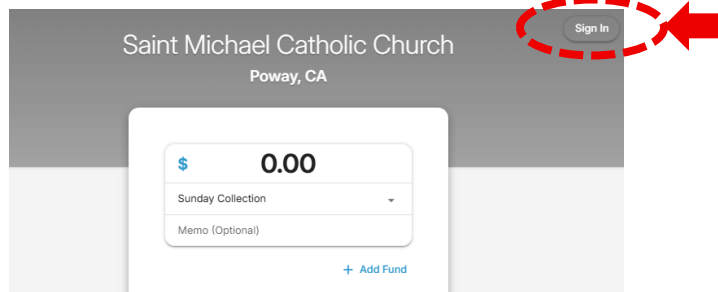


## St. Michael's Parish Poway NEW Online Giving Guide

1. Visit [www.smpoway.org](http://www.smpoway.org)
2. Click "Give Online" in the upper right corner.



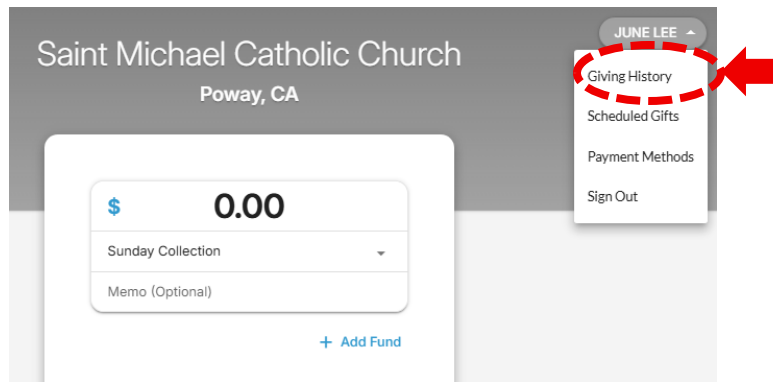
3. Click "Sign In" in the upper right corner.



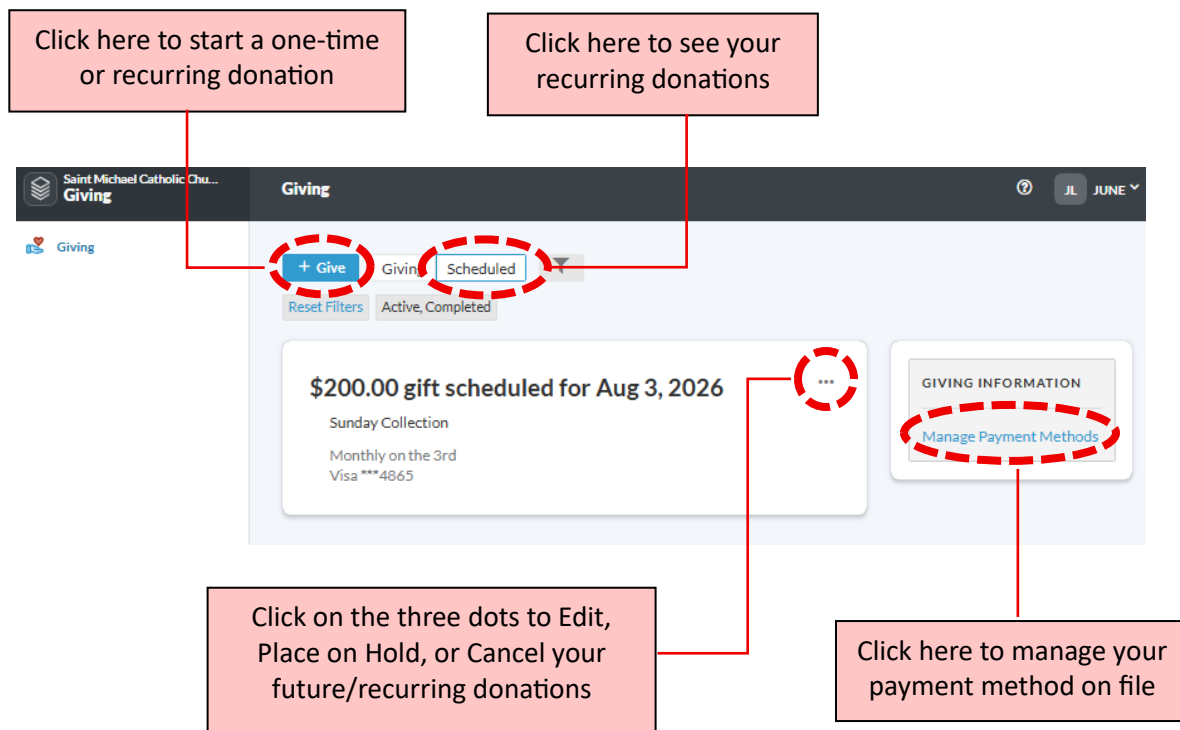
4. If you're a registered parishioner and/or have given online before, you already have an account. But if this is your first time logging in, you must create a password. Click "Create an account" in order to create a password for the first time.

The screenshot shows the login page. At the top is the parish logo. Below it is the heading 'Log In' and the text 'Verify your account with us, then we'll take you back to our website.' There are two input fields: 'Email, Mobile Phone or Username' and 'Password'. Below the password field is a checkbox labeled 'Keep me logged in on this device'. At the bottom is a blue 'Log In' button. Below the button, there is a link 'Forgot your password?' and a link 'Create an account', which is circled in red with a red arrow pointing to it.

5. Once logged in, click on your name/pull-down menu to view or edit payment information.



6. Once you're in Giving



## PLEASE PARDON OUR DUST

Thank you for your patience during our upgrades

We have recently migrated to a new platform, so you might run into the following issues.

**1. I don't see any of my giving information. No Scheduled, no Payment methods.**

You have created a duplicate account. Probably causes: You used a different name (e.g. James vs. Jim) from our database to create the account, or a different email address. Please contact [bookkeeper@smpoway.org](mailto:bookkeeper@smpoway.org) so we can fix your account.

**2. I see my Scheduled and Payment Methods, but not the Giving History.**

Giving history from the previous platform might not show on your Giving History. But do not worry. We have all your history and it will show up on your annual statement.