

CLAY TOWNSHIP BOARD OF TRUSTEES SPECIAL MEETING

July 21, 2025

5:02 P.M.

The Special Meeting of the Clay Township Trustees was called to order by Chairperson, Angela Howell at 5:02 P.M.

The Pledge was said and a moment of silence observed.

Roll: Angela Howell - Present Dale Winner - Present Kevin Wrightsman – Present

Angela Howell presented Resolution 2025-043 -Amend General Order Section 22.3 Condition of Work Section 22.3.5 Extra Duty Employment. Chief Birk explained that based on community requests he has been reviewing the Extra Duty Policy and found that this needs to be updated prior to any officers being able to accept extra duty employment. Chief Birk discussed the recommended changes to bring this policy up to date and had these changes along with our current policy reviewed by Montgomery Co. civil attorney's office, OTARMA, and Booher Insurance. All three have stated that the policy is good and our officers will be covered as long as they are working within the township, they can't have extra duty employment outside of the township with our equipment. Chief states updating this policy will benefit the township and our officers.

Angela Howell made a motion to approve Resolution 2025-043 - Amend General Order Section 22.3 Condition of Work Section 22.3.5 Extra Duty Employment., seconded by Dale Winner.

Roll: all yes

Angela Howell presented Resolution 2025-044-Supplement to Clay Township 2025 Annual Appropriations. Angela Howell stated the supplement of \$20,000 is needed to pay the 3rd and 4th quarter Dispatch fees, line 2081-210-310-0010. Vanessa added that when the original PO was created to pay these fees it was not for the full amount. Dale asked if fees will be changing, Vanessa is not aware of any increase. But Chief Birk stated that the more active the PD is, the more dispatch calls we will have, so he does anticipate an increase for next year.

Angela Howell made a motion to approve Resolution 2025-044 -Supplement to Clay Township 2025 Annual Appropriations, seconded by Kevin Wrightsman.

Roll: all yes

Angela Howell presented the Montgomery Co. Soil and Water Stormwater Violation Enforcement Plan. General discussion held. Angela explained that the township amended their agreement with MCSW to include construction run-off monitoring. With that, MCSW has sent the township a draft of the Violation Enforcement Plan that we must sign off on. The BOT have agreed that the plan format provided by MCSW is sufficient and Dale Winner and Kevin Wrightsman gave their approval for Angela Howell to sign the plan and return to MCSW.

Angela Howell presented information from an email received from OPWC regarding the Phase III Pleasant Plain Rd Project. Angela stated the email confirms the projects approval, Vanessa has signed off on the promissory note, and the next step is to go out for bids. Angela asked Kevin Wrightsman what is the best next action. Kevin stated to send the email to him and Chris Maleski and they will contact Mike Tackett on next steps.

Angela Howell presented an update for the ST RT 49 Waterline Project. Angela stated she attended a conference call on 07/21/2025 with the City of Clayton and Montgomery Co. TID. Clayton reps, Amanda Zimmerlin and Kevin Sweitzer, explained they had there meeting with the Montgomery County Engineers office and they will not be approving a 12" line, we will move forward with the 8" line. Montgomery Co. reps indicated that without a land use plan or any known development in the future the costs of maintaining and flushing a 12" line is too much to commit to. Also, about 4-5 more Quik Trip type businesses could operate sufficiently on the 8" line. The City of Clayton reps and I agreed we have done all we could do to get the approval for the 12" line, Chief Ron Fletcher was also involved with conversations about supporting a 12" line, but with their last meeting with Mont Co. Engineers Office we now need to move on. Angela then explained the cost breakdown. Per Quik Trip rep, Jonathan, on our last conference call he advised that the original discussions that took place in 2021 with Steve Woolfe indicated that Quik Trip would pay 2/3 of the cost and Clay Township and the City of Clayton would share the remaining 1/3, there is no written documentation of this only verbal understanding in place and the MOU doesn't document this. Current estimates for the 8" line is 1.4 million with built in contingency costs, 1/3 of this would be about \$480,000. Angela stated that her, Amanda, and Kevin discussed how the \$480,000 would be split and came up with a preliminary split that Clay Township would pay 70% (\$336,000) out of the JEDD Fund and Clayton would pay 30% (\$144,000). Angela explained the reason why Clay Township's portion is larger is because the entire water line is in Clay Township and will give the JEDD area a chance to develop as intended, the City of Clayton will be able to use the 2 T 's being placed at Pleasant Plain and Kimmel to tap in, and the finalized approved water line construction plan no longer has the boring under ST RT 49 at Brookville Salem as originally designed. Angela stated that Quik Trip is not agreeing to be in the JEDD because they don't want to pass on any tax burden to their employees, the townships will be able to recover some costs with the TIF agreement with Northmont City Schools which is over the next 30 years. Angela stated the next step, she is signing off on the final construction plans and waiting on Montgomery Co. TID to start the development contract to spell out the agreement between Quik Trip, Clay Township, and City of Clayton.

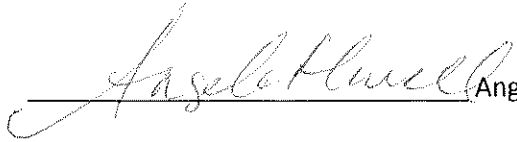
Chief Birk provided an update on the possibility of using the Lexipol System for the Police Department Policy and Procedures. This system is used by most agencies within Montgomery County to ensure policy and procedures are up to date and all data is held electronically, this would be more efficient system. However, Chief Birk states he is still working on getting the price of the subscription down and is not ready to ask the BOT to approve the purchase of the program yet.

Chief Birk stated that he has submitted the grant application for the Big Fan for the garage and the drone grant is still in process. He also advised that Martin Marietta is donating \$1000 to purchase kids bike helmets to be raffled at the local events the PD will be going to.

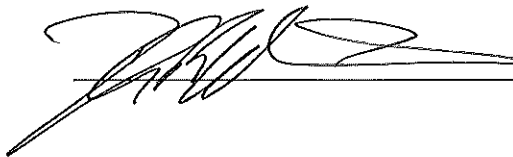
Being there was no further business, Angela Howell made a motion to adjourn the Special Meeting at 5:39 P.M., seconded by Kevin Wrightsman.

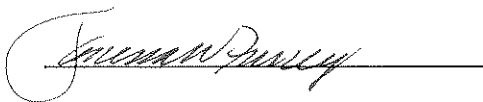
Roll: all yes

Meeting adjourned at 5:39 P.M.


Angela Howell, Chairperson

Kevin Wrightsman, Trustee


Dale Winner, Trustee


Attested, Vanessa Furrey, Fiscal Officer