

CLAY TOWNSHIP BOARD OF TRUSTEES SPECIAL MEETING

December 30, 2025

The Special meeting of the Clay Township Trustees was called to order by Chairman, Angela Howell at 5:00 pm.

The Pledge of Allegiance was said and a moment of silence was observed for our active military, veterans, and first responders.

Roll: Angela Howell – Present Dale Winner – Present Kevin Wrightsman – Present

No Public Comment

No Unfinished Business

New Business

Angela Howell presented Resolution 2025-063 Adoption of Temporary Appropriations for 2026. The temporary appropriations will be in effect from 12/31/2025 – 03/31/2026. General discussion held.

Angela Howell made a motion to approve Resolution 2025-063 Adoption of Temporary Appropriations for 2026, seconded by Dale Winner.

Roll: Angela Howell – Yes Dale Winner – Yes Kevin Wrightsman – Yes

Angela Howell presented Resolution 2025-070 Agreement with LFF Properties, LLC to accept a land donation under ORC 505.10(A). Angela stated this will authorize the township to enter into an agreement with The Levin Family Foundation to accept 45.28 acres as a donation to the township that will be used for greenspace, pollinator area, and natural growing / habitat area for the entire community to enjoy. The completed agreement and the deed have been presented by the Levin Family and are complete and accurate. General discussion held

Angela Howell made a motion to approve Resolution 2025-070 Authorizing Clay Township to enter into the Agreement with LFF Properties, LLC according to ORC 505.10(A), seconded by Kevin Wrightsman.

Roll: Angela Howell – Yes Dale Winner – Yes Kevin Wrightsman – Yes

Angela Howell presented Resolution 2025-071 Supplemental Appropriation to the 2025 Annual Appropriation (Fire Fund). General discussion held, Fund 2111 supplemented with \$39,638.84 due to additional funds being received from the County and to be dispersed per our fire contracts.

Angela Howell made a motion to approve Resolution 2025-071 Supplemental Appropriation to the 2025 Annual Appropriation (Fire Fund), seconded by Dale Winner.

Roll: Angela Howell – Yes Dale Winner – Yes Kevin Wrightsman – Yes

Update from Fiscal Officer Furrey

Vanessa states discussions have begun to end the relationship with Paycor and move our payroll services to UAN, we are under no contract with Paycor. UAN (Uniform Accounting Network) is a program through the state and has no additional costs to the township.

Vanessa Furrey presented the November 2025 Financial Package which had been delayed due to the holidays and vacation time. All accounts are balanced and in good standing.

Angela Howell made a motion to accept into record the November 2025 Financial Package, seconded by Kevin Wrightsman.

Roll: Angela Howell – Yes Dale Winner – Yes Kevin Wrightsman – Yes

Angela Howell stated all annual reviews have been completed. Angela made a motion to accept previously approved salary table step increases, seconded by Dale Winner.

Roll: Angela Howell – Yes Dale Winner – Yes Kevin Wrightsman – Yes

Angela Howell thanked Trustee Wrightsman for his service and dedication to the township.

With no further business, Kevin Wrightsman made a motion to adjourn the Special Meeting at 5:23 PM, seconded by Angela Howell.

Roll : All Yes

The meeting was adjourned at 5:23.

 Angela Howell, Chairman

_____ Kevin Wrightsman, Trustee

 Dale Winner, Trustee

 Attested, Vanessa Furrey, Fiscal Officer