

CLAY TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

August 5, 2025

6:01 P.M.

The regular meeting of the Clay Township Trustees was called to order by Chairman, Angela Howell at 6:01 P.M.

The Pledge of Allegiance was said and a moment of silence observed.

Roll: Angela Howell - Present Dale Winner - Present Kevin Wrightsman – Absent

Angela Howell presented the minutes for the Regular Trustee meeting on 06/03/2025.

Angela Howell made a motion to approve the Regular Trustee Meeting on 06/03/2025, seconded by Dale Winner.

Roll: Angela Howell - Yes Dale Winner - Yes Kevin Wrightsman – Absent

Angela Howell presented the minutes from the Special Trustee meeting on 07/21/2025.

Angela Howell made a motion to approve the Special Trustee Meeting on 07/21/2025, seconded by Dale Winner.

Roll: Angela Howell - Yes Dale Winner - Yes Kevin Wrightsman – Absent

No Public Comments

Department Reports

Police -

Chief Birk presented the Traffic Solutions Report from the Diamond Mill Road location. Top speed at 85 MPH. Information has been communicated to officers to pinpoint the speeding area. Training continues throughout our PD for Virtual Reality, Taser, Stop Sticks, scenario base training and hands on techniques. Each officer is currently scheduled for 8 hrs training with Montgomery County. Chief Birk is diligently working with the Dayton Foundation on grants by using Funding Navigator and submitting for the grants. He is currently working on funding for a new drone.

Angela Howell made a motion to accept into record the July 2025 PD Stats Report, seconded by Dale Winner.

Roll: Angela Howell - Yes Dale Winner - Yes Kevin Wrightsman – Absent

Angela Howell made a motion to accept into record the July 2025 Traffic Solutions Report Report, seconded by Dale Winner.

Roll: Angela Howell - Yes Dale Winner - Yes Kevin Wrightsman – Absent

Road & Cemetery -

Chris Maleski presented the July 2025 monthly cemetery report. Total monthly sales of \$6942.

Angela Howell made a motion to accept into record Arlington Cemetery July 2025 monthly cemetery report, seconded by Dale Winner.

Roll: Angela Howell - Yes Dale Winner - Yes Kevin Wrightsman – Absent

Angela Howell made a motion to approve the cemetery deeds as presented, seconded by Dale Winner.

Roll: Angela Howell - Yes Dale Winner - Yes Kevin Wrightsman – Absent

Zoning -

Greg Stose presented the July 2025 monthly Zoning report for 36 permits totaling \$7100 and submitted the July 2025 Code Enforcement update.

Angela Howell made a motion to accept into record the July 2025 monthly Zoning Administrator report, seconded by Dale Winner.

Roll: Angela Howell - Yes Dale Winner - Yes Kevin Wrightsman – Absent

Fiscal -

Vanessa presented the June 2025 and July 2025 Financial reports. Accounts are balanced and are in good standing. Vanessa introduced our newest P/T Assistant Fiscal Officer, Stacy Hoelscher.

Angela Howell made a motion to accept into record the June 2025 financial package, seconded by Dale Winner.

Roll: Angela Howell - Yes Dale Winner - Yes Kevin Wrightsman – Absent

Angela Howell made a motion to accept into record the July 2025 financial package, seconded by Dale Winner.

Roll: Angela Howell - Yes Dale Winner - Yes Kevin Wrightsman – Absent

Angela Howell presented the Brookville Fire Department Operations Report for June 2025. Unincorporated Clay Township received 36 total calls. 34 EMS Incidents & 2 Fire Incidents. Incorporated Clay Township received 125 total calls. 109 EMS Incidents & 17 Fire Incidents. Busiest month on record rising 65%

Angela Howell made a motion to accept into record the Brookville Fire Department Operations Report for June 2025, seconded by Dale Winner.

Roll: Angela Howell - Yes Dale Winner - Yes Kevin Wrightsman – Absent

No unfinished business.

New Business

Angela Howell presented the changes given by Greg Stose to adopt a new version of the 2025 Zoning Fee Schedule specifically adding a permit fee for Ponds at \$100.

Angela Howell made a motion to adopt into record the updated 2025 Zoning Fee Schedule. Seconded by Dale Winner.

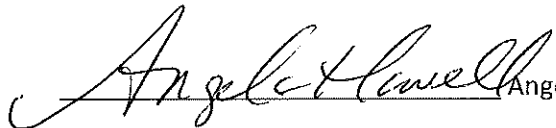
Roll: Angela Howell - Yes Dale Winner - Yes Kevin Wrightsman – Absent

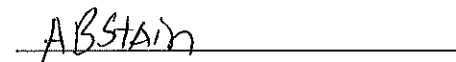
Dale Winner advised that letters were sent out 8/20/25 to all Republic Delinquent accounts. We are working diligently to get these outstanding amounts cleared up.

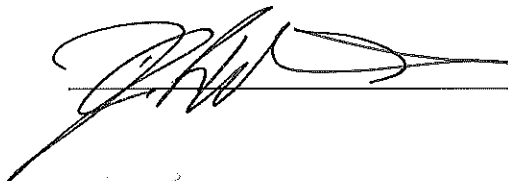
Being there was no further business to discuss, Dale Winner moved to adjourn the Regular Trustee meeting at 6:43 P.M, seconded by Angela Howell

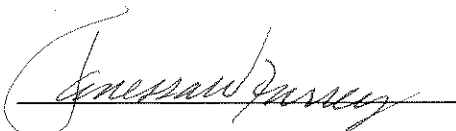
Roll: Angela Howell - Yes Dale Winner - Yes Kevin Wrightsman – Absent

The meeting adjourned at 6:43 P.M.

 Angela Howell, Chairman

 Kevin Wrightsman, Trustee

 Dale Winner, Trustee

 Attested, Vanessa Furrey, Fiscal Officer