

A LETTER TO THE PASTOR REQUESTING THE SACRAMENT OF CONFIRMATION

In order to receive the Sacrament of Confirmation, each candidate must also write a letter to the pastor or administrator of our Family of Parishes requesting the Sacrament of Confirmation. This letter reflects you and the time you have spent preparing for the Sacraments.

All letters should be typed. Please check your spelling and grammar. Sign your name at the bottom of your letter.

The following are the guidelines for your letter. These topics should be covered in your own words, and your own style.

GREETING

Begin your letter with the greeting, "Dear Father (first name only) ____:" or "Dear Father ____ (last name only)"

BODY OF LETTER

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| Paragraph 1 | Introduce yourself to the pastor/administrator. Say something about yourself, your family, where you go to school and your involvement in the parish. Describe your experience of coming to religion classes. |
| Paragraph 2 | Request the Sacrament of Confirmation and explain how the Sacrament will help you to continue to grow as a Catholic Christian. |
| Paragraph 3 | Explain why you believe you are ready to receive the Sacrament of Confirmation and how you will continue to be a part of the parish and the church. What will you be doing in and for the parish to demonstrate your faith? |
| Paragraph 4 | Thank the pastor/administrator for his service to the Church. |

CONCLUSION

Conclude your letter by signing your name at the end (first and last). Sign the letter "Sincerely yours," or "Sincerely" or "Yours in Christ".

Turn your letter into Sr. Joanne by the due date which is listed on a separate sheet. They will be delivered shortly thereafter. If you have questions, contact Sr. Joanne at (716) 803-6049 or sisterjoanne@yahoo.com.