

CLAY TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING  
November 3, 2025 6:01 P.M.

The Regular meeting of the Clay Township Trustees was called to order by Chairman, Angela Howell at 6:01 P.M.

The Pledge of Allegiance was said and a moment of silence observed for our active military, veterans and first responders.

Roll:

Angela Howell - Present                      Dale Winner - Present                      Kevin Wrightsman – Absent

Angela Howell presented the minutes for the Regular Trustee Meeting on 10/07/2025.

Angela Howell made a motion to approve the Regular Trustee Meeting Minutes on 10/07/2025, seconded by Dale Winner.

Angela Howell - Yes                      Dale Winner - Yes                      Kevin Wrightsman – Absent

No Public Comments:

Department Reports

Police -

Chief Birk presented the October 2025 Monthly Traffic Report. Speed sign set up at 40EB & Brookville Phillipsburg Rd. Top speed registered at 100 MPH. Chief Birk states he is getting feedback from the community on speeding issues, but limited to where he can put the speed sign due to needing proper posts to attach the speed sign to, he and Chris are working on a plan to have the speed sign affixed onto a 7' post along with Neighbor Hood Watch signs.

Chief Birk presented the October 2025 Monthly Stats Report. While increasing manpower and updated training in the Police Department, our numbers of arrests, citations, incidents and OVI's across the board have increased significantly. This benefits Clay Township from every aspect and angle. This is directly related to the increase of officers we are onboarding.

Angela Howell made a motion to accept into record the October 2025 Monthly Traffic Report, Seconded by Dale Winner.

Angela Howell - Yes                      Dale Winner - Yes                      Kevin Wrightsman – Absent

Angela Howell made a motion to accept into record the October 2025 Monthly Stats Report, seconded by Dale Winner.

Angela Howell - Yes                      Dale Winner - Yes                      Kevin Wrightsman – Absent

Cemetery -

Chris Maleski presented the October 2025 Monthly Cemetery Report. Total monthly sales of \$5758. The 2000 International Dump Truck has been sold. Chris states staff is gearing up and getting ready for winter months ahead.

Angela Howell made a motion to accept into record the Arlington Cemetery October 2025 Monthly Report, seconded by Dale Winner.

Angela Howell - Yes

Dale Winner - Yes

Kevin Wrightsman – Absent

Zoning -

Greg Stose presented the October 2025 Monthly Zoning Report for 3 permits totaling \$300. Greg had general discussion and provided updates on current Code Enforcements. The next Zoning Commission meeting is scheduled for 11/19/2025.

Angela Howell made a motion to accept into record the October 2025 Monthly Zoning Administrator report. Seconded by Dale Winner.

Angela Howell - Yes

Dale Winner - Yes

Kevin Wrightsman – Absent

Fiscal -

Vanessa Furrey states the October 2025 Financial Package is delayed due to appropriations and reallocations for the year. As of 11/3/2025, the bank reconciliation is in good financial standing.

Angela Howell made a motion to approve the cemetery deeds as presented. Seconded by Dale Winner.

Angela Howell - Yes

Dale Winner - Yes

Kevin Wrightsman – Absent

No Unfinished Business

New Business -

Angela Howell presented Resolution 2025-056 - Authorizing Changes to Police Policy and Procedure to charge a fee for law enforcement video record preparation pursuant to ORC 149.43 (B)(1), as amended by House Bill 315 Fees for Law Enforcement Video.

Angela Howell made a motion to approve Resolution 2025-056 - Authorizing Changes to Police Policy and Procedure - Fees for Law Enforcement Video. Seconded by Dale Winner.

Angela Howell - Yes

Dale Winner - Yes

Kevin Wrightsman – Absent

Angela Howell presented Resolution 2025-057 -2026 Clay Township Zoning Department Fee Schedule. Greg reported that he looked at other townships and pricing hasn't changed, no changes needed to the Clay Township Fee Schedule as we are in line with current pricing.

Angela Howell made a motion to approve Resolution 2025-057 -2026 Clay Township Zoning Department Fee Schedule. Seconded by Dale Winner.

Angela Howell - Yes

Dale Winner - Yes

Kevin Wrightsman – Absent

Dale Winner presented Resolution 2025-058 -Clay Township Salary Schedule. No changes to rates as this is the same schedule previously approved, but now omitting the F/T Administrative Assistant and adding the position of P/T Assistant to the Fiscal Officer to reflect current employees and their statuses.

Dale Winner moved to adopt Resolution 2025-058 -Clay Township Salary Schedule. Seconded by Angela Howell.

Angela Howell - Yes                      Dale Winner - Yes                      Kevin Wrightsman – Absent

Angela Howell Presented Resolution 2025-059 -Clay Township 2025 Lane Miles Certification (33.562 lane miles). These are the miles Clay Township maintains.

Angela Howell made a motion to approve Resolution 2025-059 -Clay Township 2025 Lane Miles Certification. Seconded by Dale Winner.

Angela Howell - Yes                      Dale Winner - Yes                      Kevin Wrightsman – Absent

Angela Howell presented Resolution 2025-060 -2026 Clay Township Cemetery Department Fee Schedule. Dale Winner states that he worked with Chris to review pricing and the budget and elaborated that rates are to remain the same for 2026.

Dale Winner moved to adopt Resolution 2025-060 2026 Clay Township Cemetery Department Fee Schedule. Seconded by Angela Howell

Angela Howell - Yes                      Dale Winner - Yes                      Kevin Wrightsman – Absent

Trustee Assignment Reports:

2026 Grasshopper mowers (AH). Trading in 2 Grasshopper mowers, price was at \$5200 in 2025 and now \$5400 in 2026, difference in payment is \$200 annually. Chris provided details on the process completed each year. Angela Howell made a motion to approve the trade up of the 2025 Grasshopper mowers to 2026 Grasshopper mowers. Seconded by Dale Winner.

Angela Howell - Yes                      Dale Winner - Yes                      Kevin Wrightsman – Absent

Hartman Road Resurfacing Project(AH) - Resurfacing between Phillipsburg-Union Road and North County Line Road. The Montgomery County Engineers Participation Agreement was discussed.

Angela Howell made a motion to approve the participation agreement between the Board of County Commissioners in Montgomery County Ohio, The Montgomery County Engineers office and the Board of Township Trustees of Clay Township Montgomery County, Ohio in the amount of \$171,730 for the Resurfacing Project of Hartman Road between Phillipsburg-Union Road and North County Line Road. Seconded by Dale Winner.

Angela Howell - Yes                      Dale Winner - Yes                      Kevin Wrightsman – Absent

DTGI / Server / Cyber Security updates (AH). Angela discussed that the new server quote from DTG is \$20,424. Chief Birk stated he is working on a Homeland Cyber Security Grant for up to \$38,500, and will have updates soon. General discussion held to discuss all options. Tabled issue until the December Trustee Meeting 12/2/2025 for updates on the grants. Angela provided updates for the Cyber Security information received from DTG, they do partner with Rocket Cyber to provide Cyber security, it is not a direct service from DTG as our IT company and this will allow the checks and balances required by HB96. Will continue to work with DTG and provide updates at next meeting.

ST RT 49 Waterline update(AH). We are waiting on evaluation information from QuikTrip and the Township's council is still reviewing the draft development agreement with the Montgomery County TID Council. After this evaluation is discussed

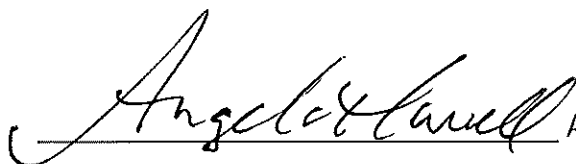
Angela Howell presented information regarding the news in the township that individuals are looking to petition to start a new township. The information has been sent to the Township's council for review and the BOT will be looking at the facts and ORC to provide updates.

With no further business, Dale Winner made a motion to adjourn the Regular Trustee meeting at 6:56pm. Seconded by Angela Howell.

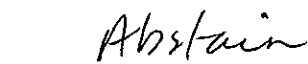
Angela Howell - Yes

Dale Winner - Yes

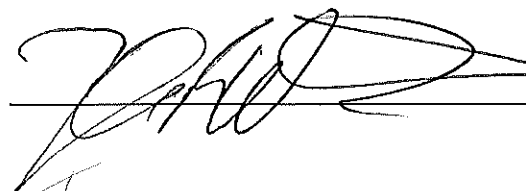
Kevin Wrightsman – Absent



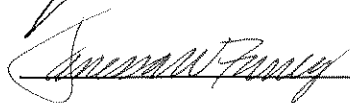
Angela Howell, Chairman



Kevin Wrightsman, Trustee



Dale Winner, Trustee



Attested, Vanessa Furrey, Fiscal Officer