

# Tuition & Fee Schedule

2026-27 School Year

## TUITION RATES

				OPTION A	OPTION B
LEVEL	AGES	PROGRAM	TIME	PAY-IN-FULL Due July 1, 2026	PAYMENT PLAN Monthly Installments
Toddler & Early Childhood	18 months-4 years	Half Day	8:00 AM - 12:15 PM	\$8,910	\$9,355
	18 months-6 years	School Day	8:00 AM - 2:45 PM	\$12,725	\$13,360
Lower Elementary	6-9 years	School Day	8:00 AM - 2:45 PM	\$12,725	\$13,360
Upper Elementary	9-12 years	School Day	8:00 AM - 2:45 PM	\$12,725	\$13,360
Middle School	12-14 years	School Day	8:00 AM - 2:45 PM	\$12,725	\$13,360

## EXTENDED CARE

			OPTION A	OPTION B
CARE OPTIONS	AGES	TIME	PAY-IN-FULL Due July 1, 2026	PAYMENT PLAN Monthly Installments
1 day per week Extended Care	ALL	2:45 PM - 6:00 PM	\$1,370	\$1,450
2 days per week Extended Care			\$2,760	\$2,900
3 days per week Extended Care			\$3,150	\$3,310
4 days per week Extended Care			\$3,545	\$3,720
5 days per week Extended Care			\$3,935	\$4,130
Drop-In Half Day/Drop-In Extended Care	ALL	12:15 PM - 2:45 PM 2:45 PM - 6:00 PM	\$55/DAY	N/A
Late Pick-Up Fee	ALL	After 6:00 PM	\$1.00/MINUTE	N/A

## ADDITIONAL FEES

FEE	DESCRIPTION	DUE	COST	
New Student Application Fee	Non-refundable fee paid online must accompany completed applications.	Date of Application	\$100	
Tuition Deposit	Non-refundable deposit is required with each signed contract to confirm placement. This deposit applies toward total tuition. No child may start school without a signed contract on file and paid tuition deposit.	Date of Signed Contract	\$425	
Student Fees	Annual, non-refundable, non-prorated.	Toddler & Early Childhood	July	\$300
		Lower Elementary		\$350
		Upper Elementary		\$375
		Middle School		\$400
Community Activity Fee	Fee funds community building events such as our Fall Festival, Spring Gathering, and Field Day	July	\$125	
Tuition Express® Processing Fee	Processing fee charged by Tuition Express® to process ACH payments. For families where there are dual payers, the fee is charged to each account *Additional fees are accrued if the method of payment is by a credit card.	July	\$50	
Additional Fees	Fees throughout the year for optional programs such as after school clubs, music lessons, school photographs, yearbook, etc.		TBD	
Return Payment Fee	Tuition Express® - only if applicable.		\$35	
Late Pick-Up Fee	\$15 after 3:05 PM or 12:30 PM for half day students. After 3:15 PM/12:45 PM, drop-in extended care rate will be added.		\$15/\$55	

EACH RATE AND FEE LISTED ABOVE IS FOR EACH NEW & RE-ENROLLING STUDENT.

## FINANCIAL POLICY HIGHLIGHTS

- All students must submit a signed enrollment contract and a \$425 tuition deposit to secure their enrollment spot at MSL. Enrollment Contracts are binding for the full balance of tuition. A partial refund for early withdrawal is allowed only for withdrawals by July 31st. (See Tuition Policy below)
- MSL uses a third party vendor called **Tuition Express®** to process all monthly and Pay-In-Full tuition payments. All families must complete a Tuition Express Parent Authorization form. Tuition Express charges an annual fee per family.
- Tuition can be paid in full or in regular monthly payments from July through May (11 total payments). Parents/Guardians may choose the 5th or the 20th for their auto draft date.
- Payments can be automatically deducted from your bank account (which incurs no additional fees) or from a debit or credit card (card payments carry a 2.75% processing fee per transaction).
- Parent Referral Program: The highest compliment our parents can pay us is the referral of family or friends for a Montessori education at our school. An MSL family will receive a \$100 tuition credit for every family referred that results in a new student enrollment. Credits are awarded in January, once the new student has attended for at least a semester. The new family must name the referring family on their new student application.



## TUITION ASSISTANCE

Tuition assistance awards are based upon a family's need as determined by analysis provided through the FACTS Management financial aid application. **Each award is made for one year only**, and award amounts are based upon available tuition assistance funds. Priority for tuition assistance awards is based upon student retention and growth of upper level programs. Gross annual income may not exceed 350% of poverty level as determined by the federal poverty guidelines. Typically, awards range between \$500 - \$5,500 for the school year. Applications are due by **FEBRUARY 1**; awards are communicated by **MARCH 1**. Applications can be submitted throughout the rest of the year; however, awards will be subject to the availability of remaining tuition assistance funds. Apply online for tuition assistance with FACTS Management's financial aid application at <https://online.factsmgmt.com/signin/3CX8S>. See our website for more information.



## TUITION POLICY

Tuition and other fees are required for Montessori School of Louisville to successfully fulfill its mission. Parents commit to promptly meeting financial obligations and agree to comply with the following tuition policy:

- Tuition payments are made to **Tuition Express®**, a third party platform, via bank transfers or credit/debit card payments. **Tuition Express®** charges an annual fee per family. If payments are made via credit/debit card, **Tuition Express®** will charge a convenience fee of 2.75%.

Withdraw by May 31	forfeit \$425 Tuition Deposit
Withdraw June 1 through June 30	1/10 of tuition is due
Withdraw July 1 through July 31	2/10 of tuition is due
Withdraw August 1 or later	100% of contracted tuition is due

- If a student withdraws after July 31, one year's tuition plus fees are due, since the hiring of staff and the ordering of classroom materials and resources are based upon anticipated enrollment. Student records will not be released until the account is paid in full. Parents will be expected to honor their full year's commitment to the school. Requests for exceptions must be addressed in writing to the Finance Committee Chair and will be considered only in extreme circumstances.
- If enrollment is canceled after July 31, the financially responsible party is obligated to pay the full tuition & fees.
- If tuition becomes 30 days past due, student attendance may be prohibited until payments due to Montessori School of Louisville are made current.

## EXTENDED CARE ENROLLMENT

Montessori School of Louisville offers Extended Care after regular school hours for currently enrolled students as a service to parents who require care for children outside of regular school hours. Families requesting this option on a consistent basis need to complete an Extended Care contract. Availability is not guaranteed to students without an Extended Care contract.

## DROP-IN CARE & BILLING

Drop-In Extended Care requires 24-hour notice and will be subject to availability of space. Students remaining after regular dismissal time will be sent to the Extended Care program, and parents will be billed accordingly.

## TUITION INSURANCE

Tuition insurance helps protect the investment you are making in your child's education. For a covered loss, it will pay to the school the remaining portion of tuition and fees to the coinsurance percentage. Payers are still responsible for paying the school for any portion of remaining tuition that is not covered by insurance. Covered losses include: involuntary unemployment, medical withdrawal, job transfer, or academic/disciplinary discharge. Tuition Insurance is required by all families who do not pay in full and is included in the cost of tuition. MSL is covering a portion of this program, as it benefits both families and the school. A brochure about **Protect My Tuition™** through the Hanover Insurance Group® is available upon request.