars will also provide evidence of alignment for schools with extended days/years referenced in their mission statements or key design elements.*

See below for an example of a calendar showing the requested information.

Sample Calendar:

12 Month Calendar 2021-2022										
184 Instructional Days										
July					January (20)					
Mon	Tues	Wed	Thurs	Fri	Mon	Tues	Wed	Thurs	Fri	
			1	2	3	4	5	6	7	
5	6	7	8	9	10	11	12	13	14	
12	13	14	15	16	17	18	19	20	21	
19	20	21	22	23	24	25	26	27	28	
26	27	28	29	30	31					
August					February (15)					
Mon	Tues	Wed	Thurs	Fri	Mon	Tues	Wed	Thurs	Fri	
2	3	4	5	6		1	2	3	4	
9	10	11	12	13	7	8	9	10	11	
16	17	18	19	20	14	15	16	17	18	
23	24	25	26	27	21	22	23	24	25	
30	31				28					
September (18)					March (23)					
Mon	Tues	Wed	Thurs	Fri	Mon	Tues	Wed	Thurs	Fri	
		1	2	3		1	2	3	4	
6	7	8	9	10	7	8	9	10	11	
13	14	15	16	17	14	15	16	17	18	
20	21	22	23	24	21	22	23	24	25	
27	28	29	30		28	29	30	31		
October (20)					April (15)					
Mon	Tues	Wed	Thurs	Fri	Mon	Tues	Wed	Thurs	Fri	
				1					1	
4	5	6	7	8	4	5	6	7	8	
11	12	13	14	15	11	12	13	14	15	
18	19	20	21	22	18	19	20	21	22	
25	26	27	28	29	25	26	27	28	29	
November (18)					May (21)					
Mon	Tues	Wed	Thurs	Fri	Mon	Tues	Wed	Thurs	Fri	
1	2	3	4	5	2	3	4	5	6	
8	9	10	11	12	9	10	11	12	13	
15	16	17	18	19	16	17	18	19	20	
22	23	24	25	26	23	24	25	26	27	
29	30				30	31				
December (17)					June (17)					
Mon	Tues	Wed	Thurs	Fri	Mon	Tues	Wed	Thurs	Fri	
		1	2	3			1	2	3	
6	7	8	9	10	6	7	8	9	10	
13	14	15	16	17	13	14	15	16	17	
20	21	22	23	24	20	21	22	23	24	
27	28	29	30	31	27	28	29	30		

 Staff Report - August 23rd	 Early Dismissal Days	 Holiday/Recess (No Students or Staff)
 Superintendent's Conference Day (No School for Students)	 Regents and School-level Exams	
 September 8, 2021 All Grade Levels Report	 June 24, 2022 - Last Day of School	

25-26 Family Academic Calendar- English

Entry 10 – Faculty/Staff Roster Template

Completed - Jul 30 2025

INSTRUCTIONS

Required of Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **all** instructional and non-instructional employees, which should include all faculty and staff employed by the school at any point during the 2024-2025 school year.

Use of the 2024-2025 Annual Report Faculty/Staff Roster Template is required. With the exception of the optional Notes section, completion of each of the data elements is required. When provided, use of the drop-down list options is also required. Failure to adhere to the guidelines and validations in the Faculty/Staff Roster Template will result in the need for resubmission of a fully corrected roster.

Reminders: (1) Verify that the correct TEACH ID is entered in the roster. Incorrect data entry may result in findings of non-compliance for the school in the areas of teacher certification and clearance. (2) Use the Notes section to add any additional information deemed necessary, such as a name change that may impact verification of certification. (3) Ensure staff classifications (i.e., teacher / non-teacher) are accurately identified.

Here is the complete list of data elements in the roster template and an explanation of what information is required to correctly complete this task.

Roster Data Elements	Explanations
Authorizer NOTE: MUST BE DONE FIRST	Select your school's authorizer from the drop-down list first , before completing the roster.
School Name and Institution ID	Select your school's name from the drop-down list .
Faculty/Staff First Name	Enter the first name of the Faculty/Staff person.
Faculty/Staff Last Name	Enter the last name of the Faculty/Staff person.
TEACH ID	Enter the 7-digit TEACH ID for the Faculty/Staff person; verify the TEACH ID is correctly entered .
Role at the School / Network	Select the best choice of role of the Faculty/Staff person from the drop-down list .
Total Years Experience in this Role	Enter the number of years of experience the Faculty/Staff person has in the role selected .
CPR/AED Certification Status	Select the appropriate choice from the drop-down list .
Hire Date at the School / Network	Enter the date that the Faculty/Staff person was hired at the school/network .
Start Date at the School / Network	Enter the date that the Faculty/Staff person actually began employment at this school/network .
Date Employee Separated from Service (if applicable)	Enter the date that the Faculty/Staff person separated from service at the school/network .
Certification Status / Out-of-Certification Justification	Select the appropriate choice from the drop-down list .
FOR TEACHERS ONLY: Choose Subject Taught	Select the appropriate choice from the drop-down list .
FOR TEACHERS ONLY: Specify Subject or Grade Band, if NOT Math, Science, Career Technical Education, Technology, or Computer Science	Select the appropriate choice from the drop-down list .
Notes	Optional

S2 Roster Submission FY25

Filename: S2 Roster Submission FY25.xlsx Size: 37.7 kB

Entry 11 – Progress Toward Goals (Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Completed - Oct 31 2025

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Board of Regents, NYCDOE, and Buffalo BOE-authorized schools must report all Progress Toward Charter Goals as per their currently approved charters **no later than 11:59 PM on November 3, 2025.**

Schools must complete the "Goals" tables as provided in the tables below OR upload the most current action plan that includes progress made toward the attainment of goals during the 2024-2025 school year.

PLEASE NOTE: This is a required task for Regents, NYCDOE, and Buffalo BOE-authorized charter schools. It is marked optional for administrative purposes only.

Entry 11 – Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Board of Regents, NYCDOE, and Buffalo BOE-authorized schools may complete the "Goals" tables as provided in the portal OR upload the school's most current action plan that includes progress made toward the attainment of academic, organization, and financial goals during the 2024-2025 school year.

Please select the method by which you will provide your school's information:

Responses Selected:

Complete Provided Goals Tables

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 3, 2025.

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE-authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 3, 2025**.

2024-2025 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	"Metric 1: Each year, 75% of all students in S2 who took the NYS ELA assessment in the previous year (the Matched Cohort) will maintain or increase their previous year's proficient score (Level 4 → Level 4, Level 3 → Level 3 or Level 4) or trend towards proficiency from their previous non-proficient score (Level 2 → Level 3 or Level 4, Level 1 → Level 2, Level 3 or Level 4) in the current year's NYS ELA test administration."	NYS Assessments	Met	
Academic Goal 2	"Metric 2: Each year, 75% of students in S2 in each subgroup (ELL, SWD and ED) who took the NYS	NYS Assessments	Met	

	ELA assessment in the previous year (the Matched Cohort) will maintain or increase their previous year's proficient score (Level 4 → Level 4, Level 3 → Level 3 or Level 4) or trend towards proficiency from their previous non-proficient score (Level 2 → Level 3 or Level 4, Level 1 → Level 2, Level 3 of Level 4) in the current year's NYS ELA test administration."			
Academic Goal 3	"Metric 3: Each year, the aggregate percent of all students at S2 who scored at least a Level 3 on the NYS ELA assessment, will meet or exceed the percent of all students in CSD 6 in the same tested grades as S2 who scored at least a Level 3."	NYS Assessments	Met	

Academic Goal 4	"Metric 4: Each year, the aggregate percent of all students at S2 who scored at least a Level 3 on the NYS ELA assessment, will meet or exceed the percent of all students in NYS in the same tested grades at S2 who scored at least a Level 3."	NYS Assessments	Unable to Assess	
Academic Goal 5	"Metric 5: Each year, the aggregate percent of all S2 students in each subgroup (ELL, SWD and FRL) who scored at least a Level 3 on the NYS ELA assessment will meet or exceed the aggregate percent of CSD 6 students in each subgroup (ELL, SWD and FRL) in the same tested grades as S2 who scored at least a Level 3."	NYS Assessments	Met	
Academic Goal 6	"Metric 6: Each year, the aggregate percent of all S2 students in each subgroup (ELL, SWD and FRL)	NYS Assessments	Unable to Assess	

	who scored at least a Level 3 on the NYS ELA assessment will meet or exceed the aggregate percent of NYS students in each subgroup (ELL, SWD and FRL) in the same tested grades as S2 who scored at least a Level 3."			
Academic Goal 7	"Metric 7: Each year, the percent of S2 students in each grade level who scored at least a Level 3 on the NYS ELA assessment, will meet or exceed the percent of students in each of the same tested grade levels in CSD 6 who scored at least a Level 3."	NYS Assessments	Met	
Academic Goal 8	"Metric 8: Each year, the percent of S2 students in each subgroup (ELL, SWD and FRL) in each tested grade level who scored at least a Level 3 on the NYS ELA assessment, will meet or exceed the percent of students in each of subgroup (ELL, SWD and FRL) in each of the same	NYS Assessments	Not Met	Small group intervention instruction for all students, targeted small group intervention instruction for students in Tier 2, specialist small group intervention instruction for students in Tier 3

	tested grade levels in CSD 6 who scored at least a Level 3."			
Academic Goal 9	"Metric 9: Each year, the percent of S2 students in each grade level who scored at least a Level 3 on the NYS ELA assessment, will meet or exceed the percent of students in each of the same tested grade levels in NYS who scored at least a Level 3."	NYS Assessments	Unable to Assess	
Academic Goal 10	"Metric 10: Each year, the percent of S2 students in each subgroup (ELL, SWD and FRL) in each tested grade level who scored at least a Level 3 on the NYS ELA assessment, will meet or exceed the percent of students in each of subgroup (ELL, SWD and FRL) in each of the same tested grade levels in NYS who scored at least a Level 3. ELL Attainment of English Proficiency (Absolute Performance)"	NYS Assessments	Unable to Assess	

2. Do have more academic goals to add?

Yes

2024-2025 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
Academic Goal 11	"Metric 11: At least 70% of S2 ELLs who are not dually designated as students with disabilities and have been continuously enrolled at S2 for at least two years will score at least at the Expanding performance level on the NYSESLAT exam."	NYS Assessments	Met	
Academic Goal 12	"Metric 12: At least 70% of S2 ELLs who are not dually designated as students with disabilities and have been continuously enrolled at S2 for at least four years will score at the Commanding level on the NYSESLAT exam."	NYS Assessments	Not Met	Small group intervention instruction for all students, targeted small group intervention instruction for students in Tier 2, specialist small group intervention instruction for students in Tier 3
Academic Goal 13	"Metric 13: Each year, 75% of 1 st through 2 nd grade students enrolled in at least their second year at S2	IReady	Not Met	Small group intervention instruction for all students, targeted small group intervention

	will score at the mid on-grade level or above scale score on the i-Ready Reading year-end assessment."			instruction for students in Tier 2, specialist small group intervention instruction for students in Tier 3
Academic Goal 14	"Metric 14: Each year, S2's median percent progress to Annual Typical Growth of all Kindergarten through Grade 2 students on the i-Ready Reading assessment who were two or more grade levels below grade level in the fall will be equal to or greater than 110% by the spring assessment administration."	IReady	Met	
Academic Goal 15	"Metric 15: Each year, 75% of all students in S2 who took the NYS Math assessment in the previous year (the Matched Cohort) will maintain or increase their previous year's proficient score (Level 4 → Level 4, Level 3 → Level 3 or Level 4) or trend towards proficiency from their previous	NYS Assessments	Met	

	non-proficient score (Level 2 → Level 3 or Level 4, Level 1 → Level 2, Level 3 or Level 4) in the current year's NYS Math test administration"			
Academic Goal 16	"Metric 16: Each year, 75% of students in S2 in each subgroup (ELL, SWD and ED) who took the NYS Math assessment in the previous year (the Matched Cohort) will maintain or increase their previous year's proficient score (Level 4 → Level 4, Level 3 → Level 3 or Level 4) or trend towards proficiency from their previous non-proficient score (Level 2 → Level 3 or Level 4, Level 1 → Level 2, Level 3 of Level 4) in the current year's NYS Math test administration."	NYS Assessments	Met	
Academic Goal 17	"Metric 17: Each year, the aggregate percent of all students at S2 who scored at least a Level 3 on the NYS Math assessment, will meet or exceed the percent of all	NYS Assessments	Not Met	Small group intervention instruction for all students, targeted small group intervention instruction for students in Tier 2, specialist small group intervention

	students in CSD 6 in the same tested grades as S2 who scored at least a Level 3."			instruction for students in Tier 3
Academic Goal 18	"Metric 18: Each year, the aggregate percent of all students at S2 who scored at least a Level 3 on the NYS Math assessment, will meet or exceed the percent of all students in NYS in the same tested grades as S2 who scored at least a Level 3."	NYS Assessments	Unable to Assess	
Academic Goal 19	"Metric 19: Each year, the aggregate percent of all S2 students in each subgroup (ELL, SWD and FRL) who scored at least a Level 3 on the NYS Math assessment will meet or exceed the aggregate percent of CSD 6 students in each subgroup (ELL, SWD and FRL) in the same tested grades as S2 who scored at least a Level 3."	NYS Assessments	Not Met	Small group intervention instruction for all students, targeted small group intervention instruction for students in Tier 2, specialist small group intervention instruction for students in Tier 3
Academic Goal 20	"Metric 20: Each year, the aggregate percent of all S2 students in each subgroup (ELL,	NYS Assessments	Unable to Assess	

	SWD and FRL) who scored at least a Level 3 on the NYS Math assessment will meet or exceed the aggregate percent of each subgroup of NYS students (ELL, SWD and FRL) in the same tested grades as S2 who scored at least a Level 3."			
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3. Do have more academic goals to add?

No

2. ORGANIZATION GOALS

2024-2025 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	"Metric 43: Each year, parents will express satisfaction with S2, based on their responses to the Parent Section of the NYC School Survey with at least 90% of parents providing a positive response to each survey item. To meet this goal, at least 75% of parents must complete the survey."	DOE Survey	Unable to Assess	
Org Goal 2	"Metric 44: Each year, students (in Grades 6 and above) will express satisfaction with S2 based on their responses to the Student Section of the NYC School Survey with at least 90% of students providing a positive response to each survey item. To meet this goal, at least 75% of students must	DOE Survey	Unable to Assess	

	complete the survey."			
Org Goal 3	Metric 45: Average daily attendance will be 95% or higher (excluding students with medical or other excused absences) as evidenced by NYC DOE's Automate the Schools (ATS).	PowerSchool Attendance Records	Not Met	Each school campus receives daily, weekly, and monthly attendance reports to support their targeted attendance intervention. Students who meet positive attendance benchmarks are incentivized through earned privileges and celebrations.
Org Goal 4	"Metric 46: Student year-to-year retention rate, in the aggregate and by disaggregated subgroups ELL/MLL, SWD and ED 1 , will be 90% or higher as evidenced by ATS (excluding students who leave S2 for a change in residence)."	PowerSchool Attendance Records	Not Met	New Director of Enrollment tracking subaggregate data to include student status as MLL, SWD, and ED. School leadership is included much earlier in the recruitment/enrollment process so families of our most vulnerable students form relationships with school right from the start to offer necessary support for student to succeed at the school.
Org Goal 5	Metric 47: At least 80% of students' parents/guardians will attend parent/teacher conference annually.	Sign-in Sheets	Met	

Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

3. FINANCIAL GOALS

2024-2025 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

No

Thank you.

Entry 12 – Audited Financial Statements

Completed - Oct 31 2025

Required of ALL Charter Schools

ALL charter schools must upload the financial statements and related documents in PDF format into the portal **no later than 11:59 PM on November 3, 2025**. The statements, the independent auditor's report, any advisory and/or management letter, and the internal controls report must be combined into a PDF file with security features such as password protection removed.

ALL SUNY-authorized charter schools must also enter the financial statements and upload related documents in PDF format into the SUNY Compass system **no later than 11:59 PM on November 3, 2025**. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

PLEASE NOTE: This task appears as optional until August 1, 2025. Thereafter, it will be identified as a required task due on November 3, 2025.

[FINAL FS - School in the Square PCS - 6](#)

Filename: FINAL FS - School in the Square PCS - 6.pdf Size: 449.4 kB

Entry 12a – Audited Financial Report Template (BOR)

Completed - Oct 31 2025

Regents-Authorized Charter Schools ONLY

Regents-authorized schools must download the Excel spreadsheet entitled “Audited Financial Report Template” from the portal or the [Annual Reports](#) webpage and complete it using the audited financial statements. Upload the

completed file **no later than 11:59 PM on November 3, 2025.**

Do not add rows or columns to the template in order to match the format of the financial statements. Use only the existing fields and combine any additional entries into the "other" fields throughout the template. For education corporations operating more than one school, complete one template at the education corporation level and submit the same template for each of the schools operated by the education corporation.

PLEASE NOTE: This task appears as optional until August 1, 2025. Thereafter, it will be identified as a required task due on November 3, 2025.

[audited-financial-report-template-nysed-Schools in the square](#)

Filename: audited-financial-report-template-nysed-Schools in the square.xlsx **Size:** 84.9 kB

Entry 12b – Additional Financial Documents

Completed - Oct 31 2025

Regents, NYCDOE, and Buffalo BOE-authorized schools must upload financial documents and submit **no later than 11:59 PM on November 3, 2025.** The items listed below should be uploaded with an explanation added if an item is not applicable or not available (e.g., a "Federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.")

1. Advisory and/or Management Letter
2. Federal Single Audit
3. Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for Each School
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

PLEASE NOTE: This task appears as an optional task until August 1, 2025. After this date, the task will be identified as a required task due on November 3, 2025.

[s2 - Single Audit Note](#)

Filename: s2 - Single Audit Note.docx **Size:** 13.6 kB

[FINAL Comm Ltr - School in the Square PCS - 6](#)

Filename: FINAL Comm Ltr - School in the Square PCS - 6.pdf **Size:** 227.6 kB

[FINAL Mgmnt Ltr - School in the Square PCS - 6](#)

Filename: FINAL Mgmnt Ltr - School in the Square PCS - 6.pdf **Size:** 270.8 kB

[20251031_080611](#)

Filename: 20251031_080611.pdf **Size:** 330.6 kB

Entry 12c – Financial Contact Information

Completed - Oct 31 2025

Regents, NYCDOE, and Buffalo BOE-authorized schools should enter financial contact information directly into the form within the portal **no later than 11:59 PM on November 3, 2025.**

PLEASE NOTE: This task appears as an optional task until August 1, 2025. After this date, the task will be identified as a required task due on November 3, 2025.

Form for "Financial Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Monica Merchant	mmerchant@schoolinthesquare.org	718-249-5234

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Chloe Howe	chowe@saxllp.com	973-472-6250	9

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
	4th Sector Solutions	Robert Keogh	8550 United Plaza Blvd Ste 601, Baton Rouge, LA 70809	rkeogh@4thsectorsolutions.com	504-250-3347	8

Entry 13 – Fiscal Year 2025-2026 Budget

Completed - Oct 31 2025

SUNY-authorized charter schools are required to use Compass to complete and submit the Annual Budget and the Budget Narrative Questionnaire **no later than 11:59 PM on November 3, 2025**.

Regents, NYCDOE, and Buffalo BOE-authorized charter schools are required to download the budget template from the portal or the [Annual Reports](#) webpage and complete it. Upload the completed template **no later than 11:59 PM on November 3, 2025**. The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory.

PLEASE NOTE: This task appears as optional until August 1, 2025. Thereafter, it will be identified as a required task due on November 3, 2025.

[S2 - FY26 Budget Template](#)

Filename: S2 - FY26 Budget Template.xlsx Size: 46.0 kB

Optional Additional Documents to Upload (BOR)

Incomplete

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Andrew Cavanna

Name of Charter School Education Corporation:

School in the Square Public Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

School in the Square Public Charter School

- Andrew Cavanna

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

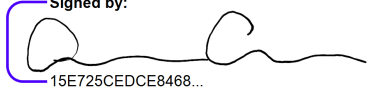
Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:

Signed by:

15E725CEDCE8468...

July 23, 2025

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Michelle DeLong

Name of Charter School Education Corporation:

School in the Square Public Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Secretary

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

School in the Square Public Charter School

- Michelle DeLong

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:

DocuSigned by:

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July 23, 2025

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Scott Gottlieb

Name of Charter School Education Corporation:

School in the Square Public Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
- Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

School in the Square Public Charter School

- Scott Gottlieb

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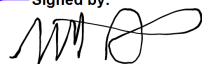
Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:

Signed by:

5C1609FEC110463...

July 23, 2025

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Andres Henriquez

Name of Charter School Education Corporation:

School in the Square Public Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

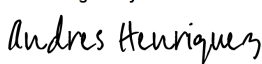
Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:

DocuSigned by:

6B65E016EF9940F...

July 23, 2025

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Lori Landgarten

Name of Charter School Education Corporation:

School in the Square Public Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☒ **Yes** ☐ **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

Mother to Noah Landgarten - Teacher's Assistant and After School Program Support, providing instructional supports and after school programming to scholars.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

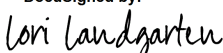
Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:

DocuSigned by:

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July 25, 2025

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Scott Levenson

Name of Charter School Education Corporation:

School in the Square Public Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

School in the Square Public Charter School

- Scott Levenson

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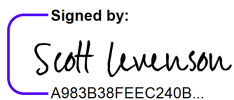
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July 23, 2025

Signature

Date

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Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Michael Pollack

Name of Charter School Education Corporation:

School in the Square Public Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

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☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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☒ **None**

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☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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E-mail Address:

Home Telephone:

Home Address:

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July 23, 2025

Signature

Date

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last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Walter Rendon

Name of Charter School Education Corporation:

School in the Square Public Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

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☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

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☒ **None**

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☒ **None**

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School in the Square Public Charter School

- Walter Rendon

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Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:

Signed by:

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July 23, 2025

Signature

Date

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- Digitally certified PDF signature
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last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Mindy Tucker

Name of Charter School Education Corporation:

School in the Square Public Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Treasurer

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

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☐ Yes ☒ No

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☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

School in the Square Public Charter School

- Mindy Tucker

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Business Telephone:

Business Address:

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July 23, 2025

Signature

Date

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Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Peter Gatof

Name of Charter School Education Corporation:

School in the Square Public Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

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☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

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☒ **None**

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July 23, 2025

Signature

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Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Lucy Vasserman

Name of Charter School Education Corporation:

School in the Square Public Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

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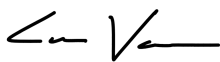
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SCHOOL IN THE SQUARE CHARTER SCHOOL

Meeting of the Board of Trustees

July 23, 2024

MEETING MINUTES

Meeting Via Zoom

Board Members Present (in alphabetical order): Michelle DeLong, Scott Gottlieb, Andres Henriquez, Scott Levenson, Michael Pollack, Mindy Tucker

Board members not present: Andy Cavanna, Peter Gatof, Walter Rendon, Joel Talish, Lucy Vasserman

Other Attendees: Carolyn Disbrow, Stephanie Hinkaty, Evan Meyers, Yeou-Jey Vasconcelos

Materials provided: June meeting minutes, 2023-24 School Evaluation, Safety Plan

BUSINESS MEETING:

The meeting began at 5:04 pm.

Mr. Meyers reported on the leadership team remote retreat occurring this week. Mr. Meyers reiterated the team is extremely talented and experienced. The entire senior leadership has strong dedication to the mission throughout the summer.

Mr. Meyers discussed the school evaluation. He reiterated that anyone with questions or comments should contact him, Ms. Vasconcelos or the Academic Committee members to discuss it.

Mr. Meyers reminded the board about the October 30 event at the high school.

Mr. Meyers reported that the ECC facility continues to be unlikely to be ready for the first day of school and that the high school has some issues to resolve before the 7/30 walkthrough.

Mr. Meyers reviewed the pre-opening schedule for teachers, leadership and students.

The Safety Plan was discussed and will be voted on at the August meeting

Board Voting

Ms. Tucker moved to approve the June Minutes. Mr. Pollack seconded the motion which was unanimously approved.

The meeting adjourned at 5:20 pm.

Respectfully submitted: Michelle DeLong, Secretary

SCHOOL IN THE SQUARE CHARTER SCHOOL

Meeting of the Board of Trustees

August 20, 2024

MEETING MINUTES

Meeting Via Zoom

Board Members Present (in alphabetical order): Michelle DeLong, Andres Henriquez, Scott Levenson, Michael Pollack, Walter Rendon, Joel Talish

Board members not present: Andy Cavanna, Peter Gatof, Scott Gottlieb, Mindy Tucker, Lucy Vasserman

Other Attendees: Carolyn Disbrow, Stephanie Hinkaty, Katie McPollom, Evan Meyers, Yeou-Jey Vasconcelos

Materials provided: July meeting minutes

BUSINESS MEETING:

The meeting began at 5:10 pm.

Ms. Vasconcelos introduced Katie McPollom, Director of Curriculum and Instruction. Ms. McPollom will work closely with Ms. Vasconcelos and the senior leadership team across all of the schools.

Ms. McPollom introduced herself to the board, explained her extensive background in education and work in charter schools. She expressed excitement with becoming a member of the S2 community.

Ms. McPollom and Ms. Vaconcelos described the work they have done with the staff during opening days (before students arrive at the school). The work was both substantive and team building. The entire staff seems ready to grow throughout the coming year. In addition to academic work, the staff all went to WCAH and filled bags for pantries (like those give at S2 pantries) and participated in community building Olympics. Many of the activities were designed to promote relationships across building staffs.

Mr. Meyers informed the board about staffing levels. There are a few open positions. This year S2 will have teachers from Teach for America for the first time.

The Pre-K will open for a few weeks in the DA building while the Pre-K building construction is completed. The HS opening may be very slightly delayed, but the school is working to get all inspections done quickly.

Mr. Meyers reminded the board about the October 30 HS Grand Opening event. Every board member is expected to fill at least one table of 10 with guests.

Board Voting

Mr. Henriquez moved to approve the District Safety Plan. Mr. Talish seconded the motion which was unanimously approved.

Mr. Levenson moved to approve the July minutes. Ms. DeLong seconded the motion which was unanimously approved.

The meeting adjourned at 5:45 pm.

The next board meeting will take place at the high school on September 17.

Respectfully submitted: Michelle DeLong, Secretary

SCHOOL IN THE SQUARE CHARTER SCHOOL

Meeting of the Board of Trustees

September 17, 2024

MEETING MINUTES

Meeting at School in the Square High School

Board Members Present (in alphabetical order): Michelle DeLong, Scott Levenson, Michael Pollack, Walter Rendon, Mindy Tucker

Board members not present: Andy Cavanna, Peter Gatof, Scott Gottlieb, Andres Henriquez, Joel Talish

By Zoom: Lucy Vasserman

Other Attendees: Alan Dichter, Carolyn Disbrow, Kimberly Guillen, Stephanie Hinkaty, Katie McPollom, Evan Meyers, Yeou-Jey Vasconcelos

Materials provided: August meeting minutes, School Report, Corporate Sponsorship

BUSINESS MEETING:

The meeting began at 5:35 pm.

Mr. Meyers introduced Kimberly Guillen, the high school AP. Ms. Guillen has been in education for 9 years as a teacher, a coach, and an AP. She is a passionate educator.

Ms. Guillen introduced the Board to some of the priorities for the 9th grade students this year, including understanding what it means to be critically engaged and working in a multidisciplinary capacity. She spoke about the first few weeks of school -- trips taken, and topics studied as well as the excitement of the students.

The Board engaged in a discussion about after school clubs for students as well as mentoring programs and arts programs within the school.

This year the pantry will be run through the high school with students taking turns running and planning it.

At 6:10 pm Mr. Meyers led the Board on a tour of the new high school facility. There are 112 students enrolled at the high school. Sixty-seven of the students come from the middle school. The new students are integrating well both socially and academically.

Students and parents came to the school (which will officially open for students on 9/30) on 8/26 to see the space. Everyone was excited and grateful for the opportunity to study in the space.

At 6:45 the Board reconvened to discuss the October 30 grand opening fund-raising event. Ms. Hinkaty explained the structure for the evening and reminded Board members to send invitations to their contacts to ensure a successful turnout. There is a \$500,000 matching donation for the event. We hope to obtain donations to satisfy the match that night.

The meeting adjourned at 7:10 pm.

The next board meeting will take place on October 22.

Respectfully submitted: Michelle DeLong, Secretary

SCHOOL IN THE SQUARE CHARTER SCHOOL

Meeting of the Board of Trustees

October 22, 2024

MEETING MINUTES

Meeting via Zoom

Board Members Present (in alphabetical order): Michelle DeLong, Scott Gottlieb, Andres Henriquez, Scott Levenson, Michael Pollack, Joel Talish, Mindy Tucker

Board members not present: Andy Cavanna, Peter Gatof, Walter Rendon, Lucy Vasserman

Other Attendees: Alan Dichter, Carolyn Disbrow, Stephanie Hinkaty, Evan Meyers, Yeou-Jey Vasconcelos

Materials provided: September meeting minutes, School Report

BUSINESS MEETING:

Mr. Levenson began the meeting at 5:03 pm.

Mr. Meyers reported the current enrollment is 813. The school has 3 full-time enrollment employees. Charter school enrollment is challenging across the city. S2 is above its total budgeted numbers (despite some grades being below). The Pre-K building is waiting for its TKO. The students will be in the building on or soon after 11/1.

High School grand opening on 10/30: Ms. Hinkaty reported the event is already a great success. 236 guests are attending. We have already collected \$105,000 in sponsorships thanks to the work of Joel Talish.

Ms. Vasconcelos presented academic data to the board. She reviewed historic testing data in both ELA and Math, this year's goals, BOY assessments and the results of instructional rounds at the elementary and middle schools.

73% of students taking the algebra regents in 2023-2024 passed – a big increase over prior years (and more students took the regents). The goal for next year is to meet or exceed the state performance.

Our students performed almost exactly at the level of district 6 on the state tests. Although we have seen improvement over prior years, there is still work to be done. The goal for this year is to meet or exceed city performance on these tests..

The school is using I-Ready and other assessments to measure growth throughout the year.

Ms. Vasconcelos reviewed I-Ready testing for all grades for both ELA and Math. Students are in a much better place coming into this year than last year at this time.

Instructional rounds at both schools showed collaborations across all divisions of the school. Each meeting was attended by the entire senior leadership team, leadership teams of the division visited, and a member of the Academic Committee of the Board.

Board Voting

Mr. Talish moved to approve the September minutes. Mr. Levenson seconded the motion, which was unanimously approved.

The meeting adjourned at 6:06 pm.

The next board meeting will take place on November 19.

Respectfully submitted: Michelle DeLong, Secretary

SCHOOL IN THE SQUARE CHARTER SCHOOL

Meeting of the Board of Trustees

November 19, 2024

MEETING MINUTES

Meeting via Zoom

Board Members Present (in alphabetical order): Andy Cavanna, Michelle DeLong, Scott Gottlieb, Andres Henriquez, Scott Levenson, Michael Pollack, Walter Rendon, Joel Talish

Board members not present: Peter Gatof, Mindy Tucker, Lucy Vasserman

Other Attendees: Alan Dichter, Carolyn Disbrow, Stephanie Hinkaty, Evan Meyers,

Materials provided: October meeting minutes, School Report

BUSINESS MEETING:

Mr. Levenson began the meeting at 5:02 pm.

The Board discussed the “High School Grand Opening” on October 30. Board members and their guests were inspired by the program, specifically the interaction with students and former students (during tours, panels, and classroom presentations) as well as the facility and the descriptions of the ethos of the school. The event was a tremendous success. Ms. Hinkaty reported that the school has already raised all but 68K for the full \$500K match for the evening. So far this year the school has raised \$2,338,000. Ms. Hinkaty will send programs from the event with contribution envelopes to past donors who did not attend the event.

Mr. Meyers reported that the ECC should receive final approvals and open the new space on December 2. The contractors are wrapping up the high school punch list. The facility is a great home for the high school.

Trimester 1 concluded on November 15. Leadership will use reflections from the first trimester to inform instruction for the next two trimesters.

Volunteer programs including Reading Buddies, Mentor Programs, and work in the pantry are underway. The Next Gen Board continues to thrive.

Mr. Meyers presented a finance update to the board with reforecasting. Because enrollment of 809 is well above conservatively budgeted enrollment of 783, the school will collect additional funding of approximately \$223K from the state. (\$27K per student K-12 and \$13K per student in pre-K).

Mr. Meyers reiterated the importance of grants to support summer boost, the food pantry, and other important S2 programming.

Mr. Meyers informed the Board that 8th graders and their families were scheduled to come to the high school for the first time immediately after the Board Meeting.

Board Voting

Mr. Levenson moved to approve the October minutes. Mr. Pollack seconded the motion, which was unanimously approved.

The meeting adjourned at 5:48 pm.

The next board meeting will take place on December 17.

Respectfully submitted: Michelle DeLong, Secretary

SCHOOL IN THE SQUARE CHARTER SCHOOL

Meeting of the Board of Trustees

December 17, 2024

MEETING MINUTES

Meeting via Zoom

Board Members Present (in alphabetical order): Andy Cavanna, Michelle DeLong, Scott Gottlieb, Andres Henriquez, Scott Levenson, Michael Pollack, Joel Talish, Mindy Tucker

Board members not present: Peter Gatof, Walter Rendon, Lucy Vasserman

Other Attendees: David Becker, Carolyn Disbrow, Molly Fasano, Stephanie Hinkaty, Lori Landgarten, Evan Meyers, Julia Talish, Yeou-Jey Vasconcelos, Amy Zhao

Materials provided: November meeting minutes, School Report

BUSINESS MEETING:

Mr. Levenson began the meeting at 5:02 pm.

Mr. Meyers and Mr. Levenson Mr. Henriquez for his exemplary board service, recognizing him for his great contributions to the academic committee and to the board as a whole. Mr. Henriquez will cycle off the board at the end of the month.

Mr. Becker and Ms. Landgarten introduced themselves to the board and explained their relationships with and interest in S2.

Mr. Meyers reviewed highlights from the monthly report. The enrollment dropped by a few students due to families moving away from the city. The current enrollment of 802 is still well above the budgeted enrollment of 783.

The ECC building successfully opened. The 16,000 sq. ft. space is fantastic. Mr. Meyers thanked Mr. Gottlieb for negotiating the building space. Mr. Meyers discussed the challenges with upkeep in DA and the MS, which are both in old buildings.

Mr. Meyers informed the board that the school has raised \$2.5M in 2024. He reminded board members to reach out to their networks and prior donors who have not donated yet this year. He also reminded board members to make their annual donations if they have not done so.

Mr. Meyers thanked Ms. Hinkaty for her great work and reiterated that she will be sorely missed when she leaves at the end of the year. A new Director of Development accepted the position and Ms. Hinkaty will train that person before she leaves.

High school students have been rehearsing for and leading parent conferences. Parent engagement has been excellent.

Ms. Fasano reviewed hiring processes and staff surveys which demonstrate that staff morale is excellent. There has been a great improvement in culture this year. The sense of community is excellent and supports staff retention.

Ms. Disbrow discussed enrollment, targets for next year, and some of the efforts for recruiting students.

Ms. Vasconcelos discussed data systems being employed across the schools, the weekly walkthroughs, and instructional rounds (with all school principals). She also discussed PDs.

Julia Talish, the co-president of the Next-Gen Board informed the board about a career fair the Next Gen Board is hosting for 8th and 9th graders in February. All students will be exposed to several different types of professions and will then be able to choose a deeper dive into one or more profession for more in depth discussion.

Board Voting

MS. Tucker moved to approve the November minutes. Mr. Talish seconded the motion, which was unanimously approved.

The meeting adjourned at 6:20 pm.

The next board meeting will take place on January 14 at the ECC.

Respectfully submitted: Michelle DeLong, Secretary

SCHOOL IN THE SQUARE CHARTER SCHOOL

Meeting of the Board of Trustees

January 14, 2025

MEETING MINUTES

Meeting at ECC:

Board Members Present (in alphabetical order): Michelle DeLong, Scott Levenson, Michael Pollack, Walter Rendon, Joel Talish, Mindy Tucker (by Zoom), Lucy Vasserman (by Zoom)

Board members not present: Andy Cavanna, Scott Gottlieb,

Other Attendees: Alan Dichter, Katie McPollom, Evan Meyers, Jumaane Saunders, Yeou-Jey Vasconcelos, Zach Zeppieri

Materials provided: December meeting minutes, School Report

BUSINESS MEETING:

Mr. Levenson began the meeting at 5:40 pm.

Mr. Saunders (Dos Amigos principal) and Mr. Zeppieri (Dos Amigos AP) presented mid-year iready data for Dos Amigos and discussed changes in instruction and coaching at DA over the past year and a half. Iready allows teachers to see examine each student's progress as well as full group understanding. The mid-year iready results (not yet entirely complete) show students in every grade at least doubling grade level performance since the beginning of the year. Mr. Zeppieri reviewed specific growth numbers for each grade in both ELA and Math. All results show tremendous growth.

The growth can be attributed to new systems, clear accountability metrics, protocols of PD, tracking teacher growth and skills, and regular systematic 1:1 coaching. Mr. Saunders discussed the coaching system, its costs, and its benefits.

The board also toured the ECC. The students and teachers are still settling into the building, but the families are thrilled with the move. The building is happy and bright and the classrooms are filled with joy as the students learn.

Board Voting

Mr. Pollack moved to approve the December minutes. Mr. Talish seconded the motion, which was unanimously approved.

After a discussion about prospective board member Lori Landgarten, Ms. DeLong moved to approve Ms. Landgarten as a new board member. Mr. Levenson seconded the motion, which was unanimously approved.

At 6:50 the board went into executive session to discuss real estate contracts and legal issues.
At 7:15 the board exited executive session.

The meeting adjourned at 7:16 pm.

The next board meeting will take place on February 11 at 5 pm.

Respectfully submitted: Michelle DeLong, Secretary

SCHOOL IN THE SQUARE CHARTER SCHOOL

Meeting of the Board of Trustees

February 11, 2025

MEETING MINUTES

Meeting by Zoom:

Board Members Present (in alphabetical order): Michelle DeLong, Scott Gottlieb, Lori Landgarten, Scott Levenson, Michael Pollack, Walter Rendon, Joel Talish, Mindy Tucker, Lucy Vasser-man

Board members not present: Andy Cavanna

Other Attendees: Alan Dichter, Carolyn Disbrow, Molly Fassano, Evan Meyers, Eliabeth Miller, Yeou-Jey Vasconcelos

Materials provided: January meeting minutes, School Report, Budget update

BUSINESS MEETING:

Mr. Levenson began the meeting at 5:08 pm.

Ms. Fassano, Director of Talent, informed the board about policies being implemented to make the school truly relationships first for the staff. She informed the board about new pay, PTO and leave policies. S2 salaries have been extremely competitive (or better) for junior staff, but less so for more senior teachers. The new policy will incentivize teachers to stay. Additionally, all full time personnel will now make a minimum of \$45K per year. The school will now compensate staff for PTO days not taken and will increase paid parental leave.

S2 is implementing new programs to encourage teacher certification with a goal for all teachers to be certified within two years. S2 will pay for certification programs for all teachers with the proviso that teachers must stay for two years after completion of the certification.

The school has seen less midyear turnover this year. We are already interviewing for open positions (for 5th and 10th grade as well as likely vacancies) for next year.

Staff survey (results previously shared with the board) shows greater staff satisfaction this year.

Mr. Meyers informed the board that the school has secured jobs for the majority of 8th and 9th grade students at the Y and through other local groups.

He reminded the board that the students will attend a career day on February 28.

Mr. Meyers then presented an updated budget for the year. Increased enrollment, lower SPED enrollment, and new PTO payout policy will net an increase in funds at the end of the year.

Ms. Vasconcelos reviewed the academic growth of the students so far this year according to mid-year I-ready testing. This year the school aims to outperform the district and the city. Ms. Vasconcelos is confident we will reach that goal. Student growth so far this year has been exceptional. All three schools are continuing to adjust individual and group instruction based on I-ready results.

Board Voting

Mr. Talish moved to approve the January minutes. Mr. Levenson seconded the motion, which was unanimously approved.

The meeting adjourned at 6:26 pm.

The next board meeting will take place on March 11 at 5 pm.

Respectfully submitted: Michelle DeLong, Secretary

SCHOOL IN THE SQUARE CHARTER SCHOOL

Meeting of the Board of Trustees

March 11, 2025

MEETING MINUTES

Meeting via Zoom:

Board Members Present (in alphabetical order): Michelle DeLong, Scott Gottlieb, Lori Landgarten, Scott Levenson, Walter Rendon, Joel Talish, Mindy Tucker, Lucy Vasserman

Board members not present: Andy Cavanna, Michael Pollack

Other Attendees: Carolyn Disbrow, Evan Meyers, Lizzy Miller, Yeou-Jey Vasconcelos,

Materials provided: February meeting minutes, School Report

BUSINESS MEETING:

Mr. Levenson began the meeting at 5:05 pm. Mr. Meyers reminded the board that the May and June meetings will be held in person. Because of a conflict, the April meeting will be held over Zoom.

Mr. Meyers stated that real estate issues surrounding the middle school should be resolved by the April meeting.

The lottery will take place in early April.

Mr. Meyers discussed the career day that was organized by the Next Gen Board (specifically Julia Talish and Andrew Pollack) with assistance from school leadership. The day was a huge success, with 42 professionals and the 8th and 9th grade students participating. The students all enjoyed the day and were inspired by the job possibilities that exist as well as by advice given by the participants. Ms. Vasserman participated in the event and commented about the quality of the thoughtful questions asked by the students.

The music department has received guitars and bongo drums for the high school students.

The SEL team at DA is working with several groups of students as well as with individual students as necessary.

Last summer 2 DA students attended Interlachen summer camp in Michigan on full scholarship. This summer 5 students have received scholarships to attend. S2 will help with plane fare as needed.

Ms. Vasconcelos informed the board that Friday, March 14 will be an all-network employee day of community building.

Ms. Miller introduced herself to the board and presented the 2025 Development Goals and Strategy. Ms. Miler commented that getting people into the building for tours is the most powerful way to get people to connect with the school. She is hoping to have multiple tours each month and to send letters to donors six times per year.

Ms. Landgarten spoke about her experiences with the mentorship program. She has found it to be fulfilling both for her mentee and for her. The school is looking to find a way to expand the program.

Ms. Vasconcelos informed the board she will be sending an updated code of conduct to the board which will need to be approved at the next board meeting.

Board Voting

Mr. Levenson moved to approve the February minutes. Ms. Tucker seconded the motion, which was unanimously approved.

The meeting adjourned at 5:55 pm.

The next board meeting will take place on April 13 at 5 pm.

Respectfully submitted: Michelle DeLong, Secretary

SCHOOL IN THE SQUARE CHARTER SCHOOL

Meeting of the Board of Trustees

April 8, 2025

MEETING MINUTES

Meeting via Zoom:

Board Members Present (in alphabetical order): Michelle DeLong, Lori Landgarten, Scott Levenson, Michael Pollack, Walter Rendon, Joel Talish, Mindy Tucker, Lucy Vasserman

Board members not present: Andy Cavanna, Scott Gottlieb

Other Attendees: Alan Dichter, Bob Keogh, Evan Meyers, Yeou-Jey Vasconcelos,

Materials provided: March meeting minutes, Budget presentation, School Report, Code of Conduct change summary

BUSINESS MEETING:

Mr. Levenson began the meeting at 5:06 pm.

Mr. Meyers walked the board through a presentation for the 2025-26 school year (in conjunction with five-year projected budget) and a discussion of key considerations including the expansion of the school toward pre-k – 12 and lower city enrollment.

As always, enrollment and staff are the biggest drivers of the budget. The school has adjusted staffing models based on predicted enrollment. The per pupil payment next year has risen to \$19,900. The budget is pegged to 97% of target enrollment. The school now has four locations, 190 staff and by 2028 will have 1306 students.

Ms. Vasconcelos reported on the SED visit to the school. The SED representative met with all principals, families and students. Feedback from SED was positive. Ms. Vasconcelos also presented photos of ECC students hard at work at centers, DA students at mime and silent film, and MS students at their pre-testing pep rally.

Finally, Ms. Vasconcelos reiterated the need to update the code of conduct for the increased school grades.

The school has adjusted minimum salaries to \$45K to reflect a living wage.

Board Voting

Ms. Tucker moved to approve the March minutes. Mr. Talish seconded the motion, which was unanimously approved.

The board went into executive session at 6:15 to discuss an issue related to specific employee.

The board returned from executive session at 6:19 and adjourned the meeting.

The next board meeting will take place on May 13 at 5 pm at the middle school.

Respectfully submitted: Michelle DeLong, Secretary

SCHOOL IN THE SQUARE CHARTER SCHOOL

Meeting of the Board of Trustees

May 13, 2025

MEETING MINUTES

Meeting at S2 Middle School, 120 Wadsworth Avenue:

Board Members Present (in alphabetical order): Michelle DeLong, Scott Gottlieb, Scott Levenson, Michael Pollack, Walter Rendon, Joel Talish, Mindy Tucker, Lucy Vasserman

Board Members by Zoom: Andy Cavanna, Lori Landgarten

Board members not present: Scott Gottlieb

Other Attendees: Daniel Eden, Evan Meyers, Lizzy Miller, Noel Torres, Yeou-Jey Vasconcelos, Hannah Werno

Materials provided: April Meeting Minutes, School Report

BUSINESS MEETING:

Mr. Meyers began the meeting at 5:36 pm.

Mr. Meyers reminded board members about upcoming end of year celebrations including: graduations, a pickleball event, an art show at the HS, and Frozen performed at the High School by the DA students on 5/22. He recommended board members come to events and bring guests.

The Executive Director of Facing History visited the HS today. Four current 9th graders demonstrated a Facing History lesson that had been impactful for them and shared it with the Facing History officials. The presentation was a great success.

Ms. Principal Hannah Werno re-introduced herself to the board. She was a MS science teacher, was a STEM AP, and a math consultant before coming to S2.

Ms. Werno showed a video depicting the middle school day.

Ms. Werno is one year into implementing a three-year plan to increase middle school rigor and success.

Year one has focused on raising the bar both behaviorally and intellectually. The work is grounded in data and Staff Development and Retention (professional learning Wednesdays, teacher instructional meeting, leaders 1:1 coaching).

Academic Rigor and Expectations Success: Improved IA Scores: ELA and writing scores to measure if rigor was increasing. ELA and writing scores improved across all grades as has classroom environment and culture.

Ms. Werno reviewed data: All grades improved in both ELA and Math. Students are also given points (positive and negative) for behavior. Student suspensions have decreased, allowing students to participate in classroom learning.

Staff development: teachers are receiving observations. Feedback has evolved from focusing on instructional practices to data-driven instruction.

Staff retention for next year is above the target level.

Looking forward: Year Two: Building on the Foundation: Seeking to maximize targeted instructional time; improving math instruction and outcomes by increasing rigor and critical thinking in math; starting the year by using data driven instruction.

Students have improved in math but are not where we want them to be. Next year the school will need to both teach and reteach.

Building and Facilities

Daniel Eden and Noel Torres: Daniel has been with S2 for 8 years (substitute teacher, to Ops, to Dir. Of Ops MS), Noel Torres (Founding staff member as Ops assoc., Ops coordinator, currently Dir. Of Food Services and Facilities for all campuses).

Aesthetics: We have been at MS for 9 years. Over time the painting has been updated. Flooring has gotten old and cracked and needs to be updated. The summer program will be at HS this year which will allow the gym to be refinished and other updates to be made. Changes will include removing the pullout rooms in each classroom. Next year teachers will transition between rooms instead of students (to reduce heavy traffic in narrow hallways). Teachers will include brain breaks for students throughout the day.

Board went to executive session to discuss real estate at 6:30

The Board exited executive session at 7:00

Board Voting

Ms. Tucker moved to approve the April minutes. Ms. Vasserman seconded the motion, which was unanimously approved.

Ms. DeLong read the resolution nominating Lori Landgarten to the Board of Trustees. Mr. Pollack moved to approve the resolution. Mr. Talish seconded the motion, which was unanimously approved.

The meeting adjourned at 7:15 pm.

The next board meeting/retreat will take place on June 17 at 4 pm.

Respectfully submitted: Michelle DeLong, Secretary

SCHOOL IN THE SQUARE CHARTER SCHOOL

Meeting of the Board of Trustees

June 17, 2025

MEETING MINUTES

Meeting at 378 West End Avenue:

Board Members Present (in alphabetical order): Andy Cavanna, Michelle DeLong, Lori Landgarten, Scott Levenson, Michael Pollack, Walter Rendon, Joel Talish, Mindy Tucker, Lucy Vasserman

Board Members by Zoom: Scott Gottlieb

Other Attendees: Alan Dichter, Evan Meyers, Lizzy Miller, Yeou-Jey Vasconcelos,

Materials provided: May Meeting Minutes, School Report, Share the Square documents

BUSINESS MEETING:

Mr. Meyers began the meeting at 4:45 pm.

Mr. Meyers began the meeting by thanking Alan Dichter for his 10 year service to the school and the board. Mr. Dichter has been an advisory member of the board since its inception. He has been invaluable to the school. Many board members as well as Ms. Vasconcelos and Mr. Meyers thanked him for his wisdom and warmth.

Mr. Meyers reviewed the 2025-26 Budget with the board. He focused on minor changes from the version presented at the April meeting.

Mr. Meyers reported that upgrades to the DA facility are underway and will be completed over the summer.

Mr. Meyers discussed the negotiations to move the MS to the HS building. The move would begin for the 2026-27 school year and be a 30 year lease. Mr. Meyers and the board engaged in a detailed conversation and budget analysis of risks and benefits of moving the school. As part of the lease deal, the new landlord will take over the lease responsibilities of the school at the current MS for the remainder of the lease (4 years). Moving the school will mean that we have a combined 6-12 experience, although the MS classrooms, dining room, etc. will be separate from the HS. The combination will be great for families and will also allow some cost savings.

The board also discussed the possibility of subleasing some of the square footage for extra income in the middle school.

Mr. Meyers will move forward with architectural plans and bids for the work.

Board Voting

Ms. Tucker moved to approve the May minutes. Mr. Levenson seconded the motion which was unanimously approved.

Mr. Cavanna moved to approve the 2025-26 proposed budget. Mr. Rendon seconded the motion which was unanimously approved.

Mr. Pollack moved to authorize Mr. Meyers to move forward with signing a lease for moving the middle school to 12 Sherman Avenue unless the terms vary more than 5% from the model presented to the board. Ms. Landgarten seconded the motion which was unanimously approved.

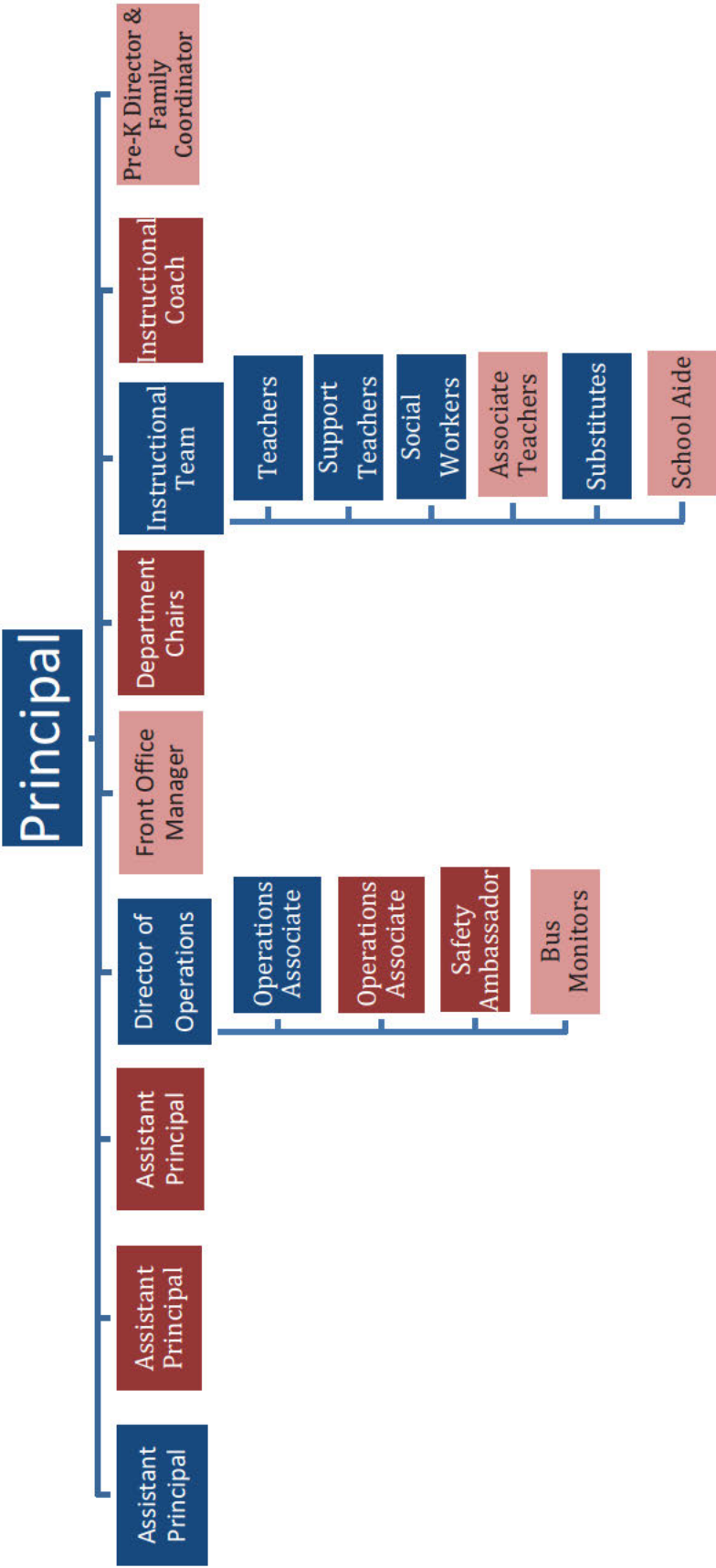
Ms. Landgarten moved to approve the 2025-26 Board Calendar. Ms. Vasserman seconded the motion which was unanimously approved.

The meeting adjourned at approximately 6 pm.

The next board meeting/retreat will take place on July 22 at 5 pm.

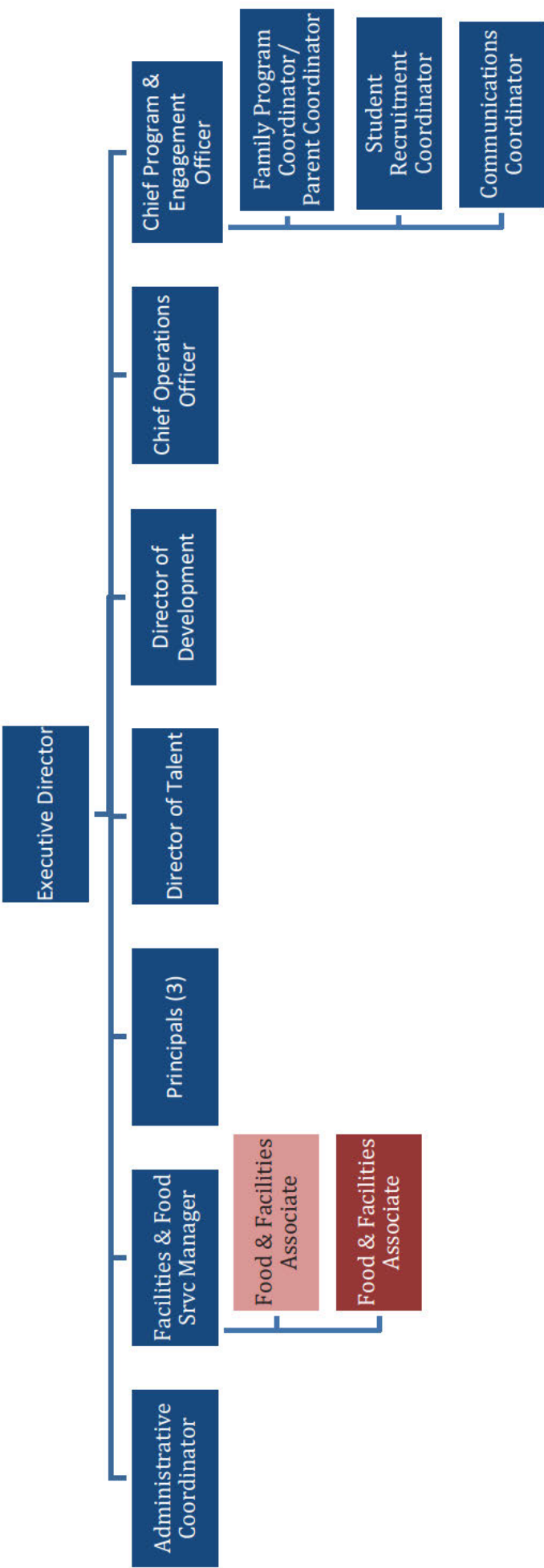
Respectfully submitted: Michelle DeLong, Secretary

School-Based Team 2023-2024



blue – All Schools
light pink - DA
dark pink – MS

Central Office Team 2023-2024



Blue: All Schools
Light pink - DA
Dark pink – MS
Green - HS



Legend
School Closure
Summer School
Half Day
First or Last Day for Students

JULY 2025

Mon, Jul 7	First Day: Summer School
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AUGUST 2025

Wed, Aug 6	Last Day: Summer School
Mon, Aug 25	First Day: K, Grade 6, & Grade 9
Tue, Aug 26	First Day: Grades 1-5, Grade 7-8, & Grade 10

SEPTEMBER 2025

Mon, Sep 1	School Closure: Labor Day
Tues, Sep 2	First Day: Pre-K
Fri, Sep 19	Half Day: School Closure in Afternoon for Professional Development

OCTOBER 2025

Fri, Oct 10	Half Day: School Closure in Afternoon for Professional Development
Mon, Oct 13	School Closure: Indigenous People's Day

NOVEMBER 2025

Tue, Nov 11	School Closure: Veteran's Day
Wed, Nov 26 - Fri, Nov 28	School Closure: Thanksgiving Break

DECEMBER 2025

Wed, Dec 10 - Fri, Dec 12	Winter Family Conferences
Fri, Dec 19	Half Day: School Closure in Afternoon for Professional Development
Mon, Dec 22 - Wed, Dec 31	School Closure: Winter Break

JANUARY 2026

Thur, Jan 1 - Fri, Jan 2	School Closure: Winter Break Continued
Mon, Jan 19	School Closure: Martin Luther King Jr Day
Tue, Jan 20 - Fri, Jan 23	January Regents Exam Window (High School Only)
Mon, Jan 26	School Closure: Professional Development

FEBRUARY 2026

Fri, Feb 13	Half Day: School Closure in Afternoon for Professional Development
Mon, Feb 16 - Fri, Feb 20	School Closure: President's Day & Mid-Winter Break

MARCH 2026

Fri, Mar 20	Half Day: School Closure in Afternoon for Professional Development
Wed, Mar 25 - Fri, Mar 27	Spring Family Conferences

APRIL 2026

Fri, Apr 3	Half Day: School Closure in Afternoon for Professional Development
Mon, Apr 6 - Fri, Apr 10	School Closure: Spring Break
Tue, Apr 21 - Wed, Apr 22	ELA State Test: Grades 3-5
Tue, Apr 28 - Wed, Apr 29	ELA State Test: Grades 6-8

MAY 2026

Tue, May 12 - Wed, May 13	Math State Test: Grades 3-8
Fri, May 22	Half Day: School Closure in Afternoon for Professional Development
Mon, May 25	School Closure: Labor Day

JUNE 2026

Tue, Jun 9 - Wed Jun 10; Wed, Jun 17 - Thu, Jun 25	June Regents Exam Window (Grades 8, 9, 10 Only)
Thu, Jun 18	Last Day: PK-8th Grade Students
Fri, Jun 19	Full Organization Closure: Juneteenth
Tue, Jun 23	Last Day: 9th and 10th Grade Students

School in the Square Public Charter School

Audited Financial Statements

In Accordance with *Government Auditing Standards*

June 30, 2025

School in the Square Public Charter School

Audited Financial Statements

In Accordance with *Government Auditing Standards*

June 30, 2025

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Independent Auditor's Report

To the Board of Trustees of
School in the Square Public Charter School

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of School in the Square Public Charter School (the "School"), which comprise the statement of financial position as of June 30, 2025, the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the School as of June 30, 2025, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America ("GAAS") and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States ("*Government Auditing Standards*"). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the School and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events considered in the aggregate that raise substantial doubt about the School's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with Those Charged with Governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Report on Summarized Comparative Information

We have previously audited the School's 2024 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated October 31, 2024. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2024 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards* for the year ended June 30, 2025, we have also issued our report dated October 30, 2025, on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

SAX LLP

New York, NY
October 30, 2025

School in the Square Public Charter School

Statement of Financial Position

As of June 30, 2025
(With comparative totals as of June 30, 2024)

	June 30,	
	2025	2024
ASSETS		
Cash and cash equivalents	\$ 1,024,824	\$ 715,133
Investments	1,580,062	1,498,032
Contributions receivable	102,208	32,609
Government grants receivable - per pupil	1,013,794	726,107
Government grants receivable - other	250,740	1,043,745
Related party pledge receivables	3,350,000	1,787,281
Prepaid expenses and other assets	104,819	177,251
Property, plant, and equipment, net	1,522,941	862,271
Security deposit	47,535	47,535
Restricted cash	101,722	101,621
Operating lease-right-of-use asset	21,056,088	15,665,314
Finance lease right-of-use asset, net	61,686,702	-
TOTAL ASSETS	\$ 91,841,435	\$ 22,656,899
LIABILITIES AND NET ASSETS		
LIABILITIES		
Accounts payable and accrued expenses	\$ 1,998,233	\$ 894,024
Deferred revenue	-	242,144
Operating lease liability	25,257,937	19,903,728
Finance lease liability	64,584,549	-
Total liabilities	91,840,719	21,039,896
Net Assets		
Without donor restrictions	716	1,617,003
Total net assets	716	1,617,003
TOTAL LIABILITIES AND NET ASSETS	\$ 91,841,435	\$ 22,656,899

The attached auditor's report and notes are an integral part of these financial statements.

School in the Square Public Charter School

Statement of Activities

For the Year Ended June 30, 2025
(With comparative totals for the year ended June 30, 2024)

	June 30,	
	2025	2024
Without Donor Restrictions		
PUBLIC SUPPORT AND REVENUE		
Public school district revenue:		
Resident student enrollment	\$ 14,228,095	\$ 11,062,075
Students with special education services	2,025,579	1,622,405
Other	-	20,280
Total public school district revenue	16,253,674	12,704,760
Government grants:		
New York City rental assistance	4,033,814	3,093,802
Other government grants	1,210,697	2,016,247
Total government grants	5,244,511	5,110,049
Contributions from related entity	4,937,719	2,435,000
Other contributions	358,858	491,165
Afterschool program revenue	162,838	194,552
Interest income	82,150	81,707
In kind revenue	44,583	-
Other revenue	153,775	53,366
Total public support and revenue	27,238,108	21,070,599
EXPENSES		
Program services	22,533,102	17,303,183
General and administrative	6,204,861	3,730,350
Fundraising	116,432	33,590
Total expenses	28,854,395	21,067,123
Change in net assets	(1,616,287)	3,476
NET ASSETS, <i>beginning of year</i>	1,617,003	1,613,527
NET ASSETS, <i>end of year</i>	\$ 716	\$ 1,617,003

The attached auditor's report and notes are an integral part of these financial statements.

School in the Square Public Charter School

Statement of Functional Expenses

For the Year Ended June 30, 2025
(With comparative totals for year ended June 30, 2024)

	Program Services			Supporting Services				
	Regular Education	Special Education	Total Program Services	General and Administrative	Fundraising	Total Supporting Services	Total 6/30/25	Total 6/30/2024 *
Personnel costs:								
Salaries	\$ 7,340,970	\$ 2,556,504	\$ 9,897,474	\$ 2,738,577	\$ 20,745	\$ 2,759,322	\$ 12,656,796	\$ 10,758,179
Payroll taxes and employee benefits	1,617,170	563,182	2,180,352	603,291	4,570	607,861	2,788,213	2,547,444
Total personnel costs	8,958,140	3,119,686	12,077,826	3,341,868	25,315	3,367,183	15,445,009	13,305,623
Professional fees	528,980	138,913	667,893	474,683	-	474,683	1,142,576	1,178,672
Curriculum and student services	961,219	243,940	1,205,159	-	-	-	1,205,159	930,195
Classroom supplies and materials	101,041	25,643	126,684	-	-	-	126,684	136,038
Occupancy	4,885,201	1,701,279	6,586,480	1,822,443	13,805	1,836,248	8,422,728	3,965,683
Supplies	87,346	30,419	117,765	32,585	247	32,832	150,597	131,409
Equipment, repairs and maintenance	281,752	98,120	379,872	105,109	796	105,905	485,777	117,130
IT and telecommunications	164,833	57,404	222,237	61,492	466	61,958	284,195	256,709
Recruitment	222,770	77,580	300,350	83,105	630	83,735	384,085	263,436
Travel	-	-	-	169,641	-	169,641	169,641	110,125
Insurance	112,078	39,032	151,110	41,811	317	42,128	193,238	134,032
Professional development	120,784	30,653	151,437	-	-	-	151,437	109,164
Depreciation and amortization	184,452	64,236	248,688	68,810	521	69,331	318,019	222,688
Bad debt expense	-	-	-	137	-	137	137	-
Interest expense	-	-	-	-	-	-	-	1,051
Program and operating support costs	237,363	60,238	297,601	3,177	74,335	77,512	375,113	205,168
Total other than personnel costs	7,887,819	2,567,457	10,455,276	2,862,993	91,117	2,954,110	13,409,386	7,761,500
Total expenses for statement of activities	\$ 16,845,959	\$ 5,687,143	\$ 22,533,102	\$ 6,204,861	\$ 116,432	\$ 6,321,293	\$ 28,854,395	\$ 21,067,123

*Reclassifications occurred for financial statement purposes

The attached notes and auditor's report are an integral part of these financial statements.

School in the Square Public Charter School

Statement of Cash Flows

For the Year Ended June 30, 2025
(With comparative totals for the year ended June 30, 2024)

	June 30,	
	2025	2024
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	\$ (1,616,287)	\$ 3,476
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation and amortization	318,019	222,688
Amortization on finance lease	1,658,245	-
Interest on finance lease	2,087,476	-
Net investment income	(82,150)	(72,718)
Net realized and unrealized loss on investments	120	-
Operating lease right-of-use asset and liability	(36,565)	184,234
Changes in assets and liabilities:		
Contributions receivable	(69,599)	56,596
Government grants receivable - per pupil	(287,687)	43,597
Government grants receivable - other	793,005	(699,074)
Related party pledge receivables	(1,562,719)	615,314
Prepaid expenses and other assets	72,432	226,074
Security deposit	-	(368)
Accounts payable and accrued expenses	1,104,209	268,489
Deferred revenue	(242,144)	242,144
Total adjustments	3,752,642	1,086,976
Net cash provided by operating activities	2,136,355	1,090,452
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of investments	(5,500,000)	(4,925,314)
Proceeds from sale of investments	5,500,000	3,500,000
Purchase of furniture and equipment	(978,689)	(329,141)
Net cash used for investing activities	(978,689)	(1,754,455)
CASH FLOWS FROM FINANCING ACTIVITIES		
Principal payments on financing lease liability	(847,874)	-
Net cash used for financing activities	(847,874)	-
Net Increase/(decrease) in cash, cash equivalents and restricted cash	309,792	(664,003)
CASH, CASH EQUIVALENTS AND RESTRICTED CASH - <i>beginning of year</i>	816,754	1,480,757
CASH, CASH EQUIVALENTS AND RESTRICTED CASH - <i>end of year</i>	\$ 1,126,546	\$ 816,754
CASH, CASH EQUIVALENTS AND RESTRICTED CASH:		
Cash and cash equivalents	\$ 1,024,824	\$ 715,133
Restricted cash	101,722	101,621
TOTAL CASH, CASH EQUIVALENTS AND RESTRICTED CASH	\$ 1,126,546	\$ 816,754
SUPPLEMENTAL CASH FLOW INFORMATION		
Cash paid during the year for interest	\$ -	\$ 1,051
Cash paid during the year for taxes	\$ -	\$ -

The attached notes and auditor's report are an integral part of these financial statements.

School in the Square Public Charter School

Notes to Financial Statements

June 30, 2025

Note 1 - Organization and Nature of Activities

School in the Square Public Charter School (the "School"), located in the Washington Heights neighborhood of Manhattan in New York City, is a not-for-profit educational corporation chartered by the Board of Regents of the State of New York. The mission of the School is to engage, educate and empower adolescents in Washington Heights to respond mindfully and creatively to life's opportunities and challenges.

The school has the following programs:

Regular Education - Instruction provided to all students.

Special Education - Instruction that is specially designed to meet the unique needs of students with disabilities.

On November 17, 2015, the School received a provisional charter from the New York State Board of Regents to operate grades 6-8 through June 30, 2020. The charter was revised on January 2, 2020, extending the term through June 30, 2021 and authorizing expansion into elementary grades beginning with kindergarten. On March 12, 2021, the charter was renewed for five years through June 30, 2026, allowing the addition of grades 1-5 and increasing authorized enrollment. A further revision, granted on February 3, 2022, approved expansion to grades 9-12 and an additional enrollment increase.

The School's primary source of income is public funding for resident student enrollment.

The School has been notified by the Internal Revenue Service that it is a not-for-profit organization exempt from Federal income taxes under Section 501(c)(3) of the Internal Revenue Code and has not been designated as a private foundation.

The School is affiliated with Friends of School in the Square, Inc. ("Friends") through the use of shared members of their respective Boards of Trustees. Friends is a not-for-profit corporation established to support the creation of the School and function as the fundraising arm of the School. Friends does not meet the requirements for consolidation because the School does not have control over them.

Note 2 - Significant Accounting Policies

a. Basis of Accounting

The financial statements of the School have been prepared using the accrual basis of accounting, which is the process of recognizing revenue and expenses when earned or incurred rather than received or paid.

School in the Square Public Charter School

Notes to Financial Statements

June 30, 2025

Note 2 - Significant Accounting Policies - Continued

b. Basis of Presentation

The School reports information regarding its financial position and activities according to specific classes of net assets as follows:

- *Net Assets Without Donor Restrictions* - accounts for activity without donor-imposed restrictions.
- *Net Assets With Donor Restrictions* - relates to activity based on specific donor restrictions that are expected to be satisfied by the passage of time or performance of activities. The School did not have any donor restricted contributions for the years ended June 30, 2025 and June 30, 2024.

c. Revenue Recognition

The School follows the requirements of the Financial Accounting Standards Board ("FASB") Accounting Standards Codification ("ASC") 958-605 for recording contributions, which are recognized at the time a contribution becomes unconditional in nature. Contributions are recorded in the net asset classes referred to above depending on the existence and/or nature of any donor-imposed restriction. When a restriction expires, that is, when a stipulated time restriction ends, or purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions. If donor restricted contributions are satisfied in the same period they were received, they are classified as without donor restrictions.

The School evaluates whether contributions are conditional or unconditional. Contributions are considered to be conditional when both a barrier must be overcome for the School to be entitled to the revenue and a right of return of the asset or right of release from the obligation exists.

The School's public-school district revenue and other government grants are primarily conditional, non-exchange transactions, and fall under FASB ASC 958-605. Revenue from these transactions is recognized based on rates established by the School's funding sources and when performance-related outcomes are achieved as well as other conditions under the agreements are met.

Contributions and grants expected to be received within one year are recorded at net realizable value. Long-term pledges are recorded at fair value, using risk-adjusted present value techniques.

The School follows the requirements of FASB ASC 606 for recognizing revenue from contracts with customers. Afterschool program fees fall under FASB ASC 606. Proceeds from these fees are recognized as revenue evenly over the applicable terms of the afterschool services. Afterschool program fees that have not been collected at year end is reflected as accounts receivable. Amounts collected in advance of providing services are recognized as deferred revenue.

Management assesses the collectability of outstanding contributions receivables, government grant receivables, and related party pledge receivables based upon historical trends and experience with donors and grantors. Based on knowledge of specific donors and factoring in historical experience, no allowance for doubtful accounts exists as of June 30, 2025 and 2024. At June 30, 2025, all pledges and grants receivable are expected to be collected within one year.

School in the Square Public Charter School

Notes to Financial Statements

June 30, 2025

Note 2 - Significant Accounting Policies - Continued

d. Cash and Cash Equivalents

Checking and money market accounts with local banks and highly liquid financial instruments purchased with a maturity of three months or less are considered to be cash and cash equivalents for purposes of the accompanying statement of financial position and statement of cash flows. Cash maintained in escrow per requirements of the New York City Department of Education ("NYCDOE") are treated as restricted cash.

e. Investments and Investment Income

Investments are recorded at fair value, which refers to the price that would be received to sell an asset in an orderly transaction between market participants at the measurement date.

Accounting standards have established a fair value hierarchy that gives the highest priority to quoted market prices in active markets and the lowest priority to unobservable data. The fair value hierarchy is categorized into three levels based on the inputs as follows:

Level 1 - Valuations based on unadjusted quoted prices in active markets for identical assets or liabilities that the School has the ability to access.

Level 2 - Valuations based on quoted prices in markets that are not active or for which all significant inputs are not observable, either directly or indirectly.

Level 3 - Valuations based on inputs that are unobservable and significant to the overall fair value measurement.

The School held \$1,580,062 and \$1,498,032 in short-term mutual funds primarily holding U.S. Treasury securities at June 30, 2025, and June 30, 2024, respectively. Investments were valued using the net asset value (NAV) as a practical expedient based on values provided by fund managers. In accordance with FASB ASC 820, investments measured at fair value using the NAV practical expedient are not classified in the fair value hierarchy.

Donated securities are recorded at fair value on the date of the gift.

Realized and unrealized gains and losses are included in income on the statement of activities.

f. Concentration of Credit Risk

Financial instruments which potentially subject the School to concentration of credit risk consist of cash, money market accounts and investment securities which have been placed with financial institutions that management deems to be creditworthy. Accounts are insured by the Federal Deposit Insurance Corporation ("FDIC") or the Securities Investor Protection Corporation ("SIPC") up to specified limits. Investments are subject to market value fluctuations and principal is not guaranteed. At year end and at various times during the year, the School had material uninsured balances; however, no losses have been suffered due to the failure of any of these institutions.

School in the Square Public Charter School

Notes to Financial Statements

June 30, 2025

Note 2 - Significant Accounting Policies - Continued

g. Property, Plant, and Equipment

Leasehold improvements, as well as equipment and furniture that benefit future periods are recorded at cost or at fair value at the date of gift. The School capitalizes fixed assets in excess of \$5,000 that have a useful life of more than one year. Depreciation is computed using the straight-line method over the estimated useful lives of the respective assets as follows:

Furniture and equipment - *5-7 years*
Leasehold improvements - *life of lease*

h. Donated Services

Donated services are recognized in circumstances where those services create or enhance non-financial assets or require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased, if not provided in-kind.

Board members and other individuals volunteer their time and perform a variety of services that assist the School. These services do not meet the criteria outlined above and have not been recorded in the financial statements.

i. Management Estimates

The preparation of financial statements in accordance with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Actual results could differ from those estimates.

j. Functional Allocation of Expenses

The costs of providing various programs and other activities have been summarized on a functional basis in the financial statements. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

Salaries were allocated using time and effort as the basis.

The following costs were allocated using the salary allocation as the basis:

- Payroll taxes and employee benefits
- Occupancy
- Supplies
- Equipment, repairs and maintenance
- IT and telecommunications
- Insurance
- Depreciation and amortization

Certain program expenses have been allocated between Regular Education and Special Education based on student FTE rates. All other expenses have been charged directly to the applicable program or supporting services.

School in the Square Public Charter School

Notes to Financial Statements

June 30, 2025

Note 2 - Significant Accounting Policies - Continued

k. Advertising Costs

Advertising costs are expensed as incurred.

l. Summarized Comparative Information

The financial statements include certain prior year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the School's financial statements for the year ended June 30, 2024 from which the summarized information was derived.

m. Commitments and Contingencies

Government contracts are subject to audit by the grantor. The School does not believe that any audits, if they were to occur, would result in material disallowed costs, and has not established any reserves. Any disallowed costs would be recorded in the period notified.

n. Accounting for Uncertainty of Income Taxes

The School does not believe its financial statements include any material, uncertain tax positions. Tax filings for periods ending June 30, 2022, and later are subject to examination by applicable taxing authorities.

o. Leases

The School determines whether an arrangement is or contains a lease at inception. Leases are included in Right-of-Use "ROU" assets and lease liabilities in the statement of financial position. ROU assets and lease liabilities reflect the present value of the future minimum lease payments over the lease term, and ROU assets also include prepaid or accrued rent. Operating lease expense is recognized on a straight-line basis over the lease term. The School does not report ROU assets and lease liabilities for its short-term leases (leases with a term of 12 months or less). Instead, the lease payments of those leases are reported as lease expense on a straight-line basis over the lease term. Finance lease cost is recognized as a combination of the amortization expense for the ROU assets and interest expense for the outstanding lease liabilities, and results in a front-loaded expense pattern over the lease term. Lease terms may include options to extend or terminate the lease when it is reasonably certain that the School will exercise that option.

School in the Square Public Charter School

Notes to Financial Statements

June 30, 2025

Note 3 - Government Grants Receivable - Per Pupil

Activity related to the contract with the NYCDOE can be summarized as follows:

	June 30,	
	2025	2024
Beginning grant receivable	\$ 726,107	\$ 769,704
Per pupil funding:		
Funding based on allowable FTE's	16,253,674	12,704,760
Advances received	(15,965,987)	(12,748,357)
Ending receivable - per pupil funding	<u>\$ 1,013,794</u>	<u>\$ 726,107</u>

Note 4 - Related Party Transactions

Friends, a related party, provides operating grants to the School on an ongoing basis. Grants from Friends to the School totaled \$4,937,719 and \$2,435,000 during the years ended June 30, 2025 and 2024, respectively.

Effective July 1, 2018, the School assigned the lease agreement they had with an unrelated party for educational and office space to Friends. The School simultaneously entered into a sublease agreement with Friends. Under the terms of the assignment, the School remains liable for the obligations and responsibilities under the original lease. The maximum potential amount that the School can be required to pay over the term of the lease is \$7,440,000. The sublease was amended effective July 1, 2019. Both the lease and sublease expire on June 30, 2026. For the year ended June 30, 2025, the sublease had base rent of \$126,344.

Effective July 1, 2020, the School entered into a second sublease agreement with Friends for additional educational and office space to house its new elementary school. The lease expires on June 30, 2030 and has the option to extend for two additional five-year terms. For the year ended June 30, 2025, this lease had base rent of \$223,366.

Effective September 16, 2024, the School entered into a third sublease agreement with Friends for additional educational and office space. The lease expires on July 1, 2056 and has no option to extend. For the year ended June 30, 2025, this lease had base rent of \$242,250.

Effective August 21, 2024, the School entered into a fourth sublease agreement with Friends for additional educational and office space. The lease expires on August 20 2040 and has no option to extend. For the year ended June 30, 2025, this lease had base rent of \$44,500.

Future minimum payments under the sublease agreements with Friends totals \$146,347,325.

The outstanding balance due from Friends to the School was \$3,350,000 and \$1,787,281 at June 30, 2025 and 2024, respectively, which is included in related party pledge receivables on the statement of financial position.

School in the Square Public Charter School

Notes to Financial Statements

June 30, 2025

Note 5 - Property, Plant, and Equipment

Property, plant, and equipment assets consist of the following:

	June 30,	
	2025	2024
Furniture and equipment	\$ 2,271,358	\$ 1,437,104
Leasehold improvements	831,336	579,440
	3,102,694	2,016,544
Less: accumulated depreciation and amortization	(1,579,753)	(1,261,734)
Construction in progress	-	107,461
Total property, plant, and equipment, net	<u>\$ 1,522,941</u>	<u>\$ 862,271</u>

Note 6 - Restricted Cash

An escrow account has been established to meet the requirement of the NYCDOE. The purpose of this account is to ensure sufficient funds are available for an orderly dissolution or transition process in the event of termination of the charter or school closure.

Note 7 - Leases

The School leases real estate under operating lease agreements that have initial terms ranging from 5 to 15 years. The School leases real estate under a finance lease agreement that has initial terms of 32 years. Some leases include one or more options to renew, generally at the School's sole discretion, with renewal terms that can extend the lease term up to 10 years. In addition, certain leases contain termination options, where the rights to terminate are held by either the School, the lessor, or both parties. These options to extend or terminate a lease are included in the lease terms when it is reasonably certain that the School will exercise that option. The School's operating leases generally do not contain any material restrictive covenants or residual value guarantees.

Operating lease cost is recognized on a straight-line basis over the lease term. Finance lease cost is recognized as a combination of the amortization expense for the ROU assets and interest expense for the outstanding lease liabilities, and results in a front-loaded expense pattern over the lease term.

School in the Square Public Charter School

Notes to Financial Statements

June 30, 2025

Note 7 - Leases - Continued

Supplemental Statement of Financial Position information related to leases were as follows:

	June 30,	
	2025	2024
Operating leases:		
Operating lease right-of-use assets	<u>\$ 21,056,088</u>	<u>\$ 15,665,314</u>
Operating lease liabilities, current	5,421,800	3,659,314
Operating lease liabilities, non-current	<u>19,836,137</u>	<u>16,244,414</u>
Total operating lease liabilities	<u>\$ 25,257,937</u>	<u>\$ 19,903,728</u>
Finance leases:		
Building	\$ 63,344,947	\$ -
Accumulated depreciation	<u>(1,658,245)</u>	<u>-</u>
Finance lease right-of-use assets, net	<u>\$ 61,686,702</u>	<u>\$ -</u>
Current maturities of finance lease liabilities	\$ 1,479,663	\$ -
Finance lease liabilities, non-current	<u>63,104,886</u>	<u>-</u>
Total finance lease liabilities	<u>\$ 64,584,549</u>	<u>\$ -</u>

Supplemental Statement of Activities information related to leases were as follows:

	June 30,	
	2025	2024
Operating lease cost	\$ 4,614,719	\$ 3,884,740
Finance lease cost - amortization of right-of-use assets	1,658,245	-
Finance lease cost - interest on lease liabilities	2,087,476	-
Short-term lease cost	-	35,785
Total lease cost	<u>\$ 8,360,440</u>	<u>\$ 3,920,525</u>

Supplemental Statement of Cash Flows information related to leases were as follows:

	June 30,	
	2025	2024
Cash paid for amounts included in measurement of lease liabilities:		
Operating cash outflows - payments on operating leases	\$ 4,651,284	\$ 3,700,510
Financing cash outflows - payments on finance leases	<u>847,874</u>	<u>-</u>
	<u>\$ 5,499,158</u>	<u>\$ 3,700,510</u>
Right-of-use assets obtained in exchange for new lease obligations:		
Operating leases	\$ 9,158,794	\$ -
Finance leases	\$ 63,344,947	\$ -

School in the Square Public Charter School

Notes to Financial Statements

June 30, 2025

Note 7 - Leases - Continued

Average lease term and discount rate was as follows:

	June 30,	
	2025	2024
Weighted-average remaining lease term:		
Operating leases	8 years	5.25 years
Finance leases	31 years	0 years
Weighted-average discount rate:		
Operating leases	3.39%	2.88%
Finance leases	3.94%	-

The aggregate future lease payments for operating and finance leases as of June 30, 2025 were as follows:

	Operating Leases	Finance Leases
Future Lease Payments		
2026	\$ 7,720,578	\$ 1,479,663
2027	4,966,945	2,761,544
2028	4,974,183	2,811,252
2029	4,721,549	3,122,023
2030	4,724,708	3,178,220
Thereafter	2,107,672	106,079,814
Total lease payments	29,215,635	119,432,516
Less imputed interest	(3,957,698)	(54,847,967)
Total present value of lease liabilities	<u>\$ 25,257,937</u>	<u>\$ 64,584,549</u>

Note 8 - New York City Rental Assistance

In addition to per pupil funding, the School was entitled to receive a rent subsidy that is calculated at the lower of 30% of the per pupil amount or actual lease costs. During the years ended June 30, 2025 and 2024, the amount of rent subsidy recognized was \$4,033,814 and \$3,093,802, respectively. As outlined in Note 4, the leases are with Friends, a related party.

Note 9 - Significant Concentrations

The School is dependent upon grants from the NYCDOE to carry out its operations. Approximately 74% and 79% of the School's total public support and revenue was from the NYCDOE for the years ended June 30, 2025 and 2024, respectively. If the NYCDOE were to discontinue funding, it would have a severe economic impact on the School's ability to operate.

As outlined in Note 4, the School received contributions from a related entity, Friends, totaling \$4,937,719 and \$2,435,000 for the years ended June 30, 2025 and 2024, respectively. These amounts represented approximately 18% and 12% of total revenue for each year. If Friends were to discontinue funding, it would have a significant impact on the School's operations.

School in the Square Public Charter School

Notes to Financial Statements

June 30, 2025

Note 10 - Retirement Plan

The School adopted a defined contribution 401(k) profit sharing plan (the "Plan"). Employees who are 21 years of age and older are eligible to enroll in the Plan after one month of service. The Plan provides for the School to fully match up to 3% of the participating employee's salary as well as 50% of an additional 2% of an employee's salary. The School's contributions to the Plan become fully vested when the employee completes six years of service. Total contributions to the Plan totaled \$374,000 and \$341,000 during the years ended June 30, 2025 and 2024, respectively.

Note 11 - Liquidity and Availability of Financial Resources

The School maintains cash on hand to be available for its general expenditures, liabilities, and other obligations for on-going operations. As part of its liquidity management, the School operates its programs within a board approved budget and relies on per pupil funding, grants, and contributions to fund its operations and program activities.

The following reflects the School's financial assets at June 30, 2025 that are available to meet cash needs for general expenditures within one year:

Cash and cash equivalents - not restricted	\$ 1,024,824	
Investments	1,580,062	
Contributions receivable	102,208	
Government grants receivable - per pupil	1,013,794	
Government grants receivable - other	250,740	
Related party pledge receivables	<u>3,350,000</u>	
Total financial assets		\$ 7,321,628
Financial assets available to meet cash needs for general expenditures within one year		<u>\$ 7,321,628</u>

Note 12 - Subsequent Events

Subsequent events have been evaluated through October 30, 2025, the date the financial statements were available to be issued. There have been no material events that have occurred that require adjustment or disclosure to the financial statements.

**Report on Internal Control over Financial Reporting and on Compliance and
Other Matters Based on an Audit of Financial Statements Performed in Accordance with
*Government Auditing Standards***

Independent Auditor's Report

To the Board of Trustees of
School in the Square Public Charter School

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of School in the Square Public Charter School (the "School"), which comprise the statement of financial position as of and for the year ended June 30, 2025, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 30, 2025.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting ("internal control") as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We identified a certain deficiency in internal control, described in the accompanying schedule of findings and questioned costs as item 2025-001 that we consider to be a significant deficiency.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Sax LLP

New York, NY
October 30, 2025

School in the Square Public Charter School

Schedule of Findings and Questioned Costs

June 30, 2025

Current Year:

Finding 2025-001- Significant Audit Adjustments

Condition: The School is responsible for maintaining accurate books and records through the preparation of its financial statements. Certain adjustments were identified during the audit that were not detected or corrected by the School's finance consultant or other personnel in the normal course of duties. These adjustments included entries related to posting a payroll run, recording the right-of-use ("ROU") asset and lease liability in accordance with FASB ASU No. 2016-02 (Leases, Topic 842), and recording a contribution from a related organization. The effect of these adjustments increased revenues by \$2.8M, increased expenses by approximately \$2.97M, and in aggregate, increased net assets by approximately \$172k.

Criteria: Management is responsible for establishing and maintaining internal controls to ensure the accuracy and completeness of financial reporting in accordance with U.S. generally accepted accounting principles ("GAAP"). This includes preparing complete and accurate financial statements and related disclosures prior to the commencement of the audit.

Cause: The School does not have a formal year-end financial statement preparation and review process to ensure that all significant transactions and required accounting entries are identified, reviewed, and recorded prior to audit fieldwork.

Effect: The absence of an effective financial statement preparation process increases the risk that material misstatements could occur and not be detected in a timely manner. The magnitude of the audit adjustments identified indicates a significant deficiency in internal control over financial reporting.

Recommendation: We recommend that the School's accounting consultant perform a thorough year-end review of the general ledger and prepare the financial statements, including all necessary year-end adjustments, prior to the start of the audit. It may also be beneficial for the consultant to perform reconciliations and reviews on a more regular basis throughout the year to ensure timely detection and correction of errors.

Views of Responsible Officials - See Corrective Action Plan.

Prior Year Follow-Up:

None



Finding: 2025-001 – Significant Audit Adjustments

Views of Responsible Officials and Planned Corrective Actions

Corrective Action Plan

- The School's accounting consultant will implement enhanced procedures to strengthen internal controls and ensure a comprehensive year-end review of the general ledger, including all required year-end adjustments, prior to the commencement of the School's annual audit. Specifically, the financial accountant will:
 - Establish a secondary level of review for monthly bank reconciliations and payroll journal entries. Additionally, the School has requested that its banking institution (Citi) modify its bank statement cycle so that statements close on the final day of each month.
 - Record right-of-use (ROU) asset and lease liability entries on a monthly basis in accordance with the requirements of FASB ASU No. 2016-02 (*Leases Topic 842*).
 - Record annual contributions from related entities at fiscal year-end, in advance of providing the books and records to the auditors.

Communication with Those Charged with Governance

To the Board of Trustees of
School in the Square Public Charter School

We have audited the financial statements of School in the Square Public Charter School (the “School”), for the year ended June 30, 2025, and have issued our report thereon dated October 30, 2025. Professional standards require that we provide you with the following information related to our audit.

Our Responsibility under Generally Accepted Auditing Standards

As stated in our engagement letter dated June 18, 2025, our responsibility, as described by professional standards, is to plan and perform our audit to obtain reasonable, but not absolute, assurance that the financial statements are free of material misstatement and are fairly presented in accordance with generally accepted accounting principles. Because of the concept of reasonable assurance and because we did not perform a detailed examination of all transactions, there is a risk that material errors, fraud, or other illegal acts may exist and not be detected by us. Our audit of the financial statements does not relieve you or management of your responsibilities.

Planned Scope of Audit

We performed our audit according to the plan previously communicated to you in our engagement letter and subsequent conversations during the planning phase.

Significant Accounting Policies

Management has the ultimate responsibility for the appropriateness of the accounting policies used by the School. The School did not adopt any significant new accounting policies, nor have there been any changes in existing significant accounting policies during the current period.

We noted no transactions entered into by the School during the year that were both significant and unusual, and of which, under professional standards, we are required to inform you, or transactions for which there is a lack of authoritative guidance or consensus.

Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management’s knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

The most sensitive estimate used in preparing the financial statements were as follows:

- The allocation of expenses into program, management and fundraising categories
- Collectability of receivables
- Operating lease-right-of-use asset and Operating lease liability

We evaluated the key factors and assumptions used to develop the above estimates in determining that it was reasonable in relation to the financial statements taken as a whole. The disclosures in the financial statements are neutral, consistent and clear.

Significant Audit Adjustments

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management.

For purposes of this letter, professional standards define a significant audit adjustment as a proposed correction of the financial statements that, in our judgment, may not have been detected except through our auditing procedures. There were six adjustments proposed during the audit, which in the aggregate increased net assets by approximately \$313k. The most significant adjustments were as follows:

1. To record an additional donation from Friends of School in the Square for \$2.8M. This adjustment increased net assets by approximately \$3.35M.
2. To record a June 2025 payroll for \$518k. This adjustment decreased net assets by approximately \$518k.
3. To record lease adjustments for leases in the amount of approximately \$234k. This adjustment increased net assets by approximately \$234k.
4. To record lease implementation for two new leases in the net amount of approximately \$2.6M. This adjustment decreased net assets by approximately \$2.6M.
5. To record missing rent expense of approximately \$96k. This adjustment decreased net assets by approximately \$96k.

All known adjustments have been recorded.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Issues Discussed Prior to Retention of Independent Auditors

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management prior to retention as the auditors. There were no specific matters of this nature discussed prior to our retention.

Difficulties Encountered in Performing the Audit

There were no significant difficulties encountered in performing the audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter.

Independence Issues

Sax LLP is not aware of any relationships that our firm, or any employees thereof, has with the School or any of its board trustees that, in our professional judgment, may impair our independence.

This information is intended solely for the use of the Board of Trustees, finance committee and management of School in the Square Public Charter School.

Sax LLP

New York, NY
October 30, 2025

Management Letter Comments

To the Management of
School in the Square Public Charter School

In planning and performing our audit of the financial statements of School in the Square Public Charter School (the "School"), for year ended June 30, 2025 in accordance with auditing standards generally accepted in the United States of America, we considered the School's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify deficiencies in internal control that we consider to be material weaknesses, as defined above. However, we identified a deficiency in internal control that we consider to be a significant deficiency, as outlined below. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

I - Significant Deficiency:

Significant Audit Adjustments

The School is responsible for the books and records all the way through the preparation of the financial statements. Similar to past years, certain adjustments were identified during the audit process that were not detected or corrected by the finance consultant or others within the School during the performance of their regularly assigned duties. Among the adjustments were items related to posting a payroll run, recording the right-of-use (ROU) asset and liability in accordance with FASB ASU No. 2016-02 (Leases, Topic 842), and recording a donation from a related organization. All known adjustments have been included in the audited financial statements that we have presented as of June 30, 2025.

Due to the magnitude of the adjustments, they are considered significant deficiencies. We recommend that the accounting consultant review the books, make all adjustments and prepare the external, audited financial statements prior to the commencement of the audit. It may also be helpful for the consultant to perform this task and other procedures recommended in this document on a more regular basis rather than waiting for the end of the year.

II - Follow-up to Prior Year Comments

Resolved:

Recording and Classification Issues

Related party and Government grants - During our audit, we noted that receivables from related parties and government grants were improperly consolidated with other receivables. According to FASB ASC 850 (Related Party Disclosures), related party transactions must be clearly disclosed to provide transparency, and government grant receivables should be reported separately as part of revenue earned from government sources. This misclassification reduces the transparency of financial reporting. We recommend the School establish separate general ledger accounts for related party receivables and government grant receivables. This will ensure compliance with FASB standards and improve financial reporting transparency. Additionally, management should implement regular reviews of receivable classifications to ensure proper reporting in the future.

Conditional Revenue - A conditional contribution received by the School was improperly recognized as revenue, despite the fact that the conditions attached to the contribution will not be met until the following fiscal year. Per FASB ASC 958-605, if the School receives cash for conditional contributions but has not yet met the conditions, it should be recorded as deferred revenue until the conditions are met. We recommend that management review the terms of all contributions and assess whether conditions exist that delay revenue recognition. Conditional contributions should be recorded as deferred revenue until the conditions are met. Implementing a review process for contributions will help avoid future misstatements.

Afterschool Salary - Afterschool salaries were included in the professional fees. Salaries should be correctly categorized to ensure accurate financial statement presentation and compliance with generally accepted accounting principles ("GAAP"). We recommend that afterschool salaries and other payroll-related expenses be recorded in the appropriate salary accounts to ensure accurate financial reporting. Additionally, management should consider conducting periodic reviews of account classifications to detect and correct misclassifications in a timely manner.
annually.

Follow up for the year ended June 30, 2025: The School separated related party receivables, government grants receivables and other receivables, recognized revenue appropriately and recorded afterschool salary correctly. We consider these recommendations resolved.

Improper Classification of Soft Cost Reimbursements

During our audit, we observed that the School received and recorded reimbursements from the landlord for soft costs related to leasehold improvements, which were incurred by Friends of School in the Square, the primary lessee. Furthermore, there currently appears to be no agreement in place between the School and Friends of School in the Square, or between the School and the landlord. The School posted these funds as revenue, contrary to guidance under US GAAP, which requires expenses and related reimbursements to be recorded by the entity that incurred the costs.

We recommend that the School avoid recording reimbursements for expenses it did not incur in the future. Reimbursements should be directed to and accounted for by Friends of School in the Square, as the party responsible for the original lease and improvements, unless there is an agreement in place. Going forward, the School should ensure that all related-party transactions are properly documented and reflected in the correct organization's financial statements to avoid misstatements.

Follow up for the year ended June 30, 2025: There were no soft cost reimbursements recorded. We consider this recommendation resolved.

Unresolved:

Documenting Related Party Transactions

The School has two separate leases for rent with a related party, Friends of School in the Square, Inc. ("Friends"), for amounts that are higher than the amount that Friends has with the outside unrelated third-party landlord. The lease is higher because it includes additional facility costs such as utilities, maintenance and capital improvements in addition to base rent.

As this is a highly scrutinized area, we believe the board should document the steps it went through as part of the approval process to determine that the rent payments to the related party are reasonable and in the best interest of the School. The documentation should include the details of facility charges and other related expenses included in the lease other than base rent. We also believe that it might be helpful if the School enters into a formal agreement with Friends that identifies their responsibilities with respect to the obligation for facility services and capital improvements. As part of that agreement, consideration should be made to include a clause where the related entity agrees to put unspent funds that have been charged into a separate building fund. This will help assure that all amounts paid as part of the lease are either spent on facility-related purposes and unspent funds are earmarked for similar purposes.

Follow up for the year ended June 30, 2025: The School informed us that they evaluated their lease costs against other schools in the charter space and determined the leases were at fair market value. We recommend that the School performs this evaluation on an annual basis. We will continue to monitor this in the following years audit.

Absence of an Investment Policy

The current fiscal year has been marked by the school's investment in mutual funds. Despite this, the school has yet to establish an investment policy. It is recommended that the School create an investment policy that manages the movement of its investment portfolio as it progresses towards this endeavor. We also recommend creating an investment policy statement with the school's portfolio manager that defines its asset allocation, risk tolerance, and liquidity needs.

Follow up for the year ended June 30, 2025: The School has not yet adopted an investment policy. We are continuing our recommendation.

Disaster Recovery Plan

In the past, we recommended creating a comprehensive disaster recovery plan that includes not only the backup of computer files, but a test to restore computer files. In addition, because in today's environment many documents are stored via electronic means (computers, hard drives and other electronic media), software upgrades are often made that make it incompatible to read files that have been saved on older versions of the software. As part of a disaster recovery plan, the School should ensure that they can access and restore older files. Additionally, a disaster recovery plan should address potential cyber security issues.

Follow up for the year ended June 30, 2025: The School has not yet adopted a disaster recovery plan. We are continuing our recommendation.

This communication is intended solely for the information and use of management, the Board of Trustees, others within the organization, and is not intended to be and should not be used by anyone other than these specified parties.

Sax LLP

New York, NY
October 30, 2025

The University of the State of New York
THE STATE EDUCATION DEPARTMENT

PROPOSED BUDGET FOR
FEDERAL OR STATE PROJECT
FS-10 (03/15)

☐ = Required Field

Local Agency Information

Funding Source:	Title I, Part A	
Report Prepared By:	Robert Keogh	
Agency Name:	School in the Square Public Charter School	
Mailing Address:	120 Wadsworth Avenue	
	Street	
	New York	NY 10033
	City	State Zip Code
Telephone # of Report Preparer:	504.250-3347	County: Manhattan
E-mail Address:	rkeogh@4thsectorsolutions.com	
Project Funding Dates:	9/1/2025	8/31/2026
	Start	End

INSTRUCTIONS

- Submit the original FS-10 Budget and the required number of copies along with the completed application directly to the appropriate State Education Department office as indicated in the application instructions for the grant program for which you are applying. DO NOT submit this form to Grants Finance.
- The Chief Administrator's Certification on the Budget Summary worksheet must be signed by the agency's Chief Administrative Officer or properly authorized designee.
- An approved copy of the FS-10 Budget will be returned to the contact person noted above. A window envelope will be used; please make sure that the contact information is accurate and confined to the address field without altering the formatting.
- For information on budgeting refer to the Fiscal Guidelines for Federal and State Aided Grants at <http://www.oms.nysed.gov/cafe/guidance/>.

SALARIES FOR PROFESSIONAL STAFF			
Subtotal - Code 15			\$249,876
Specific Position Title	Full-Time Equivalent	Annualized Rate of Pay	Project Salary
Interventionist	0.8738	\$114,472	\$100,033
Interventionist	0.5725	\$126,026	\$72,154
Interventionist	0.8738	\$88,902	\$77,689

SUPPLIES AND MATERIALS			
Subtotal - Code 45			\$3,500
Description of Item	Quantity	Unit Cost	Proposed Expenditure
Homeless Student Supplies	35.00	\$100.00	\$3,500

BUDGET SUMMARY

SUBTOTAL	CODE	PROJECT COSTS
Professional Salaries	15	\$249,876
Support Staff Salaries	16	
Purchased Services	40	
Supplies and Materials	45	\$3,500
Travel Expenses	46	
Employee Benefits	80	
Indirect Cost	90	
BOCES Services	49	
Minor Remodeling	30	
Equipment	20	
Grand Total		\$253,376

Agency Code: **310600861101**Project #: **0021-26-5255**Contract #: Agency Name: **School in the Square Public Charter School****FOR DEPARTMENT USE ONLY**

Funding Dates: _____ From _____ To _____

Program Approval: _____ Date: _____

Fiscal Year**First Payment****Line #**

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Voucher #

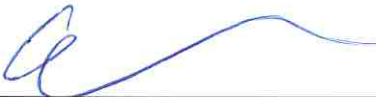
First Payment

CHIEF ADMINISTRATOR'S CERTIFICATION

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements, and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal (or State) award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims, or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

10/31/25

Date



Signature

Evan Meyers - Executive Director**Name and Title of Chief Administrative Officer**



Inspection Reports

From Monica Merchant <MMerchant@schoolinthesquare.org>

Date Wed 7/23/2025 12:45 PM

To FDNY.BusinessSupport@fdny.nyc.gov <FDNY.BusinessSupport@fdny.nyc.gov>

Cc Noel Torres <NTorres@schoolinthesquare.org>; Robert Keogh <rkeogh@4thsectorsolutions.com>

 1 attachment (303 KB)

American Dream 2 Fire Inspection 3-14-24.pdf;

Hi,

Are you able to send me a letter like the one attached for our most recent inspections (whether passing or not) at the following schools?

School in the Square Early Childhood Center, 37 Park Terrace East, New York, NY 10034 - BIN 1082065

School in the Square Middle School, 120 Wadsworth Ave, New York, NY 10033 - BIN 1081878

School in the Square High School, 4650 Broadway, New York, NY 10040 - BIN 8166934

School in the Square Elementary School, 108 Cooper Ave, New York, NY 10034 - BIN 1077394

Thank you!

Monica

--

Monica Merchant (Ella, She, Her)

Data and Special Projects Manager

School in the Square Public Charter School

Schedule a meeting with me by clicking [HERE!](#) 

e. monica@schoolinthesquare.org

p. [\(718\) 916-7683](tel:(718)916-7683)

a. 120 Wadsworth Avenue, New York, NY 10033

www.schoolinthesquare.org





FDNY

Nov 01, 2024

SCHOOL IN THE SQUARE PUBLIC CHARTER SCHOOL DOS
AMIGOS ELEMENTARY

108 Cooper Street
New York, NY 10034--2332

Re: Fire Safety Inspection Report

BIN: 1077394

FDNY Account: 40265407

DCID:

Facility Type: Charter School

DBA: SCHOOL IN THE SQUARE PUBLIC CHARTER SCHOOL DOS
AMIGOS ELEMENTARY

Premises: 108 COOPER STREET MANHATTAN NY 10034

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Building Inspection Unit conducted an inspection of the above-referenced premises on 10/02/2024 at 10:58 AM

- ☒ The inspection of the above-referenced premises and review of records maintained for such premises **DISCLOSED** the existence of unsafe and non-compliant fire and life safety conditions contrary to the requirements of the New York City Fire Code and/or other law, rule or regulation enforced by the Fire Department and within the scope of the inspection conducted by the above-referenced inspectional unit. Please use the FDNY Business portal to review non-compliant conditions, the link to which is as follows: <https://fires.fdnyccloud.org>. Such conditions must be promptly corrected to maintain the premises safe for use and occupancy.
- ☐ The inspection of the above-referenced premises and review of records maintained for such premises **DID NOT DISCLOSE** the existence of unsafe or non-compliant fire or life safety conditions contrary to requirements of the New York City Fire Code or other law, rule or regulation enforced by the Fire Department and within the scope of the inspection conducted by the above-referenced inspectional unit.

This report does not constitute a permit or other FDNY approval for any material, operation of facility at the premises. FDNY does not certify that the premises are free from any unsafe or non-compliant condition for which the premises has not been inspected by the above-referenced inspectional unit or that would not be disclosed by inspection in accordance with standard FDNY inspection protocols.

By Order of the Chief of Fire
Prevention

Fire Department, City of New York
9 MetroTech Center, Brooklyn New York 11201-3857



120 WADSWORTH AVE, NY, NY 10033
WWW.SCHOOLINTHESQUARE.ORG
718.916.7683

Dear SED Annual Report Team,

Our most recent fire inspections at each building revealed one or more violations. We were not issued the letter like we used to be, which states whether or not we had violations, so I'm submitting this letter in their place.

Please note that all outstanding violations have been cleared, and re-inspections have been scheduled. Re-inspection dates are as follows:

- **Friday, November 1, 2024 – High School**
- **Monday, November 4, 2024 – Middle School**
- **Wednesday, November 6, 2024 – Elementary School**

As soon as these violations have been cleared, I will submit proof from the FDNY.

Please let me know if you have any questions or concerns.

Sincerely,

A handwritten signature in cursive script, reading "Carolyn Disbrow".

Carolyn Disbrow
Chief Operating Officer



Certificate of Occupancy

CO Number: 1091815-0000003

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

A.	Borough: MANHATTAN	Block Number: 2175	Full Building Certificate Type: Temporary Date Issued: 09/20/2024
	Address: 4660 BROADWAY	Lot Number(s): 1	
	Building Identification	Additional Lot Number(s):	
	Number(BIN): 1091815	Application Type: New Building	
This building is subject to this Building Code: 2014			
This Certificate of Occupancy is associated with job# M00628716-I1			
B.	Construction Classification: I-B 2-Hour Protected (Non-Combustible)		
	Building Occupancy Group classification: R-2-Residential (Apartment Houses)		
	Multiple Dwelling Law Classification: Class A-HAEA-Hereafter Erected		
	No. of stories: 20	Height in feet: 260	No. of dwelling units: 222
C.	Fire Protection Equipment: Fire Alarm System, Sprinkler System, Standpipe System		
D.	Parking Spaces and Loading Berths:		
	Open Parking Spaces: 0		
	Enclosed Parking Spaces: 111		
	Total Loading Berths: 1		
E.	This Certificate is issued with the following legal limitations:		
	Restrictive Declaration: 2022000007753 Zoning Exhibit: 2022000007751, TBA, 2022000007752, TBA, TBA		
	BSA Calendar Number(s): None CPC Calendar Number(s): N220172ZCM		
Borough Comments: Use Groups (UG) indicated by numerals 1 through 18 reflect Zoning Resolution Use Group Designations since 1961 but prior to June 6, 2024. UG in Roman numerals I-X reflect Zoning Resolution Use Group Designations on or after June 6, 2024, the effective date of the Zoning Text Amendment.			

Borough Commissioner

Commissioner



Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Cellar	R-2	6	OG	2B		M00628716	Temporary	12/19/2024
Description of Use: Apartment House STORAGE FOR 111 BICYCLES (111 REQUIRED)						Exceptions:		
Cellar	R-2	12	OG	2B		M00628716	Temporary	12/19/2024
Description of Use: Apartment House ACCESSORY CHILDREN'S ROOM						Exceptions:		
Cellar	R-2	7	OG	2B		M00628716	Temporary	12/19/2024
Description of Use: Apartment House ACCESSORY LAUNDRY AMENITY						Exceptions:		
Cellar	R-2	8	OG	2B		M00628716	Temporary	12/19/2024
Description of Use: Apartment House ACCESSORY AMENITY ROOM						Exceptions:		
Cellar	S-2	2	OG	2B		M00628716	Temporary	12/19/2024
Description of Use: Storage of non combustible Materials FUEL OIL STORAGE ROOM						Exceptions:		
Cellar	S-2	34	OG	2B		M00628716	Temporary	12/19/2024
Description of Use: Storage of non combustible Materials TRASH COMPACTOR ROOM, PUMP, ELECTRICAL, METER ROOMS, WATER SERVICE ROOM, STORM DETENTION TANK, SWITCH GEAR ROOM & ATS ROOM.						Exceptions:		



Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Floor 1	E	2	100	3B		M00628716	Temporary	12/19/2024
Description of Use: Academies and schools ACCESSORY OFFICE						Exceptions:		
Floor 1	E	N/A	100	3B		M00628716	Temporary	12/19/2024
Description of Use: Academies and schools SCHOOL LOBBY & RECEPTION						Exceptions:		
Floor 1	R-2	N/A	40	2B		M00628716	Temporary	12/19/2024
Description of Use: Apartment House RESIDENTIAL LOBBY						Exceptions:		
Floor 1	S-2	5	40	2B		M00628716	Temporary	12/19/2024
Description of Use: Storage of non combustible Materials GENERATOR ROOM						Exceptions:		
Floor 1	S-2	6	100	2B		M00628716	Temporary	12/19/2024
Description of Use: Parking Garage ATTENDED PARKING FOR 111 VEHICLES & ACCESSORY OFFICE						Exceptions:		
Floor 2	A-3	212	40	3B		M00628716	Temporary	12/19/2024
Description of Use: Cafeteria - school up to grade 12 EDU CAFETERIA						Exceptions:		



Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Floor 2	E	48	40	3A		M00628716	Temporary	12/19/2024
Description of Use: Academies and schools CLASSROOMS						Exceptions:		
Floor 2	E	14	40	3B		M00628716	Temporary	12/19/2024
Description of Use: Academies and schools ACCESSORY OFFICES & CONFERENCE ROOM						Exceptions:		
Floor 3	A-3	133	40	3B		M00628716	Temporary	12/19/2024
Description of Use: Classroom - EDU LECTURE ROOM						Exceptions:		
Floor 3	S-2	10	40	3B		M00628716	Temporary	12/19/2024
Description of Use: Storage of non combustible Materials ACCESSORY STORAGE AND STAFF LOCKER ROOMS						Exceptions:		
Floor 2	E	8	40	3B		M00628716	Temporary	12/19/2024
Description of Use: Academies and schools STORAGE, PRINTER, IT ROOM AND MECHANICAL ROOMS						Exceptions:		
Floor 3	E	595	40	3A		M00628716	Temporary	12/19/2024
Description of Use: Academies and schools CLASSROOMS						Exceptions:		



Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Floor 3	E	27	40	3B		M00628716	Temporary	12/19/2024
Description of Use: Academies and schools ACCESSORY OFFICES & CONFERENCE ROOM						Exceptions:		
Floor 3	A-3	452	40	3B		M00628716	Temporary	12/19/2024
Description of Use: Recreation GYMNASIUM						Exceptions:		
Floor 5	R-2	N/A	40	2B	14	M00628716	Temporary	12/19/2024
Description of Use: Apartment House (14) CLASS A APARTMENTS						Exceptions:		
Floor 6	R-2	N/A	40	2B	14	M00628716	Temporary	12/19/2024
Description of Use: Apartment House (14) CLASS A APARTMENTS						Exceptions: less hoistway unit		
Floor 8	R-2	N/A	40	2B	14	M00628716	Temporary	12/19/2024
Description of Use: Apartment House (14) CLASS A APARTMENTS						Exceptions: less hoistway unit		
Floor 9	R-2	N/A	40	2B	14	M00628716	Temporary	12/19/2024
Description of Use: Apartment House (14) CLASS A APARTMENTS						Exceptions: less hoistway unit		



Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Floor 10	R-2	N/A	40	2B	14	M00628716	Temporary	12/19/2024
Description of Use: Apartment House (14) CLASS A APARTMENTS						Exceptions: less hoistway unit		
Floor 13	R-2	N/A	40	2B	14	M00628716	Temporary	12/19/2024
Description of Use: Apartment House (14) CLASS A APARTMENTS						Exceptions: less hoistway unit		
Floor 7	R-2	N/A	40	2B	14	M00628716	Temporary	12/19/2024
Description of Use: Apartment House (14) CLASS A APARTMENTS						Exceptions: less hoistway unit		
Floor 14	R-2	N/A	40	2B	14	M00628716	Temporary	12/19/2024
Description of Use: Apartment House (14) CLASS A APARTMENTS						Exceptions: less hoistway unit		
Floor 15	R-2	N/A	40	2B	14	M00628716	Temporary	12/19/2024
Description of Use: Apartment House (14) CLASS A APARTMENTS						Exceptions: less hoistway unit		
Floor 16	R-2	N/A	40	2B	14	M00628716	Temporary	12/19/2024
Description of Use: Apartment House (14) CLASS A APARTMENTS						Exceptions: less hoistway unit		



Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Floor 11	R-2	N/A	40	2B	14	M00628716	Temporary	12/19/2024
Description of Use: Apartment House (14) CLASS A APARTMENTS						Exceptions: less hoistway unit		
Floor 12	R-2	N/A	40	2B	14	M00628716	Temporary	12/19/2024
Description of Use: Apartment House (14) CLASS A APARTMENTS						Exceptions:		
Floor 20	R-2	10	40	2B		M00628716	Temporary	12/19/2024
Description of Use: Apartment House MECHANICAL TERRACE: MECHANICAL, ELECTRICAL & BOILER ROOMS, COOLING TOWERS						Exceptions:		
Roof	R-2	2	40	2B		M00628716	Temporary	12/19/2024
Description of Use: Apartment House MECHANICAL BULKHEADS, ROOF						Exceptions:		
Roof	R-2	2	40	2B		M00628716	Temporary	12/19/2024
Description of Use: Apartment House ELEVATOR MACHINE ROOM, GREEN ROOF						Exceptions:		

CofO Comments: THESE PREMISES HAVE BEEN DECLARED TO BE SUBJECT TO THE PROVISIONS OF SECTION 12-10 OF THE NYC ZONING RESOLUTION AS TO ZONING LOT OWNERSHIP FILED AND RECORDED UNDER CRFN # 2022000007751 & 2022000007752. USE OF FRESH FLOOR AREA DECLARATION TO COMPLY WITH ZR 63-30(c) RECORDED UNDER CRFN # 2022000007753

Borough Commissioner

Commissioner



Inspection Reports

From Monica Merchant <MMerchant@schoolinthesquare.org>

Date Wed 7/23/2025 12:45 PM

To FDNY.BusinessSupport@fdny.nyc.gov <FDNY.BusinessSupport@fdny.nyc.gov>

Cc Noel Torres <NTorres@schoolinthesquare.org>; Robert Keogh <rkeogh@4thsectorsolutions.com>

 1 attachment (303 KB)

American Dream 2 Fire Inspection 3-14-24.pdf;

Hi,

Are you able to send me a letter like the one attached for our most recent inspections (whether passing or not) at the following schools?

School in the Square Early Childhood Center, 37 Park Terrace East, New York, NY 10034 - BIN 1082065

School in the Square Middle School, 120 Wadsworth Ave, New York, NY 10033 - BIN 1081878

School in the Square High School, 4650 Broadway, New York, NY 10040 - BIN 8166934

School in the Square Elementary School, 108 Cooper Ave, New York, NY 10034 - BIN 1077394

Thank you!

Monica

--

Monica Merchant (Ella, She, Her)

Data and Special Projects Manager

School in the Square Public Charter School

Schedule a meeting with me by clicking [HERE!](#) 

e. monica@schoolinthesquare.org

p. [\(718\) 916-7683](tel:(718)916-7683)

a. 120 Wadsworth Avenue, New York, NY 10033

www.schoolinthesquare.org





FDNY

Nov 01, 2024

SCHOOL IN THE SQUARE PUBLIC CHARTER SCHOOL MIDDLE
SCHOOL

120 Wadsworth Avenue
New York, NY 10033--4812

Re: Fire Safety Inspection Report

BIN: 1081878

FDNY Account: 31272214

DCID:

Facility Type: Charter School

DBA: SCHOOL IN THE SQUARE PUBLIC CHARTER SCHOOL
MIDDLE SCHOOL

Premises: 120 WADSWORTH AVENUE MANHATTAN NY 10033

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Building Inspection Unit conducted an inspection of the above-referenced premises on 01/24/2024 at 04:07 PM

- ☒ The inspection of the above-referenced premises and review of records maintained for such premises **DISCLOSED** the existence of unsafe and non-compliant fire and life safety conditions contrary to the requirements of the New York City Fire Code and/or other law, rule or regulation enforced by the Fire Department and within the scope of the inspection conducted by the above-referenced inspectional unit. Please use the FDNY Business portal to review non-compliant conditions, the link to which is as follows: <https://fires.fdnyccloud.org>. Such conditions must be promptly corrected to maintain the premises safe for use and occupancy.
- ☐ The inspection of the above-referenced premises and review of records maintained for such premises **DID NOT DISCLOSE** the existence of unsafe or non-compliant fire or life safety conditions contrary to requirements of the New York City Fire Code or other law, rule or regulation enforced by the Fire Department and within the scope of the inspection conducted by the above-referenced inspectional unit.

This report does not constitute a permit or other FDNY approval for any material, operation of facility at the premises. FDNY does not certify that the premises are free from any unsafe or non-compliant condition for which the premises has not been inspected by the above-referenced inspectional unit or that would not be disclosed by inspection in accordance with standard FDNY inspection protocols.

By Order of the Chief of Fire
Prevention

Fire Department, City of New York
9 MetroTech Center, Brooklyn New York 11201-3857



120 WADSWORTH AVE, NY, NY 10033
WWW.SCHOOLINTHESQUARE.ORG
718.916.7683

Dear SED Annual Report Team,

Our most recent fire inspections at each building revealed one or more violations. We were not issued the letter like we used to be, which states whether or not we had violations, so I'm submitting this letter in their place.

Please note that all outstanding violations have been cleared, and re-inspections have been scheduled. Re-inspection dates are as follows:

- **Friday, November 1, 2024 – High School**
- **Monday, November 4, 2024 – Middle School**
- **Wednesday, November 6, 2024 – Elementary School**

As soon as these violations have been cleared, I will submit proof from the FDNY.

Please let me know if you have any questions or concerns.

Sincerely,

A handwritten signature in cursive script, reading "Carolyn Disbrow".

Carolyn Disbrow
Chief Operating Officer



Certificate of Occupancy

CO Number: 1082065-0000004

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

A.	Borough: MANHATTAN Address: 37 PARK TERRACE EAST Building Identification Number(BIN): 1082065	Block Number: 2243 Lot Number(s): 339 Additional Lot Number(s): Application Type: Alteration CO	Full Building Certificate Type: Temporary Date Issued: 06/24/2025
This building is subject to this Building Code: 1968			
This Certificate of Occupancy is associated with job# M08050860-I1			
B.	Construction Classification: II-C Unprotected Wood Joist (Combustible) Building Occupancy Group classification: E - Educational (Academy, School, Day Care) Multiple Dwelling Law Classification: Not Applicable		
	No.of stories: 3	Height in feet: 33	No.of dwelling units: 0
C.	Fire Protection Equipment: Fire Alarm System, Sprinkler System		
D.	Parking Spaces and Loading Berths: Open Parking Spaces: 0 Enclosed Parking Spaces: 0 Total Loading Berths: Not available		
E.	This Certificate is issued with the following legal limitations: Restrictive Declaration: None Zoning Exhibit: 2021000310637, 2021000310638 BSA Calendar Number(s): None CPC Calendar Number(s): None		
Borough Comments: Use Groups (UG) indicated by numerals 1 through 18 reflect Zoning Resolution Use Group Designations since 1961 but prior to June 6, 2024. UG in Roman numerals I-X reflect Zoning Resolution Use Group Designations on or after June 6, 2024, the effective date of the Zoning Text Amendment.			

Borough Commissioner

Commissioner



Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Cellar	E	66	OG	3		M08050860	Temporary	09/22/2025
Description of Use: Academies and schools CLASSROOMS, WARMING PANTRY						Exceptions:		
Floor 1	E	76	40	3		M08050860	Temporary	09/22/2025
Description of Use: Academies and schools CLASSROOMS, ACCESSORY OFFICES						Exceptions:		
Floor 2	E	78	40	3		M08050860	Temporary	09/22/2025
Description of Use: Academies and schools CLASSROOMS, ACCESSORY OFFICES						Exceptions:		
Floor 3	E	3	40	3		M08050860	Temporary	09/22/2025
Description of Use: Academies and schools CLASSROOMS, OFFICES (ACCESSORY TO CLASSROOM)						Exceptions:		
Attic	E	66	40	3		M08050860	Temporary	09/22/2025
Description of Use: Academies and schools STORAGE (ACCESSORY TO CLASSROOMS)						Exceptions:		

CofO Comments:

Borough Commissioner

Commissioner

DEPARTMENT OF BUILDINGS

BOROUGH OF MANHATTAN, THE CITY OF NEW YORK

No. 59125

Date February 10, 1963

CERTIFICATE OF OCCUPANCY

(Standard form adopted by the Board of Standards and Appeals and issued pursuant to New York Charter, and Sections C.26-181.0 to C.26-187.0 inclusive Administrative Code of the City of New York Building Code.)

This certificate supersedes C. O. No. 23713

To the owner or owners of the building or premises:

THIS CERTIFIES that the ~~new~~ altered ~~existing~~ building—pre located at
104-106 Cooper Street

Block 2242 Lot 1 23

, conforms substantially to the approved plans and specifications, and to the requirements of the building code and all other laws and ordinances, and of the rules and regulations of the Board of Standards and Appeals, applicable to a building of its class and kind at the time the certificate was issued; and

CERTIFIES FURTHER that, any provisions of Section 646F of the New York Charter have been complied with as certified by a report of the Fire Commissioner to the Borough Superintendent.

NEW YORK Alt. No.— 1908-1960

Construction classification— Fireproof

Occupancy classification— Public Building . Height B.S. t. & 3 stories.

Date of completion— September 1, 1963 . Located in Residence Use District

B Area 1 1/4 . Height Zone at of issuance of permit 54-1964, 513-1962;

This certificate is issued subject to the limitations hereinafter specified and to the following resolutions of the Board of Standards and Appeals: (Calendar numbers to be inserted here)

PERMISSIBLE USE AND OCCUPANCY

STORY	LIVE LOADS Lbs. per Sq. Ft.	PERSONS ACCOMMODATED		NO. OF PERSONS	USE
		MALE	FEMALE		
Cellar	on ground			640	Gymnasium, 1 kitchen room and bathroom.
Basement	10'			380	Club rooms, lunch room, kitchen, stage, janitor room.
1st story	100			500	Auditorium, Chapel, Classrooms, and Administration of offices.
1st Story Mezzanine				50	Lecture room.
2nd Story	100 & 75			212	Auditorium balcony, Classrooms, and Administrative offices.
3rd Story	60 & 75			650	Classrooms.

FIRE DEPARTMENT APPROVALS:
Fire Alarm System - September 5, 1962
Sprinkler System - August 1, 1962

Building Permit #. 19922.

c. 6.1.25, Building Code, C.26-273.0 Admin. Code

to the building, which was erected or altered after January 1, 1931, the following provisions shall be permanently posted in the main entrance of each structure:

1. The certificate of occupancy shall be permanently posted in the main entrance of each structure.

DEPARTMENT OF BUILDINGS

BOROUGH OF MANHATTAN

, THE CITY OF NEW YORK

No. 51007

Date December 21, 1959

CERTIFICATE OF OCCUPANCY

(Standard form adopted by the Board of Standards and Appeals and issued pursuant to Section 646 of the New York Charter, and Sections C26-181.0 to C26-187.0 inclusive Administrative Code 2.1.3.1. to 2.1.3.7. Building Code.)

This certificate supersedes C. O. No. 51471

To the owner or owners of the building or premises:

THIS CERTIFIES that the new ~~school building~~ building—premises located at

651-655 West 179th Street

Block 2163 Lot 41 & 42

, conforms substantially to the approved plans and specifications, and to the requirements of the building code and all other laws and ordinances, and of the rules and regulations of the Board of Standards and Appeals, applicable to a building of its class and kind at the time the permit was issued; and

CERTIFIES FURTHER that, any provisions of Section 646F of the New York Charter have been complied with as certified by a report of the Fire Commissioner to the Borough Superintendent.

N.B. ~~school~~ No.— 40-1957Construction classification—**Class 1**
fireproofOccupancy classification— **Public Building**Height **Bsmt. & 4** stories, **62.5** feet.Date of completion— **December 17, 1959**Located in **Residence** Use District.**B** Area **1½**Height Zone at time of issuance of permit **464-1959; 1962-1958**

This certificate is issued subject to the limitations hereinafter specified and to the following resolutions of the Board of Standards and Appeals: (Calendar numbers to be inserted here)

PERMISSIBLE USE AND OCCUPANCY

STORY	LIVE LOADS Lbs. per Sq. Ft.	PERSONS ACCOMMODATED			USE
		MALE	FEMALE	TOTAL	
Cellar	on ground				Pipe space.
Basement	on ground & 100	100	100	200	Recreation room, toilets, coat room and foyer.
1st story	60 & 100	60	60	120	Classrooms, office, toilet and entrance foyer.
2nd & 3rd stories	60 & 100 each	60	60	120 each	Classrooms, offices and toilets, on each story.
4th story	100	60	60	120	Gymnasium, boys' lockers, office and toilets.
4th story mezz- nine	60		20	20	Lockers.
Roof	100	15	15	30	Storage and open play area.
NOTE:					Premises to be used in conjunction with the Washington Heights Hellenic Orthodox Church.
					Interior Fire Alarm system approved by Fire Department December 18, 1959.
See also 1959 Building Code, C26-273.0 Adm. Code					
Prior to the issuance of a structure permit on or after January					
1, 1953, the proposed occupancy of any building shall be					
stated in the certificate of occupancy.					

Issued and in force for the term of years specified in the certificate.

Borough Superintendent

CERTIFICATE WILL BE NULL AND VOID IF ALTERED IN ANY MANNER OR ADDITIONS ARE MADE THERETO.

(Page 1)

NO CHANGES OF USE OR OCCUPANCY NOT CONSISTENT WITH THIS CERTIFICATE SHALL BE MADE UNLESS FIRST APPROVED BY THE BOROUGH SUPERINTENDENT

Unless an approval for the same has been obtained from the Borough Superintendent, no change or rearrangement in the structural parts of the building, or affecting the light and ventilation of any part thereof, or in the exit facilities, shall be made; no enlargement, whether by extending on any side or by increasing in height shall be made; nor shall the building be moved from one location or position to another; nor shall there be any reduction or diminution of the area of the lot or plot on which the building is located.

The building or any part thereof shall not be used for any purpose other than that for which it is certified.

The superimposed, uniformly distributed loads, or concentrated loads producing the same stresses in the construction in any story shall not exceed the live loads specified on reverse side; the number of persons of either sex in any story shall not exceed that specified when sex is indicated, nor shall the aggregate number of persons in any story exceed the specified total; and the use to which any story may be put shall be restricted to that fixed by this certificate except as specifically stated.

This certificate does not in any way relieve the owner or owners or any other person or persons in possession or control of the building, or any part thereof from obtaining such other permits, licenses or approvals as may be prescribed by law for the uses or purposes for which the building is designed or intended; nor from obtaining the special certificates required for the use and operation of elevators; nor from the installation of fire alarm systems where required by law; nor from complying with any lawful order for additional fire extinguishing appliances under the discretionary powers of the fire commissioner; nor from complying with any lawful order issued with the object of maintaining the building in a safe or lawful condition; nor from complying with any authorized direction to remove encroachments into a public highway or other public place, whether attached to or part of the building or not.

If this certificate is marked "Temporary", it is applicable only to those parts of the building indicated on its face, and certifies to the legal use and occupancy of only such parts of the building; it is subject to all the provisions and conditions applying to a final or permanent certificate; it is not applicable to any building under the jurisdiction of the Housing Division unless it is also approved and endorsed by them, and it must be replaced by a full certificate at the date of expiration.

If this certificate is for an existing building, erected prior to March 14, 1916, it has been duly inspected and it has been found to have been occupied or arranged to be occupied prior to March 14, 1916, as noted on the reverse side, and that on information and belief, since that date there has been no alteration or conversion to a use that changed its classification as defined in the Building Code, or that would necessitate compliance with some special requirement or with the State Labor Law or any other law or ordinance; that there are no notices of violations or orders pending in the Department of Buildings at this time; that Section 646F of the New York City Charter has been complied with as certified by a report of the Fire Commissioner to the Borough Superintendent, and that, so long as the building is not altered, except by permission of the Borough Superintendent, the existing use and occupancy may be continued.

"§ 646 F. No certificate of occupancy shall be issued for any building, structure, enclosure, place or premises wherein containers for combustibles, chemicals, explosives, inflammables and other dangerous substances, articles, compounds or mixtures are stored, or wherein automatic or other fire alarm systems or fire extinguishing equipment are required by law to be or are installed, until the fire commissioner has tested and inspected and has certified his approval in writing of the installation of such containers, systems or equipment to the Borough Superintendent of the borough in which the installation has been made. Such approval shall be recorded on the certificate of occupancy."

Additional copies of this certificate will be furnished to persons having an interest in the building or premises, upon payment of a fee of fifty cents per copy.