

Standard Application for Employment

It is our policy to comply with all applicable state and federal laws prohibiting discrimination in employment based on race, age, color, sex, religion, national origin, disability or other protected classifications.

Please carefully read and answer all questions. You will not be considered for employment if you fail to completely answer all the questions on this application. You may attach a résumé, but all questions must be answered.

"Employer"	Position applying for
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PERSONAL DATA			
Name (last, first, middle)			
Street Address and/or Mailing Address	City	State	Zip
Home Telephone Number	Business Telephone Number	Cellular Telephone Number	
Date you can start work	Salary Desired	Do you have a High School Diploma or GED? Yes <input type="checkbox"/> No <input type="checkbox"/>	

POSITION INFORMATION Check all that you are willing to work			
Hours: Full Time <input type="checkbox"/> Part Time <input type="checkbox"/>	Days <input type="checkbox"/> Evenings <input type="checkbox"/>	Swing <input type="checkbox"/> Graveyard <input type="checkbox"/> Weekends <input type="checkbox"/>	Status: Regular <input type="checkbox"/> Temporary <input type="checkbox"/>
Are you authorized to work in the U.S. on an unrestricted basis?		Yes <input type="checkbox"/> No <input type="checkbox"/>	
Have you ever been convicted of a felony? (Convictions will not necessarily disqualify an applicant for employment.) If yes, explain:		Yes <input type="checkbox"/> No <input type="checkbox"/>	
Have you been told the essential functions of the job or have you been viewed a copy of the job description listing the essential functions of the job? Yes <input type="checkbox"/> No <input type="checkbox"/>			
Can you perform these essential functions of the job with or without reasonable accommodation? Yes <input type="checkbox"/> No <input type="checkbox"/>			

QUALIFICATIONS Please list any education or training you feel relates to the position applied for that would help you perform the work, such as schools, colleges, degrees, vocational or technical programs, and military training.			
	School Name	Degree	Address/City/State
School			
School			
Other			

SPECIAL SKILLS List any special skills or experience that you feel would help you in the position that you are applying for (leadership, organizations/teams, etc.)

REFERENCES Please list three professional references not related to you, with full name, address, phone number, and relationship. If you don't have three professional references, then list personal, unrelated references.			
Name	Address/City/State	Phone	Relationship

WORK HISTORY Start with your present or most recent employment and work back. Use separate sheet if necessary. (INCLUDE PAID AND UNPAID POSITIONS)

Job Title #1	Start Date (mo/day/yr)	End Date (mo/day/yr)
Company Name	Supervisor's Name	Phone Number
City	State	Zip
Duties:		
Reason for Leaving	Starting Salary	Ending Salary

May we contact your present employer? Yes No N/A

Job Title #2	Start Date (mo/day/yr)	End Date (mo/day/yr)
Company Name	Supervisor's Name	Phone Number
City	State	Zip
Duties:		
Reason for Leaving	Starting Salary	Ending Salary

Job Title #3	Start Date (mo/day/yr)	End Date (mo/day/yr)
Company Name	Supervisor's Name	Phone Number
City	State	Zip
Duties:		
Reason for Leaving	Starting Salary	Ending Salary

Job Title #4	Start Date (mo/day/yr)	End Date (mo/day/yr)
Company Name	Supervisor's Name	Phone Number
City	State	Zip
Duties:		
Reason for Leaving	Starting Salary	Ending Salary

I certify that the facts set forth in this Application for Employment are true and complete to the best of my knowledge. I understand that if I am employed, false statements, omissions or misrepresentations may result in my dismissal. I authorize the Employer to make an investigation of any of the facts set forth in this application and release the Employer from any liability. The employer may contact any listed references on this application.

I acknowledge and understand that the company is an "at will" employer. Therefore, any employee (regular, temporary, or other type of category employee) may resign at any time, just as the employer may terminate the employment relationship with any employee at any time, with or without cause, with or without notice to the other party.

Applicant Signature

Date



CHEROKEE INDUSTRIAL FABRICATORS, LTD.

LAST NAME FIRST NAME TELEPHONE # SOCIAL SECURITY #

PLEASE CHECK ONLY THE SKILLS YOU ARE EXPERIENCED AT.

WELDING SKILLS <input type="checkbox"/> MIG <input type="checkbox"/> STICK <input type="checkbox"/> HELIARC-TIG <input type="checkbox"/> PIPE <input type="checkbox"/> PLATE <input type="checkbox"/> SHEET METAL <input type="checkbox"/> STRUCTURAL <input type="checkbox"/> FITTER-WELDER <input type="checkbox"/> CERTIFIED <input type="checkbox"/> OTHER	FABRICATION & FITTING SKILLS <input type="checkbox"/> SQUARE TO ROUND <input type="checkbox"/> TAPER <input type="checkbox"/> TROUGHS <input type="checkbox"/> MOLDS <input type="checkbox"/> PIPE <input type="checkbox"/> PLATE <input type="checkbox"/> SHEETMETAL <input type="checkbox"/> STRUCTURAL	EQUIPMENT OPERATOR <input type="checkbox"/> PLATE SHEAR <input type="checkbox"/> PRESS BRAKE <input type="checkbox"/> PLATE ROLL <input type="checkbox"/> MAN LIFT <input type="checkbox"/> BAND SAW <input type="checkbox"/> DRILL PRESS <input type="checkbox"/> PIPE THREADER <input type="checkbox"/> OVERHEAD CRANE <input type="checkbox"/> FORKLIFT <input type="checkbox"/> MOBIL CRANE OPERATOR <input type="checkbox"/> REACH LIFT	MAINTENANCE <input type="checkbox"/> SHOP EQUIPMENT <input type="checkbox"/> TRUCK MECHANIC <input type="checkbox"/> SMALL ELEC. TOOL <input type="checkbox"/> MILLRIGHT GENERAL <input type="checkbox"/> MATERIAL HANDLING <input type="checkbox"/> DELIVERY <input type="checkbox"/> JANITORIAL <input type="checkbox"/> GROUNDS/YARD WORK
FLAME CUTTING SKILLS <input type="checkbox"/> TORCH <input type="checkbox"/> PLAZ	LAYOUT SKILLS <input type="checkbox"/> SQUARE & PARALLEL LINES <input type="checkbox"/> RADIUS & DIAMETER <input type="checkbox"/> DIVIDING <input type="checkbox"/> MITERING & COPING <input type="checkbox"/> MEASURE UP & DETAIL	<input type="checkbox"/> BLOW PIPE <input type="checkbox"/> SHOP MATH <input type="checkbox"/> TRIANGULATON <input type="checkbox"/> FACTORY PIPE <input type="checkbox"/> READ PRINTS	SAFETY EQUIPMENT <input type="checkbox"/> STEEL TOED BOOTS <input type="checkbox"/> WELDING HOOD <input type="checkbox"/> LEATHER SLEEVES

JOB SKILL DESCRIPTION POSITIONS

- HELPER 1:** Basic knowledge of welding & torching, electric hand tools, material identification. Basic knowledge of shop equipment [shear, roll, iron worker, press brake, drill press, mobile & overhead cranes].
- HELPER 2:** Experienced in shop fabrication or field work. Basic knowledge of lay out [square & parallel lines, can read a tape, radius & diameters, dividing, true length]
- WELDER/FITTER/FABRICATOR 1:** Skilled at welding plate, structural and/or pipe (stainless steel, carbon steel). Mig, tig, stick. Plaz cutting, torching, & fitting. Read blue prints & shop drawings.
- WELDER/FITTER/FABRICATOR 2:** Experienced in both shop and field work. Can fit pipe with own measurements. Millwright. Can read and produce shop drawings. Experienced welder and shop equipment operator. Has own tools.
- WELDER/FITTER/FABRICATOR 3:** Skills are at advanced level. Experience with crew leadership. Knows layout: sheet, plate, structural, and pipe.

MUST HAVE: GOOD ATTENDANCE RECORD, GOOD SAFETY RECORD & DEPENDABLE MEANS OF TRANSPORTATION. STEEL TOED WORK BOOTS, OSHA APPROVED PRESCRIPTION SAFETY GLASSES, IF NEEDED.

MUST BE WILLING: TO WORK OVERTIME, WEEK-ENDS & HOLIDAYS.

DEFINITIONS:

SHOP: Metal fabrication shop. Take flat sheet of metal and form it into desired shape by using the following equipment: shear, press brake, roll, iron worker.

FIELD: Industry such as: paper mill, foundry, fiberboard plant, chemical plant.

ELECTRIC HAND TOOLS: Grinder, buffer, drill, skill saw, band saw.