

CLAY TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

September 1, 2026

The Regular meeting of the Clay Township Trustees was called to order by Chairman, Angela Howell at 5:30 pm.

The Pledge of Allegiance was said and a moment of silence was observed for our active military, veterans, and first responders.

Roll: Angela Howell – Present Dale Winner – Present Mark Haworth – Present

Angela Howell presented the minutes from the Regular Trustee Meeting on 08/04/2026.
Angela Howell made a motion to approve the Regular Trustee Meeting Minutes from 08/04/2026
Seconded by Dale Winner

Roll: All yes

Angela Howell presented the minutes from the Special Trustee Meeting on 08/13/2026.
Angela Howell made a motion to approve the Special Trustee Meeting Minutes from 08/13/2026,
Seconded by Dale Winner

Roll: All yes

No Public Comment:

Department Reports:

Police Department-

Chief Birk presented the August 2026 Monthly Traffic Report. We received 2 requests from the public for Arlington Rd and Wengerlawn Rd. Top speed of 90 MPH on Arlington Rd. noted, this area is being watched.

Chief Birk presented the August 2026 PD stats report. Chief states activity was up for the month including a warrant arrest and 2 officers provided life saving CPR for a resident.
Lastly, Chief provided more information on the current cruiser inventory and confirmed there are 3 vehicles nearing 100,000 miles and the township needs to have a replacement plan, at least 1 new vehicle in 2026 and 2027. The funds needed have been verified by the Fiscal Officer as available and a proposal to move forward on the purchase of a 2026 vehicle is being submitted for the Trustees to review.

Angela Howell made a motion to accept into record the August 2026 Monthly PD Report. Seconded by Dale Winner.

Roll: All yes.

Angela Howell made a motion to accept into record the August 2026 Monthly Traffic Report. Seconded by Dale Winner.

Roll: All yes.

Road and Cemetery-

Chris Maleski presented the August 2026 Arlington Cemetery report, total monthly sales \$6,408.00.

Chris thanked the Montgomery County Engineers office for sending two workers to help with the work on Pleasant Plain Rd for our current road project.

Angela Howell made a motion to accept into record the August 2026 Arlington Cemetery Monthly report. Seconded by Dale Winner.

Roll: All yes

Zoning -

Greg Stose presented the August 2026 Zoning Administrator Report. Greg provided updates on all current code enforcement actions, and developments. Total permits issued \$575.00. The BZA had a case on August 25th that is pending additional information from the applicant and there is an upcoming BZA case to be scheduled some time in October for a lot split consideration.

Angela Howell made a motion to accept into record the August 2026 Zoning Administrator Monthly report. Seconded by Dale Winner.

Roll: All yes

Fire and EMS reports -

Mark Haworth delivered the July 2026 Brookville Fire and EMS Operations report.

Chief Rayburg delivered the Village of Verona's Fire Department report.

Chief Aldrich delivered the Village of Phillipsburg's Fire and EMS Department report.

Mark Haworth made a motion to accept into record all Fire and EMS reports presented. Seconded by Angela Howell

Roll: All yes

Fiscal Officer Report

Vanessa Furrey presented the July 2026 Financial Package, all accounts in good standing.

Angela Howell made a motion to accept into record the July 2026 Financial Package. Seconded by Dale Winner.

Roll: All yes

No Unfinished Business

New Business

Angela Howell made a motion to accept Officer N. Anderson's resignation, effective 08/24/2026. Seconded by Dale Winner.

Roll: All Yes

Angela Howell presented Resolution 2026-027 Authorizing the change in employment status for Officer C. Williams from Full-time to Part-time. Chief Birk provided the details of the request and said that the department is in a position to accept this request, it would be effective 09/01/2026 and the pay structure will revert back to the part-time position.

Angela Howell made a motion to approve Resolution 2026-027 Authorizing the change in employment status for Officer C. Williams from Full-time to Part-time. Seconded by Dale Winner.

Roll: All Yes

Angela Howell presented Resolution 2026-028 Authorizing the Appointment of Officer T. Studzinski from Part-time to Full-time position, effective 09/01/2026. Chief Birk provided the details of the request and stated that he is a great fit for the department, recommending the change in position.

Angela Howell made a motion to approve Resolution 2026-028 Authorizing the Appointment of Officer T. Studzinski from Part-time to Full-time position. Seconded by Dale Winner.

Angela Howell presented Resolution 2026-029 Authorizing the Purchase of a Brinc Responder Drone with Grant Funding. Chief Birk provided the background information, agreement, and warranty information on the Drone and his work on obtaining the grants including a \$10,000 grant received from Energy Transfer and \$9,000 from The Levin Family Foundation. This could be a valuable piece of equipment for the PD, with very minimal if any costs to the township, he recommends the township move forward with the process of purchasing the drone. General discussion held.

Angela Howell made a motion to approve Resolution 2026-029 Authorizing the Purchase of a Brinc Responder Drone with Grant Funding. Seconded by Dale Winner.

Roll: All Yes

Dale Winner presented the two sealed bids received for our Farmland Lease, which renews every 3 years for the farming of the townships 22 acres. David Steck bid \$228 per acre to pay \$5,016 per year and Stephan Bridenbaugh bid \$250 per acre for a total of \$5,500 per year. Dale will send this information to trustees for review and requests a special meeting to vote on the approval of this contract.

Trustee Assignment Reports

Dale Winner stated he has been working on updating the employee manual and over the next couple of months would like the Board to review his recommendations. Angela stated that we will need to add the Cybersecurity section as well.

Dale Winner stated that the grant for the Ohio Public Works Commission application was submitted and met the deadline for the Upper Lewisburg Salem Phase II project.

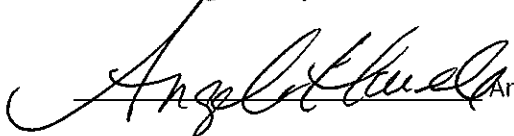
Angela Howell informed the Board that the security access panel on the PD door is no longer working and a replacement is needed. Chief Birk researched possibilities and the current equipment we have is no longer being made available and the company has gone out of business, a new option is needed. Options were reviewed and Midwest Securities is the best option to provide the entry panels for both doors and new key cards for a cost of \$3,218.

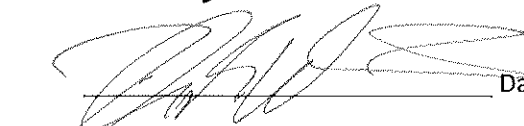
Angela Howell advised Chief Birk to move forward with Midwest Securities.

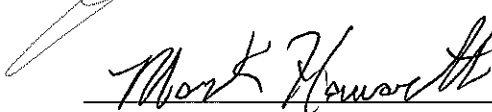
With no further business to discuss, Angela Howell made a motion to adjourn the Regular Meeting at 6:38 P.M., seconded by Dale Winner.

Roll: All Yes

The meeting was adjourned at 6:38 PM

 Angela Howell, Chairman

 Dale Winner, Trustee

 Mark Haworth, Trustee

____ Attested, Vanessa Furrey, Fiscal Officer