

TENANT CLEANING CHECKLIST

REMINDER: CLEANING/TAKING OUT TRASH WILL SAVE YOU MONEY! ANY CLEANING BY MANAGEMENT WILL RESULT IN A \$75/HOUR CHARGEBACK WITH A MINIMUM OF 1 HOUR.

1

SWEEP AND VACUUM THE FLOORS. MAKE SURE TO GET ALL DEBRIS/HAIR. IF YOU HAVE A GARAGE OR STORAGE UNIT, MAKE SURE THIS IS BROOM CLEAN/SWEPT OUT.

2

REPLACE ALL BURNT-OUT LIGHTBULBS. CLEAN AND DUST ALL LIGHT FIXTURES.

3

THOROUGHLY CLEAN WINDOWS (NO FINGERPRINTS!) AND WIPE DOWN DOOR HANDLES/DOORS/WALLS AS NEEDED REMOVING ALL COBWEBS AND DUST.

4

TAKE OUT ALL TRASH. BOXES MUST BE BROKEN DOWN. ANY LARGER ITEMS SUCH AS FURNITURE, ELECTRONICS, ANIMAL CRATES, ETC. ARE NOT TO BE THROWN IN DUMPSTERS AND WILL RESULT IN A FEE.

5

WIPE OUT ALL CABINETS AND DRAWERS – INSIDE AND OUT AS WELL AS ALL COUNTERTOPS AND SURFACES INCLUDING SINKS, FAUCETS, BATHROOM VANITIES, ETC.

6

MIRRORS SHOULD BE CLEANED WITH GLASS CLEANER AND TOILET BOWLS SHOULD BE DISINFECTED AND SCRUBBED COMPLETELY.

7

CLEAN INSIDE AND OUTSIDE OF ALL APPLIANCES INCLUDING STOVETOP, AND MICROWAVE. WHEN CLEANING THE OVEN – SCRUB ANY GREASE/FOOD RESIDUE AND CRUMBS OUT.

8

WIPE OUT REFRIDGERATOR AND FREEZER, UNPLUG REFRIDGERATOR ONCE DONE.