

Christ Church Virginia Water

Role Profile: Music Director

Christ Church

Christ Church Virginia Water is Church of England Parish with a congregation made up of an international family drawn from over 25 different countries, many Christians of other denominations and mainly living within a 20-mile radius of Virginia Water. We rejoice in our rich diversity but are united in knowing Jesus Christ as our Lord and Saviour and share a desire to help one another, from God's Word, to discover our full potential in a personal relationship with God through Jesus Christ. Jesus brings meaning, purpose and fulfilment as we grow to know him, to trust him and to serve him together for his glory. Our Vision and Purpose is: *"To know Jesus, and to make Jesus known in the community, to the glory of God."*

We are seeking to employ a part-time Music Director, who shares our Vision and Purpose, who desire to serve God and his people in the congregational life of Christ Church, and feel a sense of calling to use their gifts to bring God glory.

Job Description

Job Title: Music Director

Reports to: Vicar and PCC

Hours: Part-time 12 hours per week (flexible hours including some of Sunday as a normal working day)

Purpose of the Role

To lead and develop the music and worship life of the church, helping the congregation to worship God through music that is spiritually enriching, accessible, and appropriate to the church's vision and tradition.

Key Responsibilities

- Plan and lead music at Sunday services (principally 10:30 & 18:30 services) and other major services throughout the church year.
- Select music in consultation with service leaders, ensuring it complements the theme of each service.
- Prepare and distribute music to band members.
- Prepare words for projection to the congregation using agreed software.
- Lead the worship/music band from the keyboard or guitar and, where appropriate, other instruments.
- Recruit, encourage, and develop members of the worship/music band.
- To oversee or lead the music practice before services and at other agreed times.
- Introduce new songs where appropriate while maintaining a balanced repertoire.
- Encourage congregational participation in worship.
- Maintain music resources, including song libraries and copyright compliance (e.g. CCLI).
- Work collaboratively with clergy, church staff, volunteers, and the PCC.
- Assist in planning special services such as Christmas, Easter, weddings, baptisms, funerals, and other festivals as agreed.
- Prepare and distribute rotas for worship/music band members well in advance and arrange cover when necessary.

- Ensure musical equipment is maintained and report any repair or replacement needs.
- Support and encourage younger musicians where possible.

Person Specification

Personal Qualities & Interpersonal Skills

- A committed Christian who is sympathetic to the mission and values of the Church.
- A mature Christian faith and servant-hearted attitude.
- A member of Christ Church Virginia Water
- A passion for music in Christian ministry
- Encouraging and supportive leadership style
- Strong communication and interpersonal skills.
- Humility, eagerness to learn and develop
- Dependable, approachable, and enthusiastic.

Experience & Skills

Essential

- An accomplished keyboard player and/or Guitar player able to lead congregational worship confidently.
- Experience leading a worship/music band.
- Good knowledge of contemporary worship music together with traditional hymns.
- Ability to arrange music suitable for the musicians available.
- Ability to manage time effectively
- Organisational skills and attention to detail
- Familiarity with music software and presentation software

Desirable

- Ability to play additional instruments and utilise music software to enhance blend.
- Experience in training or mentoring musicians.
- Understanding of different styles of Christian sung worship.

Initiative

- Reliable, organised, and able to prepare services independently.

Motivation

- A clear idea on how this position fits with any overall life plan.

Adaptability

- Flexibility and adaptability.
- Creativity balanced with sensitivity to the congregation's needs.
- Willingness to work collaboratively with clergy, staff and volunteers.

Accountability & Working Relationships

- The contract will be with Christ Church PCC.
- The successful candidate will be accountable to the Vicar with whom he/she will meet fortnightly for planning and review of activities and for support.
- Reporting to the PCC against the role's goals and objectives, under the direction of the Vicar.
- Will read, adhere to and promote all aspects of the Diocesan Safeguarding Policy (www.cofeguildford.org.uk/safeguardingpolicy), including recruitment and training requirements; and all other Policies of the PCC.

It is a condition of employment for the postholder that:

- Sundays are a working day.
- They undertake and complete all necessary Safeguarding training.
- They subscribe to the Christ Church Statement of Faith <https://www.cc-vw.org/what-we-believe> and share our Vision and Purpose statements.
- They become a fully participating member of Christ Church in accordance with the Church's Membership Scheme and attends services regularly.
- They understand, accept and abide by Christ Church policies.
- They will join the Church Staff Team and participate in regular meetings, typically monthly Staff Meeting and as possible, some Planning Meetings.

Training, Development & Performance Review

- All Christ Church staff are expected to continue their personal and professional development. Funding for this may be available.
- The role will be subject to DBS (Disclosure and Barring Service) clearance.
- The successful candidate will attend Diocesan safeguarding training as appropriate for the role.
- Performance Reviews will take place with the Vicar annually.

Terms & Conditions

Detailed below are the principal terms and conditions associated with the post.

A full Statement of Terms & Conditions is incorporated into the Contract of Employment:

- The hours of work will be 12 hour per week.
- Sunday is a working day.
- Holiday entitlement is 58 hours per annum plus Public and Bank Holidays. Where Bank Holidays are working days, time off in lieu will be given.
- Hours will be worked flexibly across the week, including Sundays, to meet the requirements of the role and with the agreement of the designated Line Manager.
- The normal place of work is within the Christ Church campus but some working from home may be undertaken by agreement with the Vicar.
- Expenses incurred will be reimbursable in line with the Expenses Policy in the Employee Handbook.
- There is a Genuine Occupational Requirement (GOR) that the post-holder is a Christian.
- £9,360pa and holiday entitlement 58 hours pa.

Closing Date Wednesday 21st of October

Interview Date 27th of October