




# REVIEW DASHBOARDS

Dashboards provide a **weekly snapshot of timesheets**, allowing you to dig deeper as needed.

- 1 Within **Construct CT**, click the  menu.
- 2 Select from the following Dashboards:
  - **Project Dashboard:** Dashboard for all Crews on the project
  - **Crew Dashboard:** Dashboard for a specific Crew you select
  - **Dashboards** (under **Utilities**): Dashboard for Crews you're responsible for
- 3 If needed, adjust the **weekly date range** by clicking the  in the top right corner.
- 4 Depending on the dashboard, you can click on specific Crews and/or Crew Members to drill down for more detail.

**NOTE:** To return to a previous screen in any dashboard, click the  in the upper left.