

CLAY TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING  
December 2, 2025 6:10 P.M.

The Regular meeting of the Clay Township Trustees was called to order by Chairman, Angela Howell at 6:10 P.M.

The Pledge of Allegiance was said and a moment of silence observed for our active military, veterans and first responders.

Roll: Angela Howell-Present      Dale Winner-Present      Kevin Wrightsman-Present

On November 20, 2025 Angela Howell, Dale Winner and Mark Haworth were sworn in as Trustees by Matt Heck at the Montgomery County Township Association (MCTA) meeting in Dayton, OH.

Angela Howell swore in Vanessa Furrey as Fiscal Officer.

Darryl Boose's resignation for retirement was presented and accepted by Angela Howell.

Angela Howell presented the MCTA Excellence Awards to Chief David Birk and Chris Maleski for their exemplary performance and outstanding service to the township.

Angela Howell presented the minutes for the 2025 Annual Records Commission meeting on 10/16/2025.

Angela Howell made a motion to approve the minutes from the 2025 Annual Records Commission meeting on 10/16/2025, seconded by Dale Winner.

Roll: All yes.

Angela Howell presented the minutes for the Regular Trustee Meeting on 11/03/2025.

Angela Howell made a motion to approve the minutes from the Regular Trustee Meeting 11/03/2025, seconded by Dale Winner.

Angela Howell - Yes      Dale Winner - Yes      Kevin Wrightsman - Abstain

Angela Howell presented the minutes for the Special Trustee Meeting on 11/14/2025.

seconded by Dale Winner.

Montgomery County Commissioner Mary McDonald addressed the Trustees letting the township know that she is engaging with cities and townships to work on building relationships that will benefit our citizens, and is always available to us if needed.

## Department Reports

### Police -

Chief Birk presented the November 2025 Monthly Stats Report. He expressed great appreciation for his officers' outstanding police work and indicated the township's additional training, experience, and cooperation from neighboring towns has benefited this department. Clay Township hosted a Glock Armor training class with the help of Chief Fletcher and held at the BFD which had an outstanding turnout.

Patrol Unit #5, a 2023 Ford Police Interceptor is out of commission due to an accident in October which totaled the vehicle, loss of \$36,517.00. Chief Birk gave the Trustee's different replacement options to discuss over the coming months.

Angela Howell made a motion to accept into record the November 2025 Monthly PD report, seconded by Kevin Wrightsman.

Roll: All yes.

### Cemetery -

Chris Maleski presented the November 2025 Monthly Cemetery Report. Total monthly sales of \$7,350.00.

Angela Howell made a motion to accept into record the Arlington Cemetery November 2025 Monthly Report, seconded by Kevin Wrightsman.

Roll: All yes.

### Zoning -

Greg Stose presented the November 2025 Monthly Zoning Report for 3 permits totaling \$1265. Greg had general discussion and provided updates on current Code Enforcements. A Zoning Board hearing is scheduled for 12/23/2025 at 6pm.

Angela Howell made a motion to accept into record the November 2025 Monthly Zoning Administrator report, seconded by Dale Winner.

Roll: All yes.

### Fiscal -

Vanessa submitted the October 2025 financial package & bank reconciliation. The November 2025 financial package is delayed and will be presented later in the month of December due to vacation time at holidays. We will be switching from Paycor to UAN starting January 1, 2026. As of 12/3/2025, the bank reconciliation is in good financial standing.

Angela Howell made a motion to accept into record the October 2025 financial package, seconded by Kevin Wrightsman.

Roll: All yes.

Angela Howell made a motion to approve the sale of cemetery deeds as presented, seconded by Dale winner

Roll: All yes.

No Unfinished Business

New Business -

Dale Winner presented Resolution 2025-061 -Supplemental Appropriation to the 2025 Annual Appropriation (Trash Fund Payroll).

Dale Winner moved to adopt Resolution 2025-061 -Supplemental Appropriation to the 2025 Annual Appropriation (Trash Fund Payroll), seconded by Kevin Wrightsman.

Roll: All yes.

Fiscal Officer Furrey presented Resolution 2025-062 -Request for Advance of Taxes for Tax Year 2025-Collection Year 2026.

Dale Winner made a motion to approve Resolution 2025-062 -Request for Advance of Taxes for Tax Year 2025-Collection Year 2026, seconded by Angela Howell.

Roll: All yes.

Dale Winner presented:

- Resolution 2025-066 -Amendment to the Fire Protection and EMS Contract -Phillipsburg
- Resolution 2025-067 -Amendment to the Fire Protection and EMS Contract -Brookville
- Resolution 2025-068 -Amendment to the Fire Protection and EMS Contract -Verona

Dale Winner made a motion to approve Resolutions 2025-066, 2025-067 and 2025-068, seconded by Kevin Wrightsman.

Roll: All yes.

Dale Winner presented Resolution 2025-065 -Clay Township Fire Prevention Officer. Chief Ron Fletcher has agreed to be named Clay Township Fire Prevention Officer. Both fire Chief's from Phillipsburg and Verona will serve as Deputy Fire Prevention Officers.

Dale Winner made a motion to approve Resolution 2025-065 to appoint a Fire Prevention Officer being named as Chief Ron Fletcher, seconded by Angela Howell.

Roll: All yes.

Dale Winner presented a 2026 Clay Township Offices Calendar. Discussion was held, Angela stated there is a need to approve the calendar so that the meeting is set for January 2026 meeting, but this will need to be discussed in the January meeting once newly elected Trustee Mark Haworth is present to consider meeting date and time.

Dale Winner made a motion to approve and adopt the 2026 Clay Township Offices Calendar as presented. Seconded by Angela Howell.

Roll: All yes.

Trustee Assignment Reports:

Angela Howell reminded all individuals of Employee Evaluations.

Angela Howell reported updates on the ST RT 49 Waterline / QuikTrip development agreement. At this time, we have not finalized the agreement and are still waiting on an email with the evaluation amount confirmation so that the minimum TIF payment amount can be calculated and prevailing wage -VS- competitive bidding is still being discussed.

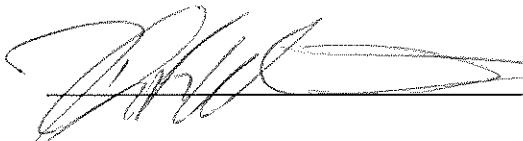
With no further business, Dale Winner made a motion to adjourn the Regular Trustee meeting at 6:56pm. Seconded by Kevin Wrightsman.

Roll: All yes.



Angela Howell, Chairman

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Kevin Wrightsman, Trustee



Dale Winner, Trustee



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Attested, Vanessa Furrey, Fiscal Officer