



*Aroostook County Commissioners Office
Aroostook County
144 Sweden Street, Suite 1
Caribou, Maine 04736*

AROOSTOOK COUNTY OPIOID SETTLEMENT FUND APPLICATION

Aroostook County is projected to receive a total settlement of approximately \$2.7 million dollars over the next 13.5 years from various Opioid Settlements. These are estimations only and actual payments may be more or less as settlements are finalized over the years to come. In this first round of funding, the County will make available a total of \$300,000 to be distributed equally across the 4 pillars (Treatment, Recovery, Prevention, and Harm Reduction). *It is very important to read the complete Maine State-Subdivision Memorandum of Understanding and Agreement Regarding Use of Settlement Funds to ensure all required information for the application is provided for maximum application scoring potential.*

Applicants must choose from eligible Opioid Settlement Fund Categories listed in the Memorandum of Understanding. All applications must be received via the mail or electronically by **4 p.m., Monday, January 20, 2025.**

Applications and other documents must be sent to County Commissioners' Office, 144 Sweden, St, Suite 1, Caribou, ME, 04736 or via email to ryan@aroostook.me.us.

Late submissions will not be accepted.

Note: This form must be completed as part of the application; additional information may be required upon assessment of the application. For further information: 207-493-3318.

Opioid Settlement Funding Application Overview

1. Introduction

Aroostook County Opioid Settlement Funds will provide funds to implement proposed programs/projects that deal with opioid related issues and meet the Maine State-Subdivision Memorandum of Understanding and Agreement Regarding Use of Settlement Funds.

Allowable Uses of Funds and Funding Restrictions: Specific to the J&J, Distributor, CVS, Teva, Allergan and Walmart settlements, funds must be spent on opioid remediation. Opioid Remediation is defined as: *Care, treatment, and other programs and expenditures (including reimbursement for past such programs or expenditures except where this Agreement restricts the use of funds solely to future Opioid Remediation) designed to address the misuse and abuse of opioid products, treat or mitigate opioid use or related disorders, or mitigate other alleged effects of, including on those injured as a result of, the opioid epidemic.*

Activities MUST meet the definition of opioid remediation, be an evidence-based strategy or promising practice and align with allowable uses outlined by [Exhibit E](#). These strategies include:

- **Core Strategies**
 - Naloxone or other FDA-approved drug to reverse opioid overdoses
 - Medication-assisted Treatment (MAT) distribution and other opioid-related treatment
 - Address the needs of pregnant and postpartum women
 - Expanding treatment for Neonatal Abstinence Syndrome (NAS)
 - Expansion of warm hand-off programs and recovery services
 - Treatment for incarcerated population
 - Prevention programs
 - Expanding syringe service programs
 - Evidence-based data collection and research analyzing the effectiveness of the abatement strategies within the state
- **Approved Uses - Prevention**
 - Prevent over-prescribing and ensure appropriate prescribing and dispensing of opioids
 - Prevent misuse of opioids
 - Prevent overdose deaths and other harms (harm reduction)
- **Approved Uses - Treatment**
 - Treat Opioid Use Disorder (OUD)
 - Support people in treatment and recovery
 - Connect people who need help to the help they need (connections to care)
 - Address the needs of criminal justice-involved persons
 - Address the needs of pregnant or parenting women and their families, including babies with NAS
- **Approved Uses – Other Strategies**
 - Supporting first responders
 - Leadership, planning and coordination
 - Training
 - Research

All approved funding awards are at the discretion of the Aroostook County Commissioners.

2. Letter of Intent as Opioid Settlement Funds Eligibility Requirement

Eligible applicants for Opioid Settlement funding are required to submit a Letter of Intent to Apply. Applicants submitting an Opioid Settlement Fund application without first submitting a Letter of Intent and receiving a Notification Eligibility Email from the County will have the application un-scored.

3. Matching Funds Recommendation

Applicants for Opioid Settlement funds are recommended to demonstrate they will provide a direct cash match of at least 25% of the total Opioid Settlement award. The match amount may come from any source public and/or private. This must be reflected on the Matching Funds Table contained on Page 5 of this Application Package. Firm letters of commitment for all cash matching funds must be attached to the table, if applicable.

4. Financial Commitments as a Scoring Requirement

Applications for projects not demonstrating a firm financial commitment as required in the application materials will be removed from the scoring process.

5. Maximum Opioid Settlement Fund Award Amounts:

- Treatment - \$75,000
- Recovery - \$75,000
- Prevention - \$75,000
- Harm Reduction - \$75,000

6. Application Limit

One application per applicant. Multiple applications will not be accepted. We recommend that all applicants submit applications for their priority category only.

7. Application Process

Step 1

A. Letter of Intent – see Number 2.

B. Completed Application

The application must provide a narrative description of the Strategy, Impact, and Sustainability relating to opioid remediation in the application. The applicant must complete the Application form and may only attach additional information if specifically requested. Please remember to answer briefly and as completely as possible within the allotted space. Each application will be rated on its own merit and in relation to all other applications.

C. Project Implementation

Following contract execution, the applicant will be awarded Opioid Settlement funds and will begin to implement their project.

8. Application Scoring

Members of the Opioid Task Force will assign a Point Total for each application reviewed. Review Point Totals will consist of the sum of the three scoring areas below and be determined by the total of each sub-scoring area.

- A. **Strategy – 35 points**
- B. **Impact – 40 points**
- C. **Sustainability – 25 points**

APPLICANT INFORMATION	
Name of Applicant/Organization/Entity:	
Non-Profit 501©(3) determination date: (provide letter, if applicable and available)	
Authorized Person/Title:	
Contact Name:	
Contact Address:	
Contact Title:	
Contact Email:	
Contact Phone Number:	

**Opioid Settlement Funds
Project Cost Breakdown**

Project Name	Opioid Settlement Funds Requested	Matching Funds	Total Project Cost

Matching Funds Table

Funding Source	Grant/Loan	Amount

Opioid Settlement Related Funds Already Awarded

Funding Source	Grant/Loan	Year	Amount

DETAILS OF THE OPIOID SETTLEMENT FUND REQUEST	
Name of Project/Request:	
Eligible Opioid Settlement Funding Category:	
Dollar Amount of Settlement Funds Requested from County of Aroostook:	
Other Funds Invested in this Project and the Source of those funds:	
Period that the Funds will Cover and be Spent (from and to):	
Proposed Job Creation/Retention: (# jobs)	

Project Strategy

Project Strategy and Funding Eligibility Explanation

Explain your organization's opioid crisis remediation project and proposed description of how Opioid Settlement funding will impact your remediation efforts and outcomes within Aroostook County. Maximum 1000 words.

Project Strategy and Funding Eligibility Explanation-Continued

Project Impact

Target Demographic: _____

Number of People the project is expected to impact:_____

Project Impact Explanation

Explain in detail the purpose of the funds, how they will be expended, who will benefit, what demographic will be covered, what impact the funds are intended to have, the number of jobs created and/or retained, and how you will evaluate and measure success. Maximum 1000 words.

Project Impact Explanation-Continued

Sustainability

Will the project create or retain additional jobs after the initial project implementation and funding is expended? (Note: this is in addition to those jobs required to successfully implement the project). If YES, how many jobs will be projected to be created/retained in the future? _____

Sustainability Explanation

Explain in detail how the project will be sustained moving forward, future funding sources, and how additional jobs will be created/retained. Maximum 1000 words.

Additional Information

Do you have any other information to add that is pertinent to your proposed project and funding request? Maximum 500 words.

Please attach the following supporting documents, **if applicable and available**. Required documentation is noted and must be included with the submitted application

Included with Application (check each document being included with the application)

Mission, Vision, Strategic Plan ***Required**

Annual Budget ***Required**

State licensure(s)/certifications to provide Substance Use Disorder Services ***Required**

Proof of liability/malpractice insurance ***Required**

Organizational chart ***Required**

Proof of financial stability – e.g., last audit, bank statements, balance sheet, etc

Proof of project financial commitments and written cost estimates

501(c)(3) Determination Letter for Non-Profit Organizations

Signature of Authorized Representative:	I certify that the information in this Funding Application is true and correct to the best of my knowledge:
Signed:	_____
Date:	_____

OFFICE USE ONLY