

CLAY TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING - Part I of II

October 7, 2025

6:00 P.M.

The Regular meeting of the Clay Township Trustees was called to order by Chairman, Angela Howell at 6:00 P.M.

The Pledge of Allegiance was said and a moment of silence observed for our military, veterans and first responders.

Roll: Angela Howell - Present Dale Winner - Present Kevin Wrightsman – Present

Angela Howell presented the minutes for the Regular Trustee Meeting on 09/09/2025

Angela Howell made a motion to approve the Regular Trustee Meeting Minutes on 09/09/2025, seconded by Dale Winner.

Roll: Angela Howell - Yes Dale Winner - Yes Kevin Wrightsman – Yes

Angela Howell presented the minutes for the Special Trustee Meeting on 09/15/2025

Angela Howell made a motion to approve the Special Trustee Meeting Minutes on 09/15/2025, seconded by Dale Winner.

Roll: Angela Howell - Yes Dale Winner - Yes Kevin Wrightsman – Yes

Public Comments:

Clay Township resident Steve Berk raised questions and concerns in regards to the Phillipsburg Fire Department being in need of a grass truck. While Mr. Burk is more than willing to help in any way possible, he questioned if Phillipsburg would qualify for any grant. Chief Birk responded that Clay Township is actively applying for the Firehouse Sub Grant and suggested Phillipsburg should do the same.

Department Reports

Police -

Chief Birk presented the September 2025 Monthly Stats Report and September 2025 Monthly Traffic Report. The speed sign was set up at the location of ST RT. 40 W & Brookville-Phillipsburg Road, top speed was 95 MPH. Chief Birk also reported an update on the 2000 International Dump truck thru GOVDEALS stating the truck is actively for sale and hopefully near selling. Chief Birk went on to report that Officer Lovins will be returning soon from military leave.

Angela Howell made a motion to accept into record the September 2025 Monthly Stats Report, seconded by Dale Winner.

Roll: Angela Howell - Yes Dale Winner - Yes Kevin Wrightsman – Yes

Angela Howell made a motion to accept into record the September 2025 Monthly Traffic Report, Seconded by Kevin Wrightsman.

Roll: Angela Howell - Yes Dale Winner - Yes Kevin Wrightsman – Yes

Road & Cemetery -

Keith Lucking presented the September 2025 Monthly Cemetery Report in Chris Maleski's absence. Total monthly sales of \$20,267.

Angela Howell made a motion to accept into record the Arlington Cemetery September 2025 Monthly Report, seconded by Kevin Wrightsman.

Roll: Angela Howell - Yes Dale Winner - Yes Kevin Wrightsman – Yes

Brookville Fire Department -

Angela Howell presented the Brookville Fire Department Report for September 2025. Incorporated calls for Clay Township at 98 total. Unincorporated calls for Clay Township at 33 total.

Angela Howell made a motion to accept into record the Operations Report for Brookville Fire Department for September 2025. Seconded by Kevin Wrightsman

Roll: Angela Howell - Yes Dale Winner - Yes Kevin Wrightsman – Yes

Zoning -

Greg Stose presented the September 2025 Monthly Zoning Report for 6 permits totaling \$925. Greg had general discussion and provided updates on current Code Enforcements. The next Zoning Commission meeting is scheduled for 10/15/2025.

Angela Howell made a motion to accept into record the September 2025 Monthly Zoning Administrator report, seconded by Dale Winner.

Roll: Angela Howell - Yes Dale Winner - Yes Kevin Wrightsman – Yes

Fiscal -

Vanessa Furrey presented the September 2025 Financial Package. The bank reconciliation was good. Dale Winner spearheaded the trash assessments and they have currently been turned into Montgomery County. Vanessa reports that the township is in good financial standing.

Angela Howell made a motion to accept into record the September 2025 Financial Package, seconded by Kevin Wrightsman.

Roll: Angela Howell - Yes Dale Winner - Yes Kevin Wrightsman – Yes

Angela Howell made a motion to approve the cemetery deeds as presented, seconded by Kevin Wrightsman.

Roll: Angela Howell - Yes Dale Winner - Yes Kevin Wrightsman – Yes

No Unfinished Business

New Business -

Chief Birk presented Resolution 2025-055 - Authorizing the Hiring of PT Officer Cole Williams. Rate of pay will be \$24/hr with his official start date being Wednesday, 10/8/2025.

Angela Howell made a motion to approve Resolution 2025-055 - Authorize the hiring of P/T Police Officer Cole Williams. Seconded by Dale Winner.

Roll: Angela Howell - Yes Dale Winner - Yes Kevin Wrightsman – Yes

Angela Howell swore in Officer Cole Williams.

Dale Winner presented Resolution 2025-053 - Revision to the Township Clothing Allowance Policy. The last increase for clothing allowance was in 2014. Full time personnel will increase to \$550 and part time personnel will increase to \$350 per year effective immediately. Dale Winner made a motion to approve Resolution 2025-053 - Revision to the Township Clothing Allowance Policy. Seconded by Kevin Wrightsman.

Roll: Angela Howell - Yes Dale Winner - Yes Kevin Wrightsman – Yes

Angela Howell presented Resolution 2025-054 - Adopting a Cybersecurity Policy. The State of Ohio has implemented ORC 9.64 and HB96 to strengthen and protect public data, threats, and risks along with confidential information entrusted to Clay Township. Any programs that need to be implemented should be in place by July 1, 2026. Work session scheduled for October 16th.

Angela Howell made a motion to approve Resolution 2025-054 - Adopting a Cybersecurity Policy. Seconded by Kevin Wrightsman.

Roll: Angela Howell - Yes Dale Winner - Yes Kevin Wrightsman – Yes

Trustee Assignment Reports -

Angela Howell reported updates on the ST RT 49 Waterline Project/Quik Trip Development Agreement. On a recent conference call with Montgomery County TID and Clayton, there was mention of rising concerns and perceptions that prevailing wage may be used during this project due to the fact that there is a mix of private and public funds. The current draft agreement calls for competitive bidding which gives us a fixed price, but prevailing wage would not and the cost would be much more expensive than what has already been discussed. We are being asked to consider other options because of the mixed funds issue. Angela stated that she has sent the information to our council at Montgomery County and will provide updates at the next meeting.

Angela Howell made a motion to adjourn the Regular Trustee meeting at 6:48pm to enter into Executive Session to consider the dismissal, discipline, demotion, or compensation, of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual per ORC 121.22(G)(1) , seconded by Kevin Wrightsman. Chief David Birk was asked to attend.

Roll: Angela Howell - Yes Dale Winner - Yes Kevin Wrightsman – Yes

Angela Howell made a motion to Adjourn the Executive Session at 8:10 pm, seconded by Kevin Wrightsman

Roll: Angela Howell - Yes Dale Winner - Yes Kevin Wrightsman – Yes

The Regular meeting of the Clay Township Trustees was called back to order by Chairman, Angela Howell at 8:10pm

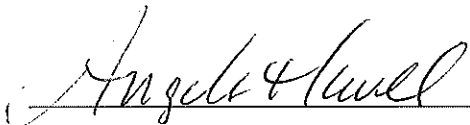
Angela Howell presented that Sergeant Scott has been on paid administrative leave since September 16, 2025 due to various incidents and disciplinary investigations with a Fitness for Duty ordered by Chief David Birk. As of tonight, Chief Birk delivered the results of the Fitness for Duty, whereas the report does indicate he is fit for duty. Chief Birk also delivered to the BOT the results of his investigations and deferred discipline to the BOT. Discussion held to review and consider all investigations/discipline presented.

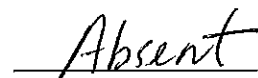
Angela Howell made a motion to terminate the employment of Sergeant Anthony Scott as a Police Officer for the Clay Township Police Department; effective immediately. Seconded by Dale Winner.

Roll: Angela Howell - Yes Dale Winner - Yes Kevin Wrightsman – Yes

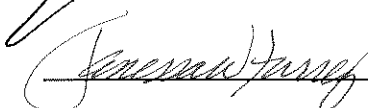
Being there was no further business to discuss, Angela Howell made a motion to adjourn the Regular Trustee meeting at 8:18pm. Seconded by Kevin Wrightsman.

Roll: Angela Howell - Yes Dale Winner - Yes Kevin Wrightsman – Yes

 Angela Howell, Chairman

 Kevin Wrightsman, Trustee

 Dale Winner, Trustee

 Attested, Vanessa Furrey, Fiscal Officer

CLAY TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING – Part II of II

October 7, 2025

8:20pm

Angela Howell called to order the Regular Trustee meeting on October 7, 2025 at 8:20pm.

Roll: Angela Howell -Yes Dale Winner - Yes Kevin Wrightsman — Yes

This is a re-opening of the meeting so that Public Comments can be made, there was confusion with the sign in sheet and the BOT agreed to hear all comments.

Public Comments:

Ernest Laycox - Complaint on EZ Trucking on Brookville-Salem Road. Mr. Laycox states this area is not zoned to have multiple terminals and oil can't be stored on the grounds where leaking can occur. All of his neighbors run off of a well. Mr. Laycox has dealt with an unbearable amount of dust, knows of an alleged felony due to a stabbing recently, sees many trucks going in and out 24/7. Mr. Laycox's biggest concerns for his health are with the water that he drinks and air quality, potential accidents & traffic issues along with his safety and well-being. Chief Birk and Greg assured Ernie these issues are being looked into.

Dan Ennist - Complaint on EZ Trucking. This area/land was originally zoned as a variance for the repair of semi tractors only. The owners specifically pointed out during a previous meeting from many years ago where it was promised that no sales, only repairs. Mr. Ennist believes it should be considered a Truck Depot and they now have a truck wash, repairs and sales of trucks. Greg and Chief Birk are currently diligently working on this project.

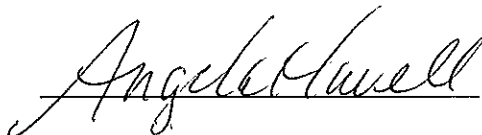
Joe Steinbrunner - His main complaint is also for EZ Trucking. Mr. Steinbrunner's main concerns are traffic and water safety.

Greg Steinbrunner - Agrees with his son (Joe Steinbrunner), he has the same complaints and concerns.

With all Public Comments heard Angela Howell made a motion to adjourn the Regular Trustee Meeting for 10/7/2025 at 8:41pm, seconded by Kevin Wrightsman.

Roll: Angela Howell - Yes Dale Winner - Yes Kevin Wrightsman — Yes

The meeting adjourned at 8:41pm

 Angela Howell, Chairman

 Kevin Wrightsman, Trustee

 Dale Winner, Trustee

 Attested, Vanessa Furrey, Fiscal Officer