

Job Title: Director of Religious Education (DRE)

Location: Church of St. Mary / Divine Mercy AFC – Sleepy Eye, MN

Position Type: Part-time – 15 to 20 hours per week

Reports To: Pastor

Position Overview

St. Mary's Church / Divine Mercy AFC is seeking a faithful and enthusiastic Director of Religious Education to lead our AFC catechetical programs. The DRE will be responsible for fostering the spiritual development of children, youth, and adults in accordance with the teachings of the Catholic Church. This position plays a vital role in supporting families and building a strong culture of lifelong catechesis within the AFC.

Key Responsibilities

- Plan, implement, and oversee AFC religious education programs for grades K–12
- Coordinate **sacramental preparation** programs, including First Reconciliation, First Eucharist, and Confirmation
- Recruit, train, and support catechists in accordance with diocesan guidelines
- Ensure curriculum aligns with the **Catechism of the Catholic Church** and diocesan standards
- Organize retreats and youth faith formation events and assist with Totus Tuus
- Collaborate with the Pastor, parish staff, and ministry leaders
- Manage program budget, materials, and scheduling
- Ensure compliance with diocesan safe environment policies

Qualifications

- Practicing Catholic in good standing with the Church
- Bachelor's degree required; degree in theology, religious education, or related field preferred
- Knowledge of Catholic teachings, sacraments, and traditions
- Experience in catechesis, teaching, or parish ministry
- Strong leadership, organizational, and interpersonal skills
- Ability to work evenings and weekends as needed

Preferred Qualifications

- Experience with Catechetical education
- Experience with sacramental preparation programs
- Familiarity with Microsoft Office

Compensation & Benefits

- Salary: \$25.00 per hour, commensurate with experience
- Benefits: paid time off

How to Apply

Please submit a resume, cover letter, and references to:
Fr. Craig Timmerman, Pastor

ctimmerman@dnu.org