



P.O. Box 463, Burk's Falls, Ontario P0A 1C0
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Heritage Centres
Watt Century Farm House
827 Chetwynd Road
Armour Township

Wiseman's Corner Schoolhouse
112 Midlothian Road
Ryerson Township

**MINUTES
REGULAR MEETING
Burk's Falls & District Historical Society
Armour Council Chamber, Burk's Falls
Monday, April 20, 2026**

Members Present: Diane Brandt – President
Jenny Hall - Treasurer
Charlene Watt – Deputy Treasurer/Secretary
Nancy Kyte
Jarv Osborne
Peter Hall
Krista Trulsen
Nieves Guijarro
Lynn McGregor (New Member)

The Members present constituted a quorum.

Guests: Danika McCann and Melissa Marshall

Call to Order:

The meeting was called to order at 7:00 p.m.
Diane Brandt in the Chair.

Welcome:

Diane welcomed Members. Regrets from Barry Burton. Members welcomed Lynn McGregor as a new Member.

Election of Director and Nomination of Vice-President:

As noted in the February minutes, Barry Burton was elected as a Director and nominated for the position of Vice-President by Diane Brandt, seconded by Jarv Osborne. As Mr. Burton was not in attendance at that time and unable to attend this meeting, consideration of the nomination was deferred to the May 2026 meeting.

Approval & Amendments of the Minutes of the Last Meeting:

Acceptance of minutes and adoption of the March 23, 2026 AGM and regular meeting minutes as circulated: **Moved by Krista Trulsen, Seconded by Jenny Hall. Carried**



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Treasurer's Report:

Treasurer's / Financial Report was presented by Jenny Hall. The main bank account balance on March 1, 2026 was \$8,006.95. During the month, expenses totalled \$67.76 for fixed telephone and internet costs, while revenue totalled \$130.00 from eleven individual memberships and one family membership. This resulted in an end-of-month balance of \$8,069.19. All account records for the period March 1, 2025 to February 28, 2026 have been submitted for audit. **Motion to accept the Treasurer's report and pay the monthly invoices: Moved by Nancy Kyte, Seconded by Peter Hall. Carried**

Committee Reports:

Wiseman's Corner Schoolhouse Update:

Diane Brandt reported to Members that the schoolhouse requires spring cleaning. A quote has been received. Carol and Michelle, cleaners for the Township of Armour municipal office, have proposed Monday, May 4, 2026 for the spring cleaning of the Schoolhouse. They indicated they can pick up the key from the Ryerson Township office at 10:00 a.m. and return it upon completion of the work. Their quoted rate for 2026 is \$75.00 per hour for both cleaners. They also confirmed they will bring their own water and are awaiting approval to proceed. **Motion to authorize the spring-cleaning services of the Wiseman's Corner Schoolhouse up to the amount of \$375 + HST from Michelle Woodman and Carol Pease: Moved by Jarv Osborne, Seconded by Krista Trulsen. Carried**

Watt Farm House Update:

Diane Brandt advised that the Heritage Centre is currently closed for the season and will require light spring cleaning. She will coordinate the organization of the facility and ensure it is prepared for the upcoming seasonal opening.

Membership Committee:

Peter Hall advised members that there are 12 paid individual memberships and 1 family membership for the year to date.

Facilities and Function Committee:

No report for April, 2026.

Heritage Day:

Members discussed the annual event with the Township of Armour's Recreation Co-ordinator. Members reviewed the Staff Report dated April 7, 2026 to the Council of the Township of Armour that provided three options on the event. Council deferred a decision until the Recreation Co-ordinator discussed the topic with the Historical Society. Members agreed that, with summer approaching, it is unlikely the event can be organized in time, as no date has



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been confirmed and volunteer availability has declined. Option #3 proposes deferring the event to allow for strategic planning toward 2027, supporting the development of sustainable programming models, improving overall quality, and reducing pressure on volunteers. This approach would enable greater focus on planning rather than delivering an event solely to maintain continuity. Members further noted that deferring the 2026 event may create opportunities for more meaningful fundraising initiatives. Members will discuss fundraising ideas as an agenda item in the May, 2026 meeting. **Motion to make a decision on the direction of the 2026 Heritage Day: That the Burk's Falls and District Historical Society acknowledges the April 7, 2026 Staff Report regarding Heritage Day and the Township of Armour's Council request for consultation through the Recreation Co-ordinator, and supports Option #3 to defer the event as outlined in the report regarding Heritage Day 2026: Moved by Nancy Kyte, Seconded by Peter Hall. Carried**

Correspondence:

Members were informed of an email from Travis Shaw regarding a research consent inquiry. Questions were asked and answered.

General Business:

Annual Audit:

Jarv Osborne reported that the audit of the 2025 Financial Statements were completed. Jarv Osborne and Krista Trulsen, as bona fide Members of the Burk's Falls and District Historical Society, have reviewed the revenues and expenses recorded for 2025 to 2026 which comprised of the statement of financial position as of February 28, 2026, the statement of cash flows for the year and notes to the financial statement and records of activity. The financial reviews were considered sufficient and appropriate to provide the opinion that the records and banks statements are true and accurate. **Motion to accept the 2025 Report on the Audit of Financial Statement and Records of the Burk's Falls and District Historical Society and the recommendation in the Report: Moved by Peter Hall, Seconded by Nancy Kyte. Carried**

New Business:

Young Canada Works – Heritage Co-ordinator Summer Student:

Diane Brandt updated Members on the status of the Young Canada Works program. The Historical Society was approved for \$6,000 this year. Diane discussed the requirement for summer staff. The employment opportunity notice has been circulated with a closing date for submissions being May 15, 2026. Questions were asked and answered.

The Interview Committee will consist of Diane Brandt and Jenny Hall.



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Adjournment:

The next meeting will be held on Monday, May 18, 2026 at the Armour Township Council Chambers. There being no further business, **Nieves Guijarro moved to adjourn the meeting at 7:42 p.m.**

Recorded by
Charlene Watt, Deputy-Treasurer/Secretary

Approved by
Diane Brandt, President